PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/05/2022	Prepared by	MINISH	Serial no.	3935
Supplier name	Santhosh Tarpaulin.			HO inward no.	
Firm/Company	BSLLP	Project	BHLLP.	HO received date	
PO/WO date	09/05/2022	PO/WO No.	88106	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	159.	11/05/2022	8,583/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		8,583/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	107111	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges		-	
Amount C –Other Debits :		-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:		8,583/-	
Amount E – PO / WO value:		8,583/-	
Amount F – Difference (A – E):		NIL.	
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	16/05/2022		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		12 MAY 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **159** Invoice Date: 11/05/2022 P.O.No.88106/169770 P.O.Date: 09.05.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	COVER BLOCS ALL IN ONE RCC 200 nos X 25 bags	6810	5000 NOS	@ 0.85	**4,250.00**
2	HDPE TARPAULIN SIZE 24ft X 18ft 5 NOS	3926	2160 Q FT	@ 1.40	**3,024.00**

Rupees in words **EIGHT THOUSAND FIVE HUNDRED EIGHTY THREE and THIRTY TWO PAISE ONLY**	**Total ::**	**7,274.00**
	CGST @ 9 %	**654.66**
	SGST @ 9 %	**654.66**
	IGST 18% ::	
	Grand Total ::	**8,583.32**

Receiver Signature & Seal

SUMMIT SALES LLP IN WARD No: 94366 Date: 14/5 Sign: R.R. DIST.

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 8133 Dt: 11/5/22
MRN No: 07111 Dt: 12/5/22
Received By: Sign:
SUMMIT SALES LLP

Purchase Order

 09-05-2022 17:04:39

88106
27.04.22 12:24:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	88106	169770
Doc Date	09-05-2022	
Quote No	Nil	
Quote Date	09-05-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6094 - Miscellaneous - Spacers - Other - nos *all in one-RCC*	5,000.00	0.85	0.00	18.00	5,015.00
2	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	2,160.00	1.40	0.00	18.00	3,568.32
				Total Order Value . . .		**8,583.32**

Rupees : Eight Thousand Five Hundred Eighty Three and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 11/05/2022

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	06.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169770
Material required before date:		ID No.	76294

No	Description	Size	Quantity	Units	Inward No	Date
1.	Spacers all in one		5000	Nos		
2.	Blue sheet 88106	24x18	2160	Sft		

Remarks: For stock replenishig purpose.

Prepared By Sign.& Date	Vanajakshi 06.05.2022	Approved by Sign. & Date	APPROVED BY 07 MAY 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.