PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	12/5/22	Prepared by	Kavitha	Serial no.	4046
Supplier name	Summit sales llp			HO inward no.	
Firm/Company	GVRC	Project	GVRC	HO received date	
PO/WO date	2/5/22	PO/WO No.	87888	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23462	05/05/22	9,976/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			9,976/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	106827	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			9,976/-
Amount E – PO / WO value:			9,976/-
Amount F – Difference (A – E):			–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	23/05/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	23/05/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad -500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	23462
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	05-05-2022
	PO No.	87888
	PO Date.	02-05-2022
	Req ID	76023
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	29-04-2022
	Loc Req No	167055

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6192 - Miscellaneous - Dinner Set - NA - Nos		18	73.66	1,325.88	18	238.66
	set of 6 no's(3sets)						
2	4115 - Consumables - Small Bowl - NA - Nos		18	27.50	495.00	18	89.10
	set of 6 no's-Kotori(3sets)						
3	4114 - Consumables - Quarter Plate - NA - Nos		18	38.83	698.94	18	125.80
	set of 6 no's(3sets)						
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos		3	193.00	579.00	18	104.22
5	4120 - Consumables - Coffee Spoon - NA - Nos		18	20.00	360.00	18	64.80
	set of 6 quantity(3sets)						
6	4117 - Consumables - Dinner Spoon - NA - Nos		18	20.00	360.00	18	64.80
	set of 6 quantity(3sets)						
7	4119 - Consumables - Serving Spoon - NA - Nos		3	46.00	138.00	18	24.84
8	4031 - Consumables - Glass - NA - nos		24	44.41	1,065.84	18	191.84
	set of 12 drinking glass(2sets)						
9	4017 - Consumables - Cup - NA - sets		36	66.16	2,381.76	18	428.72
	set of 12 no's coffee cups(3sets)						
10	4018 - Consumables - Cups & Saucers - NA - sets		12	87.50	1,050.00	18	189.00
	set of 6 with saucer(2sets)						
11							
12							
13							
14							
15							

IGST	CGST	SGST				
IGST	CGST	SGST	Total Taxable Amount	8,454.42		1,521.78
	760.89	760.89	Total Invoice Amount		9,976.22	

Rupees : Nine Thousand Nine Hundred Seventy Six and Paise Twenty Two Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94049 Date: 5/5 Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

87888
20.04.22 3:07:39

 02-05-2022 15:35:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP	**Doc No**	87888	167055
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	02-05-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6192 - Miscellaneous - Dinner Set - NA - Nos *set of 6 no's(3sets)*	18.00	73.66	0.00	18.00	1,564.54
2	4115 - Consumables - Small Bowl - NA - Nos *set of 6 no's-Kotori(3sets)*	18.00	27.50	0.00	18.00	584.10
3	4114 - Consumables - Quarter Plate - NA - Nos *set of 6 no's(3sets)*	18.00	38.83	0.00	18.00	824.75
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos	3.00	193.00	0.00	18.00	683.22
5	4120 - Consumables - Coffee Spoon - NA - Nos *set of 6 quantity(3sets)*	18.00	20.00	0.00	18.00	424.80
6	4117 - Consumables - Dinner Spoon - NA - Nos *set of 6 quantity(3sets)*	18.00	20.00	0.00	18.00	424.80
7	4119 - Consumables - Serving Spoon - NA - Nos	3.00	46.00	0.00	18.00	162.84
8	4031 - Consumables - Glass - NA - nos *set of 12 drinking glass(2sets)*	24.00	44.41	0.00	18.00	1,257.69
9	4017 - Consumables - Cup - NA - sets *set of 12 no's coffee cups(3sets)*	36.00	66.16	0.00	18.00	2,810.48
10	4018 - Consumables - Cups & Saucers - NA - sets *set of 6 with saucer(2sets)*	12.00	87.50	0.00	18.00	1,239.00
				Total Order Value . . .		**9,976.22**

Rupees : Nine Thousand Nine Hundred Seventy Six and Paise Twenty Two Only.

Terms and Conditions :-

Specification /	All items are amazon brand
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ______

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Purchase Order

Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for customers, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For **_G V Reserch Centers Pvt Ltd_**

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For **_Summit Sales LLP_**

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	GV Reacerch Pvt Ltd	Date:	29-04-2022
Site & Phase :	Innopolis	Time:	11 am
Supplier	Summit Sales LLP	Req. No.	167055
Material required before date:		ID No.	76023

No	Description	Size	Quantity	Units	Inward No	Date
1	Signora ware dinner plate - 6 qty		3	Sets		
2	Signora ware quarter plate - 6 qty					
3	Signora ware Katori - 6 qty					
4	Signora ware 1 ltr bowl - 1 qty					
5	Parage coffee spoons - 6 qty	87888	3	Sets		
6	Parage dinner spoon - 6 qty		3	Sets		
7	Parage serving spoon - 1 qty		3	Sets		
8	Urmila polycarbonate glass - 12 qty		2	Sets		
9	Coffee cup - 12 qty		3	Sets		
10	Tea cup and Saucer - 6 qty		2	Sets		

Remarks:			
Prepared By	Prasad	Approved by	
Sign.& Date		Sign. & Date	

APPROVED
29 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No.	20051
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	DC Date.	05-05-2022
	PO No.	87888
	PO Date.	02-05-2022
	Req ID	76023
GSTIN : 36AAHCG4562D1ZP	Req Date	29-04-2022
	Loc Req No	167055

	Description of Goods	HSN/SAC	Qty
1	6192 - Miscellaneous - Dinner Set - NA - Nos		18
2	4115 - Consumables - Small Bowl - NA - Nos		18
3	4114 - Consumables - Quarter Plate - NA - Nos		18
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos		3
5	4120 - Consumables - Coffee Spoon - NA - Nos		18
6	4117 - Consumables - Dinner Spoon - NA - Nos		18
7	4119 - Consumables - Serving Spoon - NA - Nos		3
8	4031 - Consumables - Glass - NA - nos		24
9	4017 - Consumables - Cup - NA - sets		36
10	4018 - Consumables - Cups & Saucers - NA - sets		12
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 9066 Dt: 6/5/22
MRN No: 106827 Dt: 7/5/22
Received By: security Sign:
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 79782 Date: 13/5 Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory