PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/05/22	Prepared by	MINISH	Serial no.	3946
Supplier name	Sri Ambe Electricals.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	09/05/22	PO/WO No.	88099	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	194	14/05/2022	23,246/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		23,246/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107238.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			23,246/-
Amount E – PO / WO value:			23,246/-
Amount F – Difference (A – E):			-NIL-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	23/05/2022		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
16 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **194/22-23**	Dated **14-May-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** Summit Housing LLP, Cherlapally,Behind Kingston PG college, Hyderabad, Phone. 9618244433, Hamendra GSTIN/UIN : 36ACQFS2044C1Z7 PAN/IT No : State Name : Telangana, Code : 36	Buyer's Order No. **88099/169759**	Dated **9-May-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR, M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 PAN/IT No : State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**R-TPN06 WAY MD DB**	85371000	**10 nos**	1,970.00	nos		**19,700.00**
	CGST						**1,773.00**
	SGST						**1,773.00**
	Total		**10 nos**				**Rs. 23,246.00**

Amount Chargeable (in words) *E. & O.E*

INR Twenty Three Thousand Two Hundred Forty Six Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	19,700.00	9%	1,773.00	9%	1,773.00	3,546.00
Total:	**19,700.00**		**1,773.00**		**1,773.00**	**3,546.00**

Tax Amount (in words) : **INR Three Thousand Five Hundred Forty Six Only**

Company's PAN : **AAZPL04H1**

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

Customer's Seal and Signature

for Sri Ambe Electricals

SRI AMBE ELECTRICALS

Authorised Signatory

This is a Computer Generated Invoice

INWARD
Inward No: 8150 Dt: 14/5/22
MRN No: 107238 Dt: 16/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 94459
Date: 16/5
Sign:

Purchase Order

 10-05-2022 11:05:01 AM Orig

88099
27.04.22 12:24:12

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals	**Doc No**	88099	169759
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc Date**	09-05-2022	
	Quote No	NIL	
GSTIN 36	**Quote Date**	02-05-2022	
7702963535 7702963535	**SupplyType**	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *6 way*	10.00	1,970.00	0.00	18.00	23,246.00
				Total Order Value . . .		**23,246.00**

Rupees : Twenty Three Thousand Two Hundred Fourty Six Only.

Terms and Conditions :-

Specification /	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For *Summit Sales LLP*

Authorised Signatory

Name : 12/05/2022

Accepted the above Terms And Conditions

For *Sri Ambe Electricals*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	02.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169759
Material required before date:		ID No.	76114

No	Description	Size	Quantity	Units	Inward No	Date
1.	Surface mounted tube light 2' .day light	10watt	20	Nos		
2.	Surface mounted tube light 4' .day light	20watt	60	Nos	88073	
3.	False ceiling down lighter.day light D591265	12watt	5	Nos		
4.	MCB	16AMps	48	Nos		
5.	MCB	10Amps	48	Nos		
6.	MCB	6Amps	48	Nos		
7.	Isolater	40Amps	24	Nos		
8.	Module plate	6	240	Nos		
9.	Switch	6Amps	600	Nos		
10.	Socket	6Amps	300	Nos		
11.	Switch	16Amps	100	Nos		
12.	Socket	16Amps	100	Nos		
13.	Fan dimmer		90	Nos		
14.	Distribution box 88099.	6Way	10	Nos		
15.	MI-CC Camera		10	Nos		

Remarks: For stock replenishig purpose

Prepared By	Vanajakshi	Approved by	06 MAY 2022
Sign.& Date	02.05.2022	Sign. & Date	

Note. On receipt of material at site write inward number and date in last 2 columns.