

Remarks from site on the 'Requisition by Site Report of purchase division

Company:	Modi Realty Miryaguda LLP	Date:	09-05-2022	
Site:	AVR Gulmohar Homes	Prepared by:	Zaki	
Report From / To	09-05-22 to 16-05-2022	Approved by:		
Report Date	16-05-2022			
List of requisitions numbers missing in the report:				
List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Reason for not preparing PO/WO
165600	19-03-22	1 to 9	First Aid room items	PO has been not issued
165601	19-03-22	1 to 21	Gym items	PO has been not issued
165606	19-03-22	3	Wall fans	PO has been not issued
165625	16-04-22	1	Off white pleated blinds	PO has been not issued
165637	30-04-22	1	Swimming pool brush	PO has been not issued
165640	30-04-22	2	1"x6"x6" Wood (Sal)	PO has been not issued
165641	04-05-22	1	SS stand for table	Data missing in database
165643	07-05-22	1 to 2	Timer Machines	PO has been not issued
165644	09-05-22	1 to 6	MS gatev.no.19,24,25,51	PO has been not issued
165645	09-05-22	1 to 2	MS gate-v.no.16	PO has been not issued
165646	09-05-22	1 to 2	MS gate-v.no.18	PO has been not issued
165647	09-05-22	1 to 2	MS gate-v.no.42	PO has been not issued
165648	09-05-22	1	MS gate-v.no.52	PO has been not issued
165649	09-05-22	1 to 2	MS gate-v.no.65	PO has been not issued
165650	11-05-22	1 to 4	Windows grills	PO has been not issued
165651	11-05-22	1 to 4	AL. Windows-6x4	PO has been not issued
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lend time:				
Req. No.	Req. Date	Serial no of item in Req.	Item Description	Details of discussion with supplier
165599	19-03-22	1 to 13	Creeche items	80% Received
165602	19-03-22	1 to 10	Recreation items	01% received
165604	19-03-22	1 to 3	Playground Equipment	Ready to supplies
165607	19-03-22	2 to 4	Bathroom use items	Ready to supplies
165609	19-03-22	2	Windows pleated Blinds	Ready to supplies
165613	25-03-22	1 to 6	MS gates	Ready to supplies
165626	18-04-22	1 to 4	Carpet grass	Ready to supplies
165629	23-04-22	1 to 6	Windows Grills	Ready to supplies
165631	23-04-22	4	2x2 windows grills	Ready to supplies
165633	25-04-22	1	CP items for clubhouse	Ready to supplies
165639	30-04-22	1 to 9	Panel door	Ready to supplies
165642	04-05-22	1	SS stand for table	Ready to supplies
165653	14-05-22	6 to 9	Electrical wires	Ready to supplies
No. of gate passes issued this week:			Have	From No.
Delivery van last site visit on:			13-04-2022	
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes
DC register SI.No. during the week		From No.	15301	To No.
				15314
Items not ordered but received:				
Other corrections & remarks: 1 no chipping machine bosh company for repairing.				
Details		Certified by		
Sign		Project Manager		
Date		Admin Officer/Manager		
		Admin Audit		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashwini@modiproperties.com and ajay@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Requisition numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention TO & MRN no. on PC & L. Report to be signed by Admin manager & Project manager at site and filed at site.