PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/05/22	Prepared by	Kavitha	Serial no.	4151
Supplier name	Summit sales LLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	09/04/22	PO/WO No.	87207	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23311	27/04/22	5,264/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	5,264/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106639	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,264/-
Amount E – PO / WO value:	5,264/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	14/05/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	23311
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	27-04-2022
	PO No.	87207
	PO Date.	09-04-2022
	Req ID	75375
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	07-04-2022
	Loc Req No	178490

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	20	235.00	4,700.00	12	564.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	4,700.00	564.00
	282.00	282.00	Total Invoice Amount	5,264.00	

Rupees : Five Thousand Two Hundred Sixty Four Only.

SUMMIT SALES LLP
IN WARD
No: 93794
Date: 22/4
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 11-04-2022 17:42:43

87207
04.04.22 1:33:42

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87207	178490
Doc Date	09-04-2022	
Quote No	NIL	
Quote Date	07-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	20.00	235.00	0.00	12.00	5,264.00
			Total Order Value . . .			**5,264.00**

Rupees : Five Thousand Two Hundred Sixty Four Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NI
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for C block staircase lighting use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 12/04/2022

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPL	Date:	07.04.2022
Site & Phase :	MFP	Time:	15:50
Supplier	-	Req. No.	178490
Material required before date:	10.04.2022	ID No.	75375

No	Description/Brand/Model No.	Warm or White	Wattage	Quantity	Units	Inward No	Date
1	Wipro -Garnet Batten D532065(day light) -4'	White Light	20Watts	20	No's		
2							
3							
4							
5		87207					
6							
7							
8							
9							
10							

Remarks: Towards C-Block Staircase lighting Use purpose.

APPROVED
12 APR 2022
MANISH PARIKH
MANAGER PROCUREMENT

Prepared By	R.Ashok	Approved by	K.Narender Reddy
Sign.& Date	07.04.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19934
Modi Properties Private Limited,	DC Date.	27-04-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	87207
	PO Date.	09-04-2022
	Req ID	75375
	Req Date	07-04-2022
GSTIN : 36AABCM4761E1ZM	Loc Req No	178490

	Description of Goods	HSN/SAC	Qty
1	4663 - Electrical - other - Tubelight fitting - 4ft - nos	9405	20
2			
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INWARD 19119 Dt: 27/04/22
106639

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 79784
Date: 13/5

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory