PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/5/22	Prepared by	Manish	Serial no.	4063
Supplier name	SSLhp			HO inward no.	
Firm/Company	Dr. NRK Biotech pvt Ltd	Project	NRK	HO received date	
PO/WO date	14/5/22	PO/WO No.	88269	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23645	14/5/22	6,008.30/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,008.30/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 107270 — Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,008.30/-
Amount E – PO / WO value:	6,008.30/-
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	23/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manish				
Sign:	Manish				
Date	15/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		Invoice No.	23645
DR. NRK Biotech Private Limited		Invoice Date.	14-05-2022
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,		PO No.	88269
		PO Date.	14-05-2022
		Req ID	76433
GSTIN : 36AACCD2775Q1Z3	PAN AACCD2775Q	Req Date	14-05-2022
		Loc Req No	186313

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9595 - Tools - Staff Helmets - NA - nos		10	131.00	1,310.00	18	235.80
	White						
2	6164 - Miscellaneous - Safety Jacket - NA - Nos		50	85.00	4,250.00	5	212.50
	Orange						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,560.00	448.30
	224.15	224.15	Total Invoice Amount	6,008.30	

Rupees : Six Thousand Eight and Paise Thirty Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94424 Date: 14/5 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 14-05-2022 15:04:39

88269
27.04.22 12:24:13

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkapally, Hyderabad, Medchal - Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88269	186313
Doc Date	14-05-2022	
Quote No	Nil	
Quote Date	14-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9595 - Tools - Staff Helmets - NA - nos *White*	10.00	131.00	0.00	18.00	1,545.80
2 6164 - Miscellaneous - Safety Jacket - NA - Nos *Orange*	50.00	85.00	0.00	5.00	4,462.50
			Total Order Value . . .		**6,008.30**

Rupees : Six Thousand Eight and Paise Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Safety use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

Requisition Form

Company Name:	DR.NRK BioTech Pvt Ltd	Date:	13.05.2022
Site & Phase:	Nextopolis	Time:	17:30
Supplier		Req. No.	186313
Material required before date:	Urgent	ID No.	76433

No	Description	Size	Quantity	Units	Inward No	Date
1.	Visitors helmets (white)	Std	10	Nos		
2.	Labour Safety jackets(orange)	Std	50	Nos		
3.						
4.						
5.						
6.						
7.	88269					
8.						
9.						
10.						

Remarks: Towards safety use purpose at site .

Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign. & Date	13.05.2022	Sign. & Date	13.05.2022

Note: on receipt of material at site write inwards number and date in last 2 columns.

13/05/2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

 14-05-2022

Customer Details		
DR. NRK Biotech Private Limited	DC No.	20196
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	DC Date.	14-05-2022
	PO No.	88269
	PO Date.	14-05-2022
	Req ID	76433
GSTIN : 36AACCD2775Q1Z3	Req Date	14-05-2022
	Loc Req No	186313

	Description of Goods	HSN/SAC	Qty
1	9595 - Tools - Staff Helmets - NA - nos		10
2	6164 - Miscellaneous - Safety Jacket - NA - Nos		50
3			
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INWARD	
Inward No: 1834	Dt: 14/05/22
MRN No: 107270	Dt: 16/5/22
Received By: NIRAS	Sign:
DR NRK BIOTECH PVT LTD	

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 79936
Date: 17/5
Sign: