PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/05/2022	Prepared by	MINISH	Serial no.	3931
Supplier name	Reflections Electricals Pvt Ltd.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	09/05/2022	PO/WO No.	88073.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	486	09/05/2022	22,103/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		22,103/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107061	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			22,103/-
Amount E – PO / WO value:			22,103/-
Amount F – Difference (A – E):			NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	16/05/2022		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date		12 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
MANISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No.: **486** Dated: **9-May-2022** Delivery Note: **122** Mode/Terms of Payment: **Against Delivery** Reference No. & Date.: **486 dt. 9-May-2022** Other References
Consignee (Ship to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No.: **88073/169759** Dated: **9-May-2022** Dispatch Doc No. Delivery Note Date: **9-May-2022** Dispatched through: **Your Self** Destination: **Cherlapally**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Batten Trim Neo 10W 6500K LL20 -111-XXX-65NE3**	940511	12 %	**20 No's**	200.00	No's	**4,000.00**
2	**LED Batten 20W 6500K D532065**	940511	12 %	**60.0000 nos**	206.00	nos	**12,360.00**
3	**LED D/L Garnet Wave 12W 6500K D541265**	9405	12 %	**5.0000 nos**	675.00	nos	**3,375.00**
							19,735.00
	OUTPUT CGST						**1,184.10**
	OUTPUT SGST						**1,184.10**
	Less : ***Rounding Off***						**(-)0.20**
	Total						**₹ 22,103.00**

SUMMIT SALES LLP INWARD No: 94369 Date: 12/5

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 781 Date 9/5/22

INWARD
Inward No: 8130 Dt: 10/5/22
MRN No: 10706) Dt:
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*

INR Twenty Two Thousand One Hundred Three Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940511	16,360.00	6%	981.60	6%	981.60	1,963.20
9405	3,375.00	6%	202.50	6%	202.50	405.00
Total	**19,735.00**		**1,184.10**		**1,184.10**	**2,368.20**

Tax Amount (in words) : **INR Two Thousand Three Hundred Sixty Eight and Twenty paise Only**

Y. S 8977633106

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 09-05-2022 10:48:09 AM

88073
27.04.22 12:24:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd.,	**Doc No**	88073	169759
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc Date**	09-05-2022	
	Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	02-05-2022	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4662 - Electrical - other - Tubelight fitting - 2ft - nos	20.00	200.00	0.00	12.00	4,480.00
2	4663 - Electrical - other - Tubelight fitting - 4ft - nos	60.00	206.00	0.00	12.00	13,843.20
3	4746 - Electrical - other - LED Lights - NA - nos *D541265-12Watts day light*	5.00	675.00	0.00	12.00	3,780.00
					Total Order Value . . .	**22,103.20**

Rupees : Twenty Two Thousand One Hundred Three and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand.
Payment Terms	Within 7 days of delivery.
Tax	Inclusive of all taxes
Delivery Date	Within 3days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5 yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

12/05/2022

Name : ____________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	02.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169759
Material required before date:		ID No.	76114

No	Description	Size	Quantity	Units	Inward No	Date
1.	Surface mounted tube light 2' ,day light	10watt	20	Nos		
2.	Surface mounted tube light 4' ,day light	20watt	60	Nos	88073	
3.	False ceiling down lighter,day light	12watt	5	Nos		
4.	DS91265 MCB	16AMps	48	Nos		
5.	MCB	10Amps	48	Nos		
6.	MCB	6Amps	48	Nos		
7.	Isolater	40Amps	24	Nos		
8.	Module plate	6	240	Nos		
9.	Switch	6Amps	600	Nos		
10.	Socket	6Amps	300	Nos		
11.	Switch	16Amps	100	Nos		
12.	Socket	16Amps	100	Nos		
13.	Fan dimmer		90	Nos		
14.	Distribution box	6Way	10	Nos		
15.	MI-CC Camera		10	Nos		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 06 MAY 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	02.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.