PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/5/22	Prepared by	Prabhakar	Serial no.	4087
Supplier name	Summit Labs LLP			HO inward no.	
Firm/Company	OX/PPL	Project	MPL	HO received date	
PO/WO date	9/5	PO/WO No.	88078	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23589	11/5	619.50	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.			619.50	□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107149	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	619.50
Amount E – PO / WO value:	619.50
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/5
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
15 MAY 2022
P. PRABHAKAR
SR. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23589
Modi Properties Private Limited,.	Invoice Date.	11-05-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	88078
	PO Date.	09-05-2022
	Req ID	76275
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	09-05-2022
	Loc Req No	178550

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4000 - Consumables - Acid - NA - ltrs	2806	25	21.00	525.00	18	94.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	525.00		94.50
	47.25	47.25	Total Invoice Amount	619.50		

Rupees : Six Hundred Ninteen and Paise Fifty Only.

SUMMIT SALES LLP
IN WARD
No: 94326
Date: 11/5
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 09-05-2022 12:55:07

88078
27.04.22 12:24:12

opy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88078	178550
Doc Date	09-05-2022	
Quote No	Nil	
Quote Date	09-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4000 - Consumables - Acid - NA - ltrs	25.00	21.00	0.00	18.00	619.50
					Total Order Value . . .	**619.50**

Rupees : Six Hundred Ninteen and Paise Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for flats cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

11/05/2022

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	09.05.2022
Site & Phase :	May Flower Platinum	Time:	11:50
Supplier		Req.No.	178550
Material required before date:	11.05.22	ID No.	76275

No	Description	Size	Quantity	Units	Inward No	Date
1	Acid bottles	Std	25	No's		
2						
3						
4	88078					
5						
6						
7						
8						
9						
10						

APPROVED
11 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: Towards flats cleaning purpsoe .

Prepared By	A.Sravani	Approved by	S.V.Subba Reddy
Sign.& Date	09.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,.

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761E1ZM

DC No.	20147
DC Date.	11-05-2022
PO No.	88078
PO Date.	09-05-2022
Req ID	76275
Req Date	09-05-2022
Loc Req No	178550

	Description of Goods	HSN/SAC	Qty
1	4000 - Consumables - Acid - NA - ltrs	2806	25
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 77188
GRN No: 107149
Received By:
11/05/22
MODI PROPERTIES PVT. LTD.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 79831
Date: 14/5
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction