PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/05/22	Prepared by	Kavitha	Serial no.	4048
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MPL	Project	MPL	HO received date	
PO/WO date	25/4/22	PO/WO No.	81698	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23314	27/4/22	26184 3/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	26,843
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 106642 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	26,843/-
Amount E – PO / WO value:	26,843/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	23/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha	Prabhakar			
Sign:	12/5/22	APPROVED			
Date		15 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	23314
Modi Properties Private Limited,.		Invoice Date.	27-04-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	87698
		PO Date.	25-04-2022
		Req ID	75899
GSTIN : 36AABCM4761E1ZM	PAN AABCM4761E	Req Date	23-04-2022
		Loc Req No	178520

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	200	9.00	1,800.00	18	324.00
2	4080 - Consumables - Bombay Brooms - Other - Nos small	9603	100	10.00	1,000.00	0	0.00
3	4003 - Consumables - Bombay Broom - Big - nos	9603	20	88.20	1,764.00	0	0.00
4	3134 - Chemicals - Tile Grout - 1kg - pkts white	3214	20	50.40	1,008.00	18	181.44
5	3134 - Chemicals - Tile Grout - 1kg - pkts ivory	3214	20	50.40	1,008.00	18	181.44
6	2148 - Carpentry - hardware - Plastic gampa - other -	3926	15	126.00	1,890.00	18	340.20
7	6548 - Paints - Janata Paste - NA - kgs		15	84.00	1,260.00	18	226.80
8	7109 - Plumbing - other - Araldite - other - gms	3506	20	630.00	12,600.00	18	2,268.00
9	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	10	84.00	840.00	18	151.20
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	23,170.00		3,673.08
	1,836.54	1,836.54	Total Invoice Amount	26,843.08		

Rupees : Twenty Six Thousand Eight Hundred Fourty Three and Paise Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP ★ R.R. DIST. ★ INWARD No: 13292 Date: 22/4 Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 25-04-2022 14:48:32

87698
20.04.22 3:07:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	87698	178520
	Doc Date	25-04-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	200.00	9.00	0.00	18.00	2,124.00
2	4080 - Consumables - Bombay Brooms - Other - Nos *small*	100.00	10.00	0.00	0.00	1,000.00
3	4003 - Consumables - Bombay Broom - Big - nos	20.00	88.20	0.00	0.00	1,764.00
4	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	20.00	50.40	0.00	18.00	1,189.44
5	3134 - Chemicals - Tile Grout - 1kg - pkts *ivory*	20.00	50.40	0.00	18.00	1,189.44
6	2148 - Carpentry - hardware - Plastic gampa - other - nos	15.00	126.00	0.00	18.00	2,230.20
7	6548 - Paints - Janata Paste - NA - kgs	15.00	84.00	0.00	18.00	1,486.80
8	7109 - Plumbing - other - Araldite - other - gms	20.00	630.00	0.00	18.00	14,868.00
9	6613 - Paints - Red Oxide Powder - NA - Kgs	10.00	84.00	0.00	18.00	991.20
					Total Order Value . . .	**26,843.08**

Rupees : Twenty Six Thousand Eight Hundred Fourty Three and Paise Eight Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 25/04/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : _____

Date : __/__/____

Purchase Order

Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 25/04/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : _____

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	23.04.2022
Site & Phase :	May Flower Platinum	Time:	11:50
Supplier		Req.No.	178520
Material required before date:	27.04.2022	ID No.	75899

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	Std	200	No's		
2	Bombay brooms	Small	100	No's		
3	Bombay brooms	big	20	No's		
4	Tile grout white	std	20	No's		
5	Tile grout ivory	std	20	No's		
6	Gampa	std	15	No's		
7	Janata paste	std	15	No's		
8	Araldite	std	20	No's		
9	Luppam patti (Small 3" & big 6")	-	40	No's		
10	Red oxide	Std	10	No's		
Remarks: Towards site works purpsoe .						

Prepared By	A.Sravani	Approved by	S.V.Subba Reddy
Sign.& Date	23.03.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
25 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	19937
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	27-04-2022
	PO No.	87698
	PO Date.	25-04-2022
	Req ID	75899
GSTIN : 36AABCM4761E1ZM	Req Date	23-04-2022
	Loc Req No	178520

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	200
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	100
3	4003 - Consumables - Bombay Broom - Big - nos	9603	20
4	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20
5	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	20
6	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	15
7	6548 - Paints - Janata Paste - NA - kgs		15
8	7109 - Plumbing - other - Araldite - other - gms	3506	20
9	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	10
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 19116 Dt: 27/04/22
MRN No: 106642 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1,

SUMMIT SALES LLP
IN WARD
No: 79785
Date: 13/5
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hydcrabad Jurisdiction

Authorised signatory