PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/05/22	Prepared by	Kavitha	Serial no.	4041
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV	Project	SOV	HO received date	
PO/WO date	9/04/22	PO/WO No.	87242	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23141	16/4/22	10,290/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	10,290/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106216	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,290/-
Amount E – PO / WO value:	251724/-
Amount F – Difference (A – E):	15434/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/05/22
Remarks:	Part Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	14/5/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

tomer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

er Details	Invoice No.	23141
Oak Villas LLP	Invoice Date.	16-04-2022
r Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	87242
	PO Date.	09-04-2022
	Req ID	75452
	Req Date	09-04-2022
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Loc Req No	184078

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2285 - Carpentry - hardware - SS Hinges - Others - 4"	8302	40	218.00	8,720.00	18	1,569.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
					8,720.00		1,569.60

IGST	CGST	SGST	Total Taxable Amount	
	784.80	784.80	Total Invoice Amount	10,289.60

Rupees : Ten Thousand Two Hundred Eighty Nine and Paise Sixty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93419
Date: 16/4
Sign: L

Subject to Hyderabad Jurisdiction

 11-04-2022 3:59:05 PM

Purchase Order

87242
04.04.22 1:33:43

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87242	184078
Doc Date	09-04-2022	
Quote No	Nil	
Quote Date	09-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	100.00	218.00	0.00	18.00	25,724.00
			Total Order Value . . .			**25,724.00**

Rupees : Twenty Five Thousand Seven Hundred Twenty Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.Rate per sft Rs/- 126 + 18% Gst, Hardware will be Dorset

Payment Terms After Delivery & Production of bill

Tax Inclusive of all GST taxes

Delivery Date with in a day

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penality For Delay Nil

Transportation Transport by us

Warranty Nil

Advance Paid Nil

PART DELIVERY DETAILS

S.No.	Bill no.	Bill Dt.	Amount
1.	23141	16/4/22	101290/-
2.			
3.			
4.			
5.			

Bal :- 15434/-

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks "Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ______

Contact : -

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	09-04-2022
Site & Phase :	Silver Oak Villas-III	Time:	01:00
Supplier		Req. No.	184078
Material required before date:	Urgent	ID No.	75452

No.	Description	Size	Quantity	Units	Inward Number	Date
1	Door Hinges	4"	100	Nos		
	87242					

Remarks: - for Site use purpose

Prepared By	K.Tulasi Rani	Approved by	
Sign.& Date	09-04-2022	Sign. & Date	APPROVED 12 APR 2022 PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19795
Silver Oak Villas LLP	DC Date.	16-04-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	87242
	PO Date.	09-04-2022
	Req ID	75452
GSTIN : 36ADBFS3288A2Z7	Req Date	09-04-2022
	Loc Req No	184078

	Description of Goods	HSN/SAC	Qty
1	2285 - Carpentry - hardware - SS Hinges - Others - nos	8302	40
2			
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Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 79899
Date: 16/5
Sign:
R.R. DIST.

INWARD WITH TIME:
Inward No: 1983 Dt: 16/4/22
MRN No: 1/6216 Dt: 18/4/22
Received By: Sign:
SILVER OAK VILLAS PART-III

for Summit Sales LLP

Authorised signatory