

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 15/5/22		Prepared by: <i>Manoj</i>		Serial no. 4131	
Supplier name: <i>SSLHP</i>				HO inward no.	
Firm/Company: <i>VOLHP</i>		Project: <i>VOL</i>		HO received date	
PO/WO date: 26/4/22		PO/WO No. 87729		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23386	29/4/22	12,621.281-	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				12,621.281-	
Proof of delivery by way of: <input checked="" type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	106613		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				12,621.281-	
Amount E – PO / WO value:				12,621.281-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		23/5/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	<i>Manoj</i>				
Sign:	<i>Manoj</i>				
Date	15/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	23386	
Villa Orchids LLP				Invoice Date.	29-04-2022	
Behind Janapriya, Kowkur, Hyderabad				PO No.	87729	
GSTIN : 36AANFG4817C1ZH				PO Date.	26-04-2022	
PAN AWQER2341A				Rcq ID	75921	
				Req Date	26-04-2022	
				Loc Rcq No	63818	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	160	59.85	9,576.00	18	1,723.68
2 6188 - Miscellaneous - Hamali charges - NA - Per Sft		160	7.00	1,120.00	18	201.60
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	10,696.00		1,925.28
	962.64	962.64	Total Invoice Amount	12,621.28		

Rupees : Twelve Thousand Six Hundred Twenty One and Paise Twenty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

27-04-2022 12:22:40



87729

20.04.22 3:07:38

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87729	63818
Doc Date	26-04-2022	
Quote No	Nil	
Quote Date	26-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8534 - Stone - granite - Tan Brown - 19mm - Sft	160.00	59.85	0.00	18.00	11,299.68
2 6188 - Miscellaneous - Hamali charges - NA - Per Sft	160.00	7.00	0.00	18.00	1,321.60
Total Order Value . . .					12,621.28

Rupees : Twelve Thousand Six Hundred Twenty One and Paise Twenty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Villa Orchids kowkur, Alwal Phone.
Penalty For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% pty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for tan brown soffit for balcony french door ,toilet door, D- block flats nos 201 to 204 granite work purpose.
Completion Date	Nil
Measurement	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Villa Orchids LLP**

Authorised Signatory

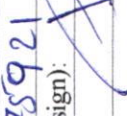
Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form - Tan Brwon Granite									
Company	VOC LLP						Site & Phase	VOC	
Req. no.	63818						Req. Date	26 April 2022	
Material required before	27 April 2022						ID no.	75921	
Prepared by:	A Suresh						Approved by (sign):		
Villa / Block no:							12,258 & 103 & 132		
Name of the supplier	SLLP								
Required for	4 villas								
S No.	Item Description	Units	Qty required per villa	No of flats	Quantity required	Qty Available at site	Balance Qty to be ordered	Inward No	Date
1	Tan Brwon Granite	Sft	40.0	4	160.0	-	160.0		
2									

APPROVED
27 APR 2022

87729

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M G. Road, secunderabad - 500 003
Tel : 040 - 6633 5551

M/s <u>Villa orchids llp</u>	DC No.
Site:	Date <u>27/4/22</u>
	Vehicle No. <u>AP29V1067</u>
	P.O. / W.O. No. <u>87729</u>
	P.O. / W.O. Date <u>26/4/22</u>

Sl. No.	PARTICULARS	Quantity
1	<u>Dark brown granite (19mm)</u>	<u>160.00 sq ft</u>
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD
Inward No: 1067 Dt: 27/04/22
MRN No: 106613 ID: 28/04/22
Received By: _____ Sign: (R)
VILLA ORCHIDS LLP

INWARD
Inward No: 2768 Dt: 27/04/22
MRN No: 106613 ID: 28/04/22
Received By: _____ Sign: (R)
VILLA ORCHIDS LLP

GSTIN :

Received the above materials in good condition.

Received by: [Signature]

Date: 27/4/22

Stamp: [Signature]

For **SUMMIT SALES LLP**

[Signature]
Authorised Signatory

