PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/5/22	Prepared by	kavitha	Serial no.	4042
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Crescentia labs	Project	GV-1	HO received date	
PO/WO date	25/4/22	PO/WO No.	87713	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23431	02/05/22	2,334/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2,334/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	106751	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,334/-
Amount E – PO / WO value:			11,014/-
Amount F – Difference (A – E):			8680/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	23/05/22		
Remarks:	– Part Bill –		

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	kavitha				
Sign:	14/5/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Crescentia Labs PVT LTD	Invoice No.	23431
Plot no. 15-B, MN Park Phase I, Sy No. 230 to 243, Turkapally, Shameerpet, Medchal,Malkajigiri Dist	Invoice Date.	02-05-2022
	PO No.	87713
	PO Date.	25-04-2022
	Req ID	75865
	Req Date	22-04-2022
GSTIN : 36AADCB2608M1Z0 PAN AADCB2608M	Loc Req No	195015

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4815 - Electrical - wires - Cu multistand wires Black -	8544	2	989.00	1,978.00	18	356.04
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,978.00		356.04
	178.02	178.02	Total Invoice Amount	2,334.04		

Rupees : Two Thousand Three Hundred Thirty Four and Paise Four Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 93980 Date: 2/5 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 28-04-2022 10:26:00 AM

Orig

87713

20.04.22 3:07:38

From Company : **Crescentia Labs Pvt Ltd**
Plot No.15-B, MN Park Phase-I, Sy No.230 to 243, Turkapally Village, Sham
Malkajigiri (D).
G S T No. : 36AADCB2608M1ZO

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87713	195015
Doc Date	25-04-2022	
Quote No	NIL	
Quote Date	22-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4816 - Electrical - wires - Cu multistand wires Red - 1 18 or 1 sq mm - Bundle	3.00	989.00	0.00	18.00	3,501.06
2	4815 - Electrical - wires - Cu multistand wires Black - 1 18 or 1 sq mm - Bundle	3.00	989.00	0.00	18.00	3,501.06
3	4781 - Electrical - wires - A1 Service Wire - 3/20 - mts	200.00	17.00	0.00	18.00	4,012.00
					Total Order Value . . .	**11,014.12**

Rupees : Eleven Thousand Fourteen and Paise Twelve Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	G V One Plot No.15-B, MN Park Phase-I, Sy No. 230 to 243, Turkapally Village, Shameerpet mandal, Medchal Malkajigiri (D) Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for Llabour quarters electrical use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23431	2/5/22	2,334
2.			
3.			
4.			
5.			

Bal :- 8680/-

For *Crescentia Labs Pvt Ltd*

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Crescentia Labs Pvt Ltd.	Date:	22.04.2022
Site & Phase:	GV ONE	Time:	16:00
Supplier	-	Req. No.	195015
Material required before date:		ID No.	75865

No	Description	Size	Quantity	Units	Inward No	Date
1.	Red wire	1 sq.mm 1.5	3	Bundle		
2.	Black wire	1 sq.mm 1.5	3	Bundle		
3.	Service wire - 3/20	2 phase	2	Bundle		
	87713.					

Remarks: For labour Qrts electrical use purpose

Prepared By	Md Mursalim Ansari	Approved by	V.Ramesh reddy
Sign. & Date	22.04.2022	Sign. & Date	22.04.2022

APPROVED
29 APR 2022
E. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details		
Crescentia Labs PVT LTD	DC No.	20021
Plot no. 15-B, MN Park Phase I, Sy No. 230 to 243, Turkapally, Shameerpet, Medchal,Malkajigiri Dist	DC Date.	02-05-2022
	PO No.	87713
	PO Date.	25-04-2022
	Req ID	75865
GSTIN : 36AADCB2608M1Z0	Req Date	22-04-2022
	Loc Req No	195015

	Description of Goods	HSN/SAC	Qty
1	4815 - Electrical - wires - Cu multistand wires Black - 1 18 or 1 sq mm - Bundle	8544	2
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12	INWARD		
13	Inward No: 1040 Dt: 4-5-22		
14	MRN No: 106751 Dt: 4-5-22		
15	Received By: Sign:		
16	Ansari Ansari		
17	CRESCENTIA LABS PVT LTD		
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30			

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 79903 Date: 16/5 Sign: L

Authorised signatory