PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/05/2022	Prepared by	MINISH.	Serial no.	3938
Supplier name	Anisha Associates.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	07/05/2022	PO/WO No.	88048.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	031	09/05/2022	34,427/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	33,247/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107004.	Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	1,000/- +18%.	1,180/-
Amount C –Other Debits :		–
Amount D (D=A+B-C) – Amount to be credited to the supplier:		34,427/-
Amount E – PO / WO value:		33,247/-
Amount F – Difference (A – E):		1,180/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received	
Close PO / WO	☑ Yes □ No – wait for balance material □ Other	
Payment – due date	16/05/2022	
Remarks:		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		12 MAY 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, FOSROC, POLYGLAZE CONSTRUCTION CHEMICALS
No. 3-6-98, Vasavi Towers,West Marredpally Main Road, Secunderabad - 500 026.
Tel : 040-48509804, Mob : 9246589804 E-mail : anishaassociates68@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Buyer / To M/s Summit Sales LLP Summit Housing LLP Cherlapally GSTNO: 36ACOFS 2044 C1Z7	No. 031 Date : 09/05/2022 Your order No. 88048 Date 07/05/2022 Our D.C. No. 343 Date : 09/05/2022 Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1)	Roff S.T.A (vitrofix) HSN code: 3824	20kg	40	670.00	26800	00
2)	Dr. fixit Shrinkfree (crack fill) HSN code: 3824	750ml	05	275.00	1375	00
	Transportation charges				1000	00
				Total Taxable	29,175	00
				CGST @ 9%	2625	75
				SGTS @ 9%	2625	75
				IGST @	/	
				TOTAL	34,427	00

SUMMIT SALES LLP R.R. DIST. INWARD No: 94367 Date: 12/5 Sign:

INWARD
Inward No: 18122 Dt: 9/5/22
MRN No: 107004 Dt: 9/5/22
Received By: Sign:
SUMMIT SALES LLP

Anisha Associates
Bank of Baroda,
Ac.No : 12620200000171
IFSC : BARB0MARRED.
(Fifth character is Zero)

Rupees Thirty four Thousand four Hundred and Twenty Seven Thousand Rupees Only

Goods once sold will not be taken back or exchanged
Subject to Hyderabad Jurisdiction.

For Anisha Associates

P. Sadashiva

TAX INVOICE

ANISHA ASSOCIATES

AUTHORISED DISTRIBUTORS :
DR FIXIT, ROFF, MYK, FOSROC, POLYGLAZE CONSTRUCTION CHEMICALS
No: 3-6-98, Vassavi Towers, West Marredpally Main Road, Secunderabad - 500 026
Tel : 040-48509804, Mob : 9246589804 E-mail : anishaassociates58@gmail.com

GSTIN : 36ABTPV3594Q1Z8

Pidilite Building Bonds

Buyer To M/s Summit Sales LLP
Summit Housing Pvt Gachibowli
GSTNO: 36AC...
2044 01 27

No. 031 Date 07/05/2022
Your order No. 820048 Date 07/05/2022
Our D.C. No. 343 Date 07/05/2022
Documents Sent through

S.No.	DESCRIPTION		Qty	Unit Price	AMOUNT Rs	Ps
1)	Roff S.T.A (White) HSN code: 3824	20 kg	40	670.00	26,800	00
2)	Dr. Fixit Shrinkfree (Nano Hill) HSN code: 3824	75ml	05	275.00	1,375	00
	Transportation Charges				1000	00
			Total Taxable		29,175	00
			CGST @	9%	2625	75
			SGST @	9%	2625	75
			IGST @		-	
			TOTAL		34,427	00

Anisha Associates,
Bank of Baroda,
Ac.No : 12620200000141
IFSC : BARB0MARRED
(Fifth character is Zero)

Received By: Sign

INWARD
Inward No: 1519 Dt: 9/5/22
GRN No: 10560 Dt: 9/5/22

SUMMIT SALES LLP

Rupees Thirty Four Thousand Four Hundred and Twenty Seven Thousand Rupees Only

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For Anisha Associates

Purchase Order

 07-05-2022 14:36:50

88048
27.04.22 12:24:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Anisha Associates
No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad.

GSTIN 36ABTPV3594Q1Z8 NA
66209804 9246589804

Doc No	88048	169768
Doc Date	07-05-2022	
Quote No	Nil	
Quote Date	07-05-2022	
SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs *20kg*	40.00	670.00	0.00	18.00	31,624.00
2	3107 - Chemicals - Crack Fill - NA - kgs	5.00	275.00	0.00	18.00	1,622.50
			Total Order Value . . .			**33,246.50**

Rupees : Thirty Three Thousand Two Hundred Fourty Six and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 11/05/2022

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP		Date:		06.05.2022	
Site & Phase :	SHLLP		Time:		10:57	
Supplier			Req.No.		169768	
Material required before date:			ID No.		76244	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Tiles adhesive -RBR-roff brand		40	Bags		
2.	Crack fill 88048		5	Kgs		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	✓
Sign.& Date	06.05.2022	Sign. & Date	APPROVED BY 05 MAY 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.