PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	13/05/22	Prepared by	Ramya	Serial no.	3916
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOVLLP	Project	SOV-III	HO received date	
PO/WO date	06/05/22	PO/WO No.	88025	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23582	11/05/22	12,390	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	12,390
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,390/-
Amount E – PO / WO value:	12,390/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	16/05/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	Ramya				
Date	13/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	23582
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	11-05-2022
	PO No.	88025
	PO Date.	06-05-2022
	Req ID	76213
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	06-05-2022
	Loc Req No	184160

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4581 - Electrical - other - Gate lamp - NA - nos		15	700.00	10,500.00	18	1,890.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	10,500.00		1,890.00
	945.00	945.00	Total Invoice Amount	12,390.00		

Rupees : Twelve Thousand Three Hundred Ninty Only.

SUMMIT SALES LLP INWARD No: 94319 Date: 11/5 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 06-05-2022 4:37:14 PM Ori

88025
27.04.22 12:24:11

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	88025	184160
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	06-05-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4581 - Electrical - other - Gate lamp - NA - nos	15.00	700.00	0.00	18.00	12,390.00
					Total Order Value . . .	**12,390.00**

Rupees : Twelve Thousand Three Hundred Ninty Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for villa no-101, 104, 106, 132 purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	06-05-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No	184160
Material required before date: urgent		ID No.	76213

No	Description	Size	Quantity	Units	Inward No	Date
1	Gate Lights	STD	15	Nos		
2						
3						
4						
5						
6						
7	88025					
8						
9						
10						

Remarks: - For V no 101,104,106,132

Prepared By	G.chandra kanth	Approved by	APPROVED
Sign.& Date	06-05-2022	Sign. & Date	06 MAY 2022 P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details

Silver Oak Villas LLP

Silver Oak Villas Part III Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cheriapally hyd

GSTIN 36ADBFS3288A2Z7

DC No	20140
DC Date	11-05-2022
PO No	88025
PO Date	06-05-2022
Req ID	76213
Req Date	06-05-2022
Loc Req No	184160

	Description of Goods	HSN SAC	Qty
1	4581 - Electrical - other - Gate lamp - NA - nos		15

INWARD ENTRY DATE

No: 00856 Dt: 11/5/22

107107 Dt: 11/5/22

SILVER OAK VILLAS LLP

for Summit Sales LLP

SUMMIT SALES LLP

IN WARD

No: 79802

Date: 13/5

Sign:

R.R. DIST.