PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	12/5/22	Prepared by	Deepa	Serial no.	
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	5/5/22	PO/WO No.	87980	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23545	10/5/22	3,519.60	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,519.60
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107068	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,519.60
Amount E – PO / WO value:	3,519.60
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	10/5/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	APPROVED			
Sign:		13 MAY 2022			
Date	12/5/22	P. PRABHAKAR Sr. MANAGER PURCHASE			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23545
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	10-05-2022
	PO No.	87980
	PO Date.	05-05-2022
	Req ID	76157
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	05-05-2022
	Loc Req No	141442

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6549 - Paints - White Cement - 25kgs - bags	2523	2	561.75	1,123.50	28	314.58
2	6602 - Paints - Wall Care Putti - NA - kgs 30kg	3214	2	882.00	1,764.00	18	317.52
3							
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12							
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IGST	CGST	SGST			
			Total Taxable Amount	2,887.50	632.10
	316.05	316.05	Total Invoice Amount	3,519.60	

Rupees : Three Thousand Five Hundred Ninteen and Paise Sixty Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94293 Date: 10/5 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 06-05-2022 12:06:47

87980
20.04.22 3:26:44

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87980	141442
Doc Date	05-05-2022	
Quote No	Nil	
Quote Date	05-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6549 - Paints - White Cement - 25kgs - bags	2.00	561.75	0.00	28.00	1,438.08
2	6602 - Paints - Wall Care Putti - NA - kgs *30kg*	2.00	882.00	0.00	18.00	2,081.52
				Total Order Value . . .		**3,519.60**

Rupees : Three Thousand Five Hundred Ninteen and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for B-Block bath room tiles work & other works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MMRK LLP	Date:	05-05-2022
Site & Phase :	GHT	Time:	12.37
Supplier	SSLLP	Req. No.	141442
Material required before date:	06-05-2022	ID No.	76157

No	Description	Size	Quantity	Units	Inward No	Date
1	Birla wall care putty	25 kgs	02	Bags		
2	JK White cement	30 kg	02	Bags		
3						
4	87980					
5						
6						
7						
8						
9						
10						

Remarks: - For B BLOCK Bathroom tile work & other works purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	05-05-2022	Sign. & Date	

APPROVED
0 6 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Mehta & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN : 36ABLFM7631F1Z3

DC No	20105
DC Date	10-05-2022
PO No	87980
PO Date	05-05-2022
Req ID	76157
Req Date	05-05-2022
Loc Req No	141442

	Description of Goods	HSN/SAC	Qty
1	6549 - Paints - White Cement - 25kgs - bags	2523	2
2	6602 - Paints - Wall Care Putti - NA - kgs	3214	2
3			
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INWARD
Inward No: 2520 Dt: 10/05/22
MRN No: 103068 Dt: 11/5/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

15123

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 79778
Date: 13/5
Sign:
R.R. DIST.