PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 15/5/22 | Prepared by | Manoj | Serial no. | 4132 |
| Supplier name | SSLLP | | | HO inward no. | |
| Firm/Company | VOCLLP | Project | VOC | HO received date | |
| PO/WO date | 2/5/22 | PO/WO No. | 87895 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 23473 | 6/5/22 | 5,947.20/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 5,947.20/- |
| Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 107011 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 5,947.20/- |
| Amount E – PO / WO value: | 5,947.20/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 23/5/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Manoj | | | | |
| Sign: | Manoj | | | | |
| Date | 15/5/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

# Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Villa Orchids LLP | Invoice No. | 23473 |
| Behind Janapriya, Kowkur, Hyderabad | Invoice Date. | 06-05-2022 |
| | PO No. | 87895 |
| | PO Date. | 02-05-2022 |
| | Req ID | 76061 |
| GSTIN : 36AANFG4817C1ZH PAN AWQER2341A | Req Date | 02-05-2022 |
| | Loc Req No | 63820 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7326 - Plumbing - PVC - Water tank - 500lts - nos | 3925 | 2 | 2520.00 | 5,040.00 | 18 | 907.20 |
| 2 | | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | 453.60 | 453.60 | Total Taxable Amount | 5,040.00 | 907.20 |
| | | | Total Invoice Amount | 5,947.20 | |

Rupees : Five Thousand Nine Hundred Fourty Seven and Paise Twenty Only.

SUMMIT SALES LLP IN WARD No: 94085 Date: 6/5 Sign: R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 04-05-2022 4:04:11 PM

87895
20.04.22 3:07:39

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 87895 | 63820 |
| | **Doc Date** | 02-05-2022 | |
| | **Quote No** | NIL | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 02-05-2022 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7326 - Plumbing - PVC - Water tank - 500lts - nos | 2.00 | 2,520.00 | 0.00 | 18.00 | 5,947.20 |
| | **Total Order Value . . .** | | | | | **5,947.20** |

Rupees : Five Thousand Nine Hundred Fourty Seven and Paise Twenty Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Included in above prices. |
| **Delivery Date** | Within 7 days |
| **Delivery Location** | Villa Orchids<br>kowkur, Alwal<br>Phone. . |
| **Penality For Delay** | Nil |
| **Transportation** | Included by us. |
| **Warranty** | 1 year company warranty |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the rights to reject items not confirming to quality and specifications. Above order for villa 96 and 103 purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off |

For *Villa Orchids LLP*

Authorised Signatory

Name : 06/05/2022

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form - CP Fittings

| | | | |
|---|---|---|---|
| Company | VOC LLP | Site & Phase | VOC |
| Req. no. | 63820 | Req. Date | 02 May 2022 |
| Material required before: | 03 May 2022 | ID no. | 76061 |
| Prepared by: | A Suresh | Approved by (sign): | |
| Flat / Block no: | 96 & 103 | | |
| Type A 1210 Sft 3BHK Order Value: | 1 Villa | | |
| Type B 1010 Sft 2BHK Order Value: | | | |

| S No. | Item Description | Units | Qty required forType B 1010 Sft 2BHK flat | Qty required forType A 1210 Sft 3BHK flat | Type B 1010 2BHK flats requirement | Type A 1210 Sft3 BHK flats requirement | Quantity required | Qty Available at site | Balance Qty to be ordered | Inward No | Date |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | bib cock-7036 | Nos | | | | 1 | | | | | |
| 2 | Sink cock-7377 | Nos | 2 | 2 | | 1 | 2 | | 2 | | |
| 3 | Helthfa set- 7346 | Nos | 2 | 2 | | 1 | 2 | | 2 | | |
| 4 | Two in one tap | Nos | 1 | 1 | | 1 | 1 | | 1 | | |
| 5 | Plastro tank ( 500 ltrs ) | Nos | 2 | 2 | 87895 | 1 | 2 | | 2 | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| | Total | | | | | | | | | | |

APPROVED

06 MAY 2022

DELIVERY CHALLAN

# Summit Sales LLP

5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**GSTIN/UNI: 36ACQFS2044C1Z7**

Supplier/Customer/Transporter Copy



**Customer Details**

Villa Orchids LLP

Behind Janapriya, Kowkur, Hyderabad

GSTIN : 36AANFG4817C1ZH

| | |
|---|---|
| DC No. | 20062 |
| DC Date | 06-05-2022 |
| PO No. | 87895 |
| PO Date | 02-05-2022 |
| Req ID | 76061 |
| Req Date | 02-05-2022 |
| Loc Req No | 63820 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7326 - Plumbing - PVC - Water tank - 500lts - nos | 3925 | 2 |
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INWARD
Inward No: 2506 Dt: 06/05/22
MRN No: Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

INWARD
Inward No: 1068 Dt: 06/05/22
MRN No: 10701 Dt: 9/5/22
Received By Sign:
VILLA ORCHIDS LLP

SUMMIT SALES LLP
IN WARD
No: 79852
Date: 16/5
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

*Authorised signatory*