PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 14/5/22 | Prepared by | Manoj | Serial no. | 4060 |
| Supplier name | SSLLP | | | HO inward no. | |
| Firm/Company | GVRL | Project | Imopolis | HO received date | |
| PO/WO date | 9/5/22 | PO/WO No. | 88075 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 23624 | 13/5/22 | 2,732.881/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 2,732.881/- |

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

| | | | |
|---|---|---|---|
| MRN nos.: | 107216 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2,732.881/- |
| Amount E – PO / WO value: | 2,732.881/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 23/5/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Manoj | | | | |
| Sign: | Manoj | | | | |
| Date | 14/5/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| GV Research center Pvt Ltd | Invoice No. | 23624 |
| Sy No. 542, Genome vallaey, Thurkapally, Hyderabad | Invoice Date. | 13-05-2022 |
| | PO No. | 88075 |
| | PO Date. | 09-05-2022 |
| | Req ID | 76192 |
| GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D | Req Date | 05-05-2022 |
| | Loc Req No | 164926 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7592 - Stationery - other - stamp pad - NA - nos | 9612 | 3 | 32.00 | 96.00 | 18 | 17.28 |
| 2 | 7585 - Stationery - other - Sharpner - NA - nos | 8214 | 5 | 3.00 | 15.00 | 12 | 1.80 |
| 3 | 7605 - Stationery - other - Whitner Pen - NA - nos | 9608 | 5 | 21.00 | 105.00 | 18 | 18.90 |
| 4 | 7523 - Stationery - other - Eraser - NA - nos | | 5 | 1.50 | 7.50 | 18 | 1.36 |
| 5 | 7512 - Stationery - other - CD Marker - NA - nos<br>Red Green Blue Black | 9608 | 80 | 18.90 | 1,512.00 | 12 | 181.44 |
| 6 | 7509 - Stationery - other - Calculator - NA - nos | | 2 | 158.00 | 316.00 | 18 | 56.88 |
| 7 | 7515 - Stationery - other - Chalkpiece - NA - boxes | 2509 | 10 | 6.30 | 63.00 | 0 | 0.00 |
| 8 | 7514 - Stationery - other - Cello Tape - other - nos | | 5 | 57.75 | 288.75 | 18 | 51.98 |
| 9 | | | | | | | |
| 10 | | | | | | | |
| 11 | | | | | | | |
| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,403.25 | | 329.64 |
| | 164.82 | 164.82 | Total Invoice Amount | 2,732.88 | | |

Rupees : Two Thousand Seven Hundred Thirty Two and Paise Eighty Eight Only.

SUMMIT SALES LLP
IN WARD
No: 94400
Date: 12/5
Sign: L
R.R. DIST.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 09-05-2022 12:55:07

88075
27.04.22 12:24:12

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 88075 | 164926 |
| **Doc Date** | 09-05-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 09-05-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7592 - Stationery - other - stamp pad - NA - nos | 3.00 | 32.00 | 0.00 | 18.00 | 113.28 |
| 2 | 7585 - Stationery - other - Sharpner - NA - nos | 5.00 | 3.00 | 0.00 | 12.00 | 16.80 |
| 3 | 7605 - Stationery - other - Whitner Pen - NA - nos | 5.00 | 21.00 | 0.00 | 18.00 | 123.90 |
| 4 | 7523 - Stationery - other - Eraser - NA - nos | 5.00 | 1.50 | 0.00 | 18.00 | 8.85 |
| 5 | 7512 - Stationery - other - CD Marker - NA - nos<br>*Red Green Blue Black* | 80.00 | 18.90 | 0.00 | 12.00 | 1,693.44 |
| 6 | 7509 - Stationery - other - Calculator - NA - nos | 2.00 | 158.00 | 0.00 | 18.00 | 372.88 |
| 7 | 7515 - Stationery - other - Chalkpiece - NA - boxes | 10.00 | 6.30 | 0.00 | 0.00 | 63.00 |
| 8 | 7514 - Stationery - other - Cello Tape - other - nos | 5.00 | 57.75 | 0.00 | 18.00 | 340.73 |
| | | | **Total Order Value . . .** | | | **2,732.88** |

Rupees : Two Thousand Seven Hundred Thirty Two and Paise Eighty Eight Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Nagamani(Engineer) - 7981951035 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose. |
| **Completion Date** | NA |

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

11/05/2022

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

# Purchase Order

 09-05-2022 12:55:07

Original / Office Copy / Purchase Div.Copy

**Measurment** NA

**Security** Nil

**Remarks** .

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

11/05/2022

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GVRC | Date: | 05.05.2022 |
| Site & Phase: | Innopolis | Time: | 11:00 |
| Supplier | | Req. No. | 164926 |
| Material required before date: | 07.05.2022 | ID No. | 76192 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | Stamp pad | | 03 | No's | | |
| 2. | Sharpners | | 05 | No's | | |
| 3. | Whitener 88075 | | 05 | No's | | |
| 4. | Erazers | | 05 | No's | | |
| 5. | CD Markers (Red,Green,Blue,Black) | | 80 | No's | | |
| 6 | Calculator | | 02 | No's | | |
| 7 | Chalk Piece | | 10 | Box's | | |
| 8 | Cello Tapes (White) | | 05 | No's | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | Mayury | | | | | |

Remarks: Towards Site office purpose.

| | | | |
|---|---|---|---|
| Prepared By | Sridevi | Approved by | T.Madhu |
| Sign. & Date | 05.05.2022 | Sign. & Date | 05.05.2022 |

Note:

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 20175 |
|---|---|---|
| GV Research center Pvt Ltd | DC Date. | 13-05-2022 |
| Sy No. 542, Genome vallaey, Thurkapally, Hyderabad | PO No. | 88075 |
| | PO Date. | 09-05-2022 |
| | Req ID | 76192 |
| GSTIN : 36AAHCG4562D1ZP | Req Date | 05-05-2022 |
| | Loc Req No | 164926 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7592 - Stationery - other - stamp pad - NA - nos | 9612 | 3 |
| 2 | 7585 - Stationery - other - Sharpner - NA - nos | 8214 | 5 |
| 3 | 7605 - Stationery - other - Whitner Pen - NA - nos | 9608 | 5 |
| 4 | 7523 - Stationery - other - Eraser - NA - nos | | 5 |
| 5 | 7512 - Stationery - other - CD Marker - NA - nos | 9608 | 80 |
| 6 | 7509 - Stationery - other - Calculator - NA - nos | | 2 |
| 7 | 7515 - Stationery - other - Chalkpiece - NA - boxes | 2509 | 10 |
| 8 | 7514 - Stationery - other - Cello Tape - other - nos | | 5 |
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 9234 Dt: 14/5/22
MRN No: 07216 Dt: 14/5/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

**for Summit Sales LLP**

Authorised Signatory

SUMMIT SALES LLP
IN WARD
No: 79856
Date: 16/5
Sign: L
R.R. DIST.