PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/05/2022	Prepared by	MINISH	Serial no.	3942
Supplier name	Shubham Enterprises.			HO inward no.	
Firm/Company	SSLLP.	Project	SSLLP.	HO received date	
PO/WO date	29/04/22	PO/WO No.	87821	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	475.	11/05/2022	29,471/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	29,471/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	107113.	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,471/-
Amount E – PO / WO value:	29,471/-
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	16/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
12 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/475	Date : 11-May-22	P.O. No. : PO NO : 87821 // 169736	Date : 11-May-22
Reverse Charge (Y/N) : No		D.C. No. : BY MAIL	Date : 11-May-22
State : Telangana	State Code : 36	Vehicle No. :	E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7	SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) GSTIN No.: 36ACQFS2044C1Z7

	DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1	2512 SUDHAKAR 25MM X 1.2MM PVC PIPE	39172310	200.00 NOS.	80.37	16,074.00
2	INSULATION TAPES	85469090	500.00 NOS.	9.00	4,500.00
3	SPRING WIRE -MTR	72299032	150 METER	12.67	1,901.00
4	PVC ROUND SHEET	39174000	500.00 NOS.	5.00	2,500.00
					24,975.00
	CGST TAX 9 %				2,247.75
	SGST TAX 9%				2,247.75
	ROUNDED				0.50
					29,471.00

SUMMIT SALES LLP
IN WARD
No: 94359
Date: 12/5
Sign:
R.R. DIST.

INWARD
Inward No: 8136 Dt: 11/5/22
MRN No: 07113 Dt: 12/5/22
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Twenty Nine Thousand Four Hundred Seventy One Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 30-04-2022 12:23:28

87821
20.04.22 3:07:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises	**Doc No**	87821	169736
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	29-04-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	26-04-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4778 - Electrical - conducting - PVC Pipe - 1 In x 1.2 mm - nos	200.00	151.65	47.00	18.00	18,968.38
2	4585 - Electrical - other - Insulation tape - NA - nos	500.00	9.00	0.00	18.00	5,310.00
3	4647 - Electrical - other - Spring wire - NA - mtrs	150.00	12.67	0.00	18.00	2,242.59
4	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
					Total Order Value . . .	**29,470.97**

Rupees : Twenty Nine Thousand Four Hundred Seventy and Paise Ninty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

For ***Summit Sales LLP***

Authorised Signatory

Name : 30/04/2022

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	26.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169736
Material required before date:		ID No.	76019

No	Description	Size	Quantity	Units	Inward No	Date
1.	Pipe	1'' 1.2mm	200	Nos		
2	Insulation Tapes		500	Nos		
3	Spring wire		150	Nos		
4	PVC Round cover	3''	500	Nos		

Remarks: For Stock repleneshing purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	26.04.2022	Sign. & Date	27 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

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