PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/05/22	Prepared by	Kavitha	Serial no.	4043
Supplier name	Summit sales llp			HO inward no.	
Firm/Company	GMR	Project	GMR	HO received date	
PO/WO date	11/04/22	PO/WO No.	87250	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23136	16/4/22	3,750/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,750/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106210 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,750/-
Amount E – PO / WO value:	4,948/-
Amount F – Difference (A – E):	1198/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	14/5/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23136
Modi Reality Mallapur LLP	Invoice Date.	16-04-2022
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	PO No.	87255
	PO Date.	11-04-2022
	Req ID	75446
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	09-04-2022
	Loc Req No	193054

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	6	128.00	768.00	18	138.24
2	4071 - Consumables - Wiper - Other - nos	9603	4	120.00	480.00	18	86.40
3	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	80.00	400.00	18	72.00
4	4003 - Consumables - Bombay Broom - Big - nos	9603	6	88.20	529.20	0	0.00
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	30	10.00	300.00	0	0.00
6	4009 - Consumables - Coconut Broom - other - nos	9603	20	15.75	315.00	0	0.00
7	4040 - Consumables - Mopping Cloth - NA - nos White-20 Yellow-20	6307	40	15.75	630.00	5	31.50
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IGST	CGST	SGST			
			Total Taxable Amount	3,422.20	328.14
	164.07	164.07	Total Invoice Amount	3,750.34	

Rupees : Three Thousand Seven Hundred Fifty and Paise Thirty Four Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. INWARD No: 93414 Date: 16/4 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 11-04-2022 12:32:23

87255
04.04.22 1:33:43

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87255	193054
Doc Date	11-04-2022	
Quote No	Nil	
Quote Date	11-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	6.00	128.00	0.00	18.00	906.24
2	4071 - Consumables - Wiper - Other - nos	4.00	120.00	0.00	18.00	566.40
3	4014 - Consumables - Colin - 500ml - nos	10.00	88.00	0.00	18.00	1,038.40
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	80.00	0.00	18.00	472.00
5	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
6	4003 - Consumables - Bombay Broom - Big - nos	6.00	88.20	0.00	0.00	529.20
7	4080 - Consumables - Bombay Brooms - Other - Nos	30.00	10.00	0.00	0.00	300.00
8	4009 - Consumables - Coconut Broom - other - nos	20.00	15.75	0.00	0.00	315.00
9	4040 - Consumables - Mopping Cloth - NA - nos *White-20 Yellow-20*	40.00	15.75	0.00	5.00	661.50
				Total Order Value . . .		**4,948.04**

Rupees : Four Thousand Nine Hundred Fourty Eight and Paise Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amt
	23136	16/4/22	3,750/-

Bal :- 1198/-

For *Modi Reality Mallapur LLP*
Authorised Signatory

12/04/2022

Name : ______

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Purchase Order

11-04-2022 12:32:23

Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 12/04/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	09.04.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	11:00
Supplier		Req. No.	193052
Material required before date:	11.04.22	ID No.	75446

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mopping stick		6	No's		
2.	Wipers		4	No's		
3.	Colin		10	No's		
4.	Lizol		5	No's		
5.	Vim bar		4	No's		
6.	Bombay brooms (big)		6	No's		
7.	Bombay brooms (small) 87255		30	No's		
8.	Coconut brooms		10	No's		
9.	Cloth (white)		20	No's		
10.	Cloth (yellow)		20	No's		

Remarks: For site & sales office cleaning work purpose at GMR site .

Prepared By	A Janaki	Approved by	Ram prasad
Sign.& Date	09.04.22	Sign. & Date!	

Note:

APPROVED
12 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

APPROVED
13 APR 2022
RAM PRASAD
PROJECT MANAGER

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

/ Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	19799
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	16-04-2022
	PO No.	87255
	PO Date.	11-04-2022
	Req ID	75446
GSTIN : 36AAEFM1459R1ZP	Req Date	09-04-2022
	Loc Req No	193054

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	6
2	4071 - Consumables - Wiper - Other - nos	9603	4
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
4	4003 - Consumables - Bombay Broom - Big - nos	9603	6
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	30
6	4009 - Consumables - Coconut Broom - other - nos	9603	20
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	40
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SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 79298
Date: 19/4
Sign:

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI REALTY MALLAPUR LLP
8160 Dt. 16/4
GRN No 10620 Dt. 18/4/22
16/4

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

✓/ Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-04-2022

Customer Details		
Modi Reality Mallapur LLP	DC No.	19799
Sy No. 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	16-04-2022
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3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
4	4003 - Consumables - Bombay Broom - Big - nos	9603	6
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	30
6	4009 - Consumables - Coconut Broom - other - nos	9603	20
7	4040 - Consumables - Mopping Cloth - NA - nos	6307	40
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI REALTY MALLAPUR LLP

8160 Dt. 16/4/

10620 Dt. 18/4/22

16/4/

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 79298
Date: 19/4
Sign:
R.R. DIST.