

PURCHASE DIVISION
Advice for approval for credit to supplier

(2)

Date: 13/05/22		Prepared by: Ramya		Serial no. 3922	
Supplier name: Liberty 21 Ventures Pvt. Ltd.				HO inward no.	
Firm/Company: SOVCCP		Project: SOV-III		HO received date	
PO/WO date: 07/04/22		PO/WO No. 87144		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	618	21/04/22	93,241/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 93,241/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: Installation Report Enclosed	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 93,241/-

Amount E – PO / WO value: 93,241/-

Amount F – Difference (A – E):

Quantity received as per PO / WO: ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO: ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 28/04/22

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:					
Date:	13/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

Liberty21 Ventures Private Limited

1st Floor Plot No.19, Above Heritage Fresh
Sanjeeva Co-Op Housing Society Ltd
Akbar Road, Diamond Point, Sikh Village
Secunderabad
Telangana - 500009
GSTIN/UIN: 36AADCG8462G1ZG
State Name : Telangana, Code : 36
CIN: U36912TG2010PTC067050
E-Mail : sales@liberty21.in

Consignee (Ship to)

Silver Oak Villas LLP

Delivery at Site Location

Villa No. 103,

Sy No. 11,12,14,15,16,17,18,294

Cherlapally

HYDERABAD

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

Buyer (Bill to)

Silver Oak Villas LLP

5-4-187/3 & 4, IInd Floor,

M. G. Road,

SECUNDERABAD - 500 003

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

Invoice No.

G18

Delivery Note

Reference No. & Date.

Buyer's Order No.

87144

Dispatch Doc No.

Dispatched through

Our Own Vehicle

Bill of Lading/LR-RR No.

Terms of Delivery

Villa No. 103

Dated

21-Apr-22

Mode/Terms of Payment

Immediate Payment

Other References

Dated

7-Apr-22

Delivery Note Date

Destination

Cherlapally

Motor Vehicle No.

TS10UB3687

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	Green Windor Sliding Window with Mesh 6 Feet x 4 Feet	39252000	3.000 Nos.	8,088.00	Nos.	24,264.00
2	Green Windor Top Hung 2 Feet x 2 Feet	39252000	3.000 Nos.	2,448.00	Nos.	7,344.00
3	Green Windor Single Openable Window 2 Feet x 4 Feet	39252000	4.000 Nos.	4,232.00	Nos.	16,928.00
4	Green Windor Sliding Window with Mesh 41.50" x 35.30"	39252000	1.000 Nos.	4,746.00	Nos.	4,746.00
5	Green Windor Sliding Window with Mesh Provision 71.50" x 47.50"	39252000	3.000 Nos.	7,320.00	Nos.	21,960.00

continued ...



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Tax Invoice(Page 2)

Liberty21 Ventures Private Limited
 1st Floor Plot No.19, Above Heritage Fresh
 Sanjeeva Co-Op Housing Society Ltd
 Akbar Road,Diamond Point,Sikh Village
 Secunderabad
 Telangana - 500009
 GSTIN/UIN: 36AADCG8462G1ZG
 State Name : Telangana, Code : 36
 CIN: U36912TG2010PTC067050
 E-Mail : sales@liberty21.in

Consignee (Ship to)

Silver Oak Villas LLP

Delivery at Site Location

Villa No. 103,

Sy No. 11,12,14,15,16,17,18,294

Cherlapally

HYDERABAD

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

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Silver Oak Villas LLP

5-4-187/3 & 4, IIInd Floor,

M. G. Road,

SECUNDERABAD - 500 003

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

Invoice No.

G18

Delivery Note

Reference No. & Date.

Buyer's Order No.

87144

Dispatch Doc No.

Dispatched through

Our Own Vehicle

Bill of Lading/LR-RR No.

Terms of Delivery

Villa No. 103

Dated

21-Apr-22

Mode/Terms of Payment

Immediate Payment

Other References

Dated

7-Apr-22

Delivery Note Date

Destination

Cherlapally

Motor Vehicle No.

TS10UB3687

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
6	Green Windor Fixed Window 4 Feet x 4 Feet	39252000	1.000 Nos.	3,776.00	Nos.	3,776.00
						79,018.00
	OUT PUT CGST					7,111.62

continued ...

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Tax Invoice(Page 3)

Liberty21 Ventures Private Limited
1st Floor Plot No.19, Above Heritage Fresh
Sanjeeva Co-Op Housing Society Ltd
Akbar Road, Diamond Point, Sikh Village
Secunderabad
Telangana - 500009
GSTIN/UIN: 36AADCG8462G1ZG
State Name : Telangana, Code : 36
CIN: U36912TG2010PTC067050
E-Mail : sales@liberty21.in

Consignee (Ship to)

Silver Oak Villas LLP

Delivery at Site Location

Villa No. 103,

Sy No. 11,12,14,15,16,17,18,294

Cherlapally

HYDERABAD

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

Buyer (Bill to)

Silver Oak Villas LLP

5-4-187/3 & 4, IInd Floor,

M. G. Road,

SECUNDERABAD - 500 003

GSTIN/UIN : 36ADBFS3288A2Z7

State Name : Telangana, Code : 36

Invoice No.

G18

Delivery Note

Reference No. & Date.

Buyer's Order No.

87144

Dispatch Doc No.

Dispatched through

Our Own Vehicle

Bill of Lading/LR-RR No.

Terms of Delivery

Villa No. 103

Dated

21-Apr-22

Mode/Terms of Payment

Immediate Payment

Other References

Dated

7-Apr-22

Delivery Note Date

Destination

Cherlapally

Motor Vehicle No.

TS10UB3687

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
	OUT PUT SGST					7,111.62
	Bill Details:					
	New Ref G18 21-Apr-22 93,241.24 Dr					
	Total		15.000 Nos.			93,241.24 ₹

Amount Chargeable (in words)

E. & O.E

Ninety Three Thousand Two Hundred Forty One Indian Rupees and Twenty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39252000	79,018.00	9%	7,111.62	9%	7,111.62	14,223.24
Total	79,018.00		7,111.62		7,111.62	14,223.24

Tax Amount (in words) : **Fourteen Thousand Two Hundred Twenty Three Indian Rupees and Twenty Four Only**

Company's VAT TIN : 36278347563
Company's PAN : AADCG8462G

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

Company's Bank Details

A/c Holder's Name : **Liberty21 Ventures Private Limited**

Bank Name : **Union Bank of India**

A/c No. : **560101000015828**

Branch & IFS Code : **M G Road Secunderabad & UBIN0900443**
for Liberty21 Ventures Private Limited

Prepared by

Verified by

Authorised Signatory

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Purchase Order

Page(s) 1 Of 2

11-04-2022 9:52:35 AM

Original



87144

04.04.22 1:33:42

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Liberty21 Ventures Private Limited
1st floor, Plot no. 19, Above Heritage Fresh, Sanjeeva Co - Op. Housing
Society Village, Secunderabad - 500009

Doc No 87144 184040
Doc Date 07-04-2022
Quote No Nil
Quote Date 09-03-2022
SupplyType Supply And Installation

9849020601

Kind Attn : Mr. Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2429 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 6ft X 4ft - Sft 71.50" x 47.50" - 03 nos	72.00	337.00	0.00	18.00	28,631.52
2 2450 - Carpentry - windows - UPVC Ventilator - 2ft x 2ft - Sft Operable - Top Hung - 23.50" x 23.50" - 03 nos	12.00	612.00	0.00	18.00	8,665.92
3 2443 - Carpentry - windows - UPVC Openable window - 2ft X 4ft - Sft 23.50" x 47.50" - 04 nos	32.00	529.00	0.00	18.00	19,975.04
4 2428 - Carpentry - windows - UPVC window - NA - Sft 2.5 Track - sliding - 41.50" x 35.50" - 01 nos	10.50	452.00	0.00	18.00	5,600.28
5 2428 - Carpentry - windows - UPVC window - NA - Sft 2.5 Track with provision only - 71.50" x 47.50" - 03 nos	72.00	305.00	0.00	18.00	25,912.80
6 2452 - Carpentry - windows - UPVC Fixed window - 4ft x 4ft - Sft 47.50" x 47.50" - 01 no	16.00	236.00	0.00	18.00	4,455.68

Total Order Value . . . 93,241.24

Rupees : Ninty Three Thousand Two Hundred Fourty One and Paise Twenty Four Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation dt. 09/03/2022.

Payment Terms 10% as advance & balance on delivery of materials and receipt of invoice. Advance paid to be proportionately deducted.

Tax All taxes included in above price.

Delivery Date Within 4days.

Delivery Location Silver Oak Villas Part III
Sy.No 11,12,14,15,16,17,18, 294
Phone. 0

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Rs. 9,325/- to be pay vide cheque no., dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.No. 103.

Completion Date Work to be completed within 2 working days. Penalty of 5% of order value per week shall be levied for delay.

For Silver Oak Villas LLP

Authorised Signatory

Accepted the above Terms And Conditions

For Liberty21 Ventures Private Limited

Name :

Name :

Date : _/_/

Purchase Order

Page(s) 2 Of 2

11-04-2022 9:52:35 AM

Original / Office Copy / Purchase Div. Copy

Measurement

Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Silver Oak Villas LLP**

Authorised Signatory

Name : _____

[Signature]
11/04/2022

Accepted the above Terms And Conditions

For **Liberty21 Ventures Private Limited**

Name : _____

Date : ____/____/____

From Company : **Silver Oak Villas LLP**
 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
 G S T No. : 36ADBFS3288A2Z7

Supplier Details

Liberty21 Ventures Private Limited
 1st floor, Plot no. 19, Above Heritage Fresh, Sanjeeva Co - Op. Housing
 Society Village, Secunderabad - 500009

9849020601

Doc No 87144 184040
 Doc Date 07-04-2022
 Quote No Nil
 Quote Date 09-03-2022
 SupplyType Supply And Installation

Kind Attn : Mr. Sandeep Jain

Estimate for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 2429 - Carpentry - windows - UPVC Sliding windows-2.5 track-with mesh - 6ft X 4ft - Sft 71.50" x 47.50" - 03 nos	72.00	337.00	0.00	18.00	28,631.52
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Tax All taxes included in above price.

Delivery Date Within 4days.

Delivery Location Silver Oak Villas Part III
 Sy.No.11,12,14,15,16,17,18, 294
 Phone. 0

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

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Warranty 1 year on workmanship.

Advance Paid Rs. 9,325/- to be pay vide cheque no. , dtd.

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.No. 103.

Completion Date Work to be completed within 2 working days. Penalty of 5% of order value per week shall be levied for delay.

For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Liberty21 Ventures Private Limited**

Name :

Name :

Date : _/_/

For MDs APPROVAL☐ High Value/quantity beyond limits.☐ Po/Req. processed-post approval.☒ Approval for technical details/clarification☐ Replenishing SSSLP stock☐ Other

08/04/2022

Estimate

Page(s) 2 Of 2

08-04-2022 10:32:59 AM

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Measurement

Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security

Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Silver Oak Villas LLP*

Authorised Signatory

Accepted the above Terms And Conditions

For *Liberty21 Ventures Private Limited*

Name : _____

08/04/2022

Name : _____

Date : __/__/__

INSTALLATION REPORT

Company/ firm:	SOV LLP	Requisition nos.:	184040
Project:	SOV - II	PO no.:	87144
Supplier:	Liberty Ventures Pvt Ltd	Material type:	UPVC windows

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	13/5/22	103	UPVC windows 6'x4'	6'x4'	6
2.	13/5/22	103	UPVC windows	2'x2'	3.
3.	13/5/22	103	UPVC windows	0'x4'	4
4.	13/5/22	103	UPVC windows	3'x36'	1
5.	13/5/22	103	UPVC window	4'x4'	1
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					15 Nos
Remarks: work completed.					

Approved by	Project manager 14 MAY 2022	Security	Admin (Audit)
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Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony, staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.