PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/05/2022	Prepared by	MINISH.	Serial no.	3941
Supplier name	Shubham Enterprises.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	02/05/2022	PO/WO No.	87903.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	476	11/05/2022	16,196/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	16,196/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107116.	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	16,196/-
Amount E – PO / WO value:	16,196/-
Amount F – Difference (A – E):	- NIL -
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		12 MAY 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AELFS6374J1ZC
PAN No. : AELFS6374J

TAX INVOICE

Ph : (O) : 66318150
: 66568151
: 66568150

SHUBHAM ENTERPRISES

5-2-282/301, 3rd Floor, Mahavir Complex, Hyderbasti, R.P. Road, Secunderabad-500 003. T.S.
E-mail : shubhamentp1999@yahoo.co.uk
MSME UAN : TS020055126

Invoice No. : SE/22-23/476 **Date :** 11-May-22 P.O. No. : PO NO : 87903 // 169735 Date : 11-May-22

Reverse Charge (Y/N) : No D.C. No. : BY MAIL Date : 11-May-22

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 D LINK CAT 6 DATA CABLE	85444992	610 METER	22.50	13,725.00
				13,725.00
CGST TAX 9 %				1,235.25
SGST TAX 9%				1,235.25
ROUNDED				0.50
				16,196.00

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94358 Date: 12/5 Sign:

INWARD
Inward No: 18137 Dt: 11/5/22
MRN No: 107116 Dt: 12/5/22
Received By: Sign:
SUMMIT SALES LLP

Indian Rupees Sixteen Thousand One Hundred Ninety Six Only

Despatched Through :

Destination :

SUDHAKAR PIPES AND FITTINGS Honeywell THE POWER OF CONNECTED norisys® AKG Bharat M.S. Pipes HAVELLS MODI'S CASING 'N' CAPPING | CONDUIT PIPES TRUNKINGS | TAPES | FLEX FIT

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

04-05-2022 4:04:11 PM

87903
20.04.22 3:07:39

py

ompany : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

upplier Details			
Shubham Enterprises	**Doc No**	87903	169735
5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc Date**	02-05-2022	
	Quote No	NIL	
GSTIN 36AELFS6374J1ZC 6656-8151..	**Quote Date**	26-04-2022	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3509 - Computers and Peripherals - Internet Cable - NA - mtrs *Cat-6 internet Cable*	610.00	22.50	0.00	18.00	16,195.50
					Total Order Value . . .	**16,195.50**

Rupees : Sixteen Thousand One Hundred Ninty Five and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of Sudhkhar brand
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next day
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Prices shall remain fixed(Subject to change in GST) for a period of 4 months.

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Authorised Signatory

Name : _____

For ***Shubham Enterprises***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	26.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169735
Material required before date:		ID No.	76018

No	Description	Size	Quantity	Units	Inward No	Date
1.	Cat 6 cable -internet cable	305mtrs	2	Bundle	87903	
2	Yellow wire	1/18	16	Bundle		
3	Black wire	1/18	16	Bundle		
4	Yellow wire	3/20	8	Bundle		
5	Black wire	3/20	8	Bundle		
6	Green wire	3/20	8	Bundle		
7	Blue wire	7/20	18	Bundle		
8	Black wire	7/20	32	Bundle		

Remarks: For Stock replenishing purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	26.04.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

87820

APPROVED
06 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE