PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	13/5/22	Prepared by	Prabhakar	Serial no.	4082
Supplier name	Sumeet Sales P			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	9/5	PO/WO No.	88094	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23588	11/5	20,868.30	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	20,868.30
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107146	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	20,868.30
Amount E – PO / WO value:	33,311.40
Amount F – Difference (A – E):	12,443.40
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other
Payment – due date	28/5/22
Remarks: Part bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar APPROVED			
Sign:					
Date		15 MAY 2022			
Approval limit	Upto 20k	Above 20k P. PRABHAKAR Sr. MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

09-05-2022 15:39:09

88094

27.04.22 12:24:12

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88094	178552
Doc Date	09-05-2022	
Quote No	Nil	
Quote Date	09-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs 20kg	30.00	703.00	0.00	18.00	24,886.20
2 6548 - Paints - Janata Paste - NA - kgs	10.00	84.00	0.00	18.00	991.20
3 7109 - Plumbing - other - Araldite - other - gms	10.00	630.00	0.00	18.00	7,434.00

Rupees : Thirty Three Thousand Three Hundred Eleven and Paise Fourty Only. **Total Order Value . . .** **33,311.40**

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for flats tiles work purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23588	11/5	20868
2.			
3.			
4.			
5.			

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 11/05/2022

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	09.05.2022
Site & Phase :	May Flower Platinum	Time:	11.50
Supplier		Req.No.	178152
Material required before date:	12.05.2022	ID No.	76291

No	Description		Size	Quantity	Units	inward No	Date
1	Araldite		std	10	No's		
2	Jamma pst		1 kgs	15	No's		
3	Roff chemical	88094	20 kgs	20	No's.		
4	Cuppam pani	88095	4"	30	No's		
5							
6							
7							
8							
9							
10							

Remarks : Towards flats tiles work purpose.

APPROVED

11 MAY 2022

MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	A.Sravani	Approved by	K.Narender reddy
Sign.& Date	09.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23588
Modi Properties Private Limited,.	Invoice Date.	11-05-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No.	88094
	PO Date.	09-05-2022
	Req ID	76291
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	09-05-2022
	Loc Req No	178552

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - 20kg	3214	15	703.00	10,545.00	18	1,898.10
2	6548 - Paints - Janata Paste - NA - kgs		10	84.00	840.00	18	151.20
3	7109 - Plumbing - other - Araldite - other - gms	3506	10	630.00	6,300.00	18	1,134.00
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	17,685.00	3,183.30
	1,591.65	1,591.65	Total Invoice Amount	20,868.30	

Rupees : Twenty Thousand Eight Hundred Sixty Eight and Paise Thirty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94325 Date: 11/5 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction