PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 16/05/22 | Prepared by | MINUH. | Serial no. | 3915 |
| Supplier name | Maha lakshmi Trader's. | | | HO inward no. | |
| Firm/Company | SSLLP. | Project | SHLLP | HO received date | |
| PO/WO date | 06/05/22 | PO/WO No. | 88026. | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 1004 | 14/05/2022 | 1,57,082/- | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 1,57,082/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |

| | | | |
|---|---|---|---|
| MRN nos.: | 107231 | Proof of delivery matches MRN | ☑ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | - |
| Amount C –Other Debits : | - |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,57,082/- |
| Amount E – PO / WO value: | 1,57,082/- |
| Amount F – Difference (A – E): | -NIL- |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 23/05/2022 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | | | | |
| Sign: | | | | | |
| Date | | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

APPROVED
16 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**Tax Invoice** *(ORIGINAL FOR RECIPIENT)* e-Invoice

IRN : **132ed1fbe5c8b720e50eab35fce043369739f839a0a6efa16d-e0bcb764449e0a**
Ack No. : **112213110594190**
Ack Date : **14-May-22**

**MAHA LAKSHMI TRADERS**
Beside Indian Overseas Bank,Main Road,
Alwal. Secunderabad - 500010
Ph - 9866920214 , 9177803094
GSTIN/UIN: 36AHEPK7054M1ZZ
State Name : Telangana, Code : 36
E-Mail : mahalakshmitradersalwal@gmail.com

Consignee (Ship to)
**Summit Sales Llp**
Cherlapally,Behind Kingston PG college, Hyderabad -500051, Phone. 9618244433, Hamendra
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
**Summit Sales Llp**
5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad, -500003
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36
Place of Supply : Telangana

| Invoice No. | e-Way Bill No. | Dated |
|---|---|---|
| **1004** | 191473961979 | **14-May-22** |
| Delivery Note | | |
| Reference No. & Date. | | Other References |
| Buyer's Order No. **88026** | | Dated **6-May-22** |
| Dispatch Doc No. | | Delivery Note Date |
| Dispatched through | | Destination |
| Bill of Lading/LR-RR No. | | Motor Vehicle No. **TS10UC6917** |

| Sl No. | Description of Goods | HSN/SAC | Part No. | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **Geberit Alpha Naked-8.5 IN** | 39229000 | 109.011.00.1 | **40 nos** | 6,400.00 | nos | 48 % | **1,33,120.00** |
| | ***CGST*** | | | | | | | **11,980.80** |
| | ***SGST*** | | | | | | | **11,980.80** |
| | ***Round Off (+/-)*** | | | | | | | **0.40** |
| | Total | | | **40 nos** | | | | **₹ 1,57,082.00** |

Amount Chargeable (in words) *E. & O.E*
**Indian Rupees One Lakh Fifty Seven Thousand Eighty Two Only**

| HSN/SAC | Taxable Value | Central Tax Rate | Central Tax Amount | State Tax Rate | State Tax Amount | Total Tax Amount |
|---|---|---|---|---|---|---|
| 39229000 | 1,33,120.00 | 9% | 11,980.80 | 9% | 11,980.80 | 23,961.60 |
| **Total** | **1,33,120.00** | | **11,980.80** | | **11,980.80** | **23,961.60** |

Tax Amount (in words) : **Indian Rupees Twenty Three Thousand Nine Hundred Sixty One and Sixty paise Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code : **Alwal & UBIN0910830**

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for MAHA LAKSHMI TRADERS**
Authorised Signatory

This is a Computer Generated Invoice

INWARD
Inward No: 8144 Dt: 19/5/22
MRN No: 107231 Dt: 16/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 94457 Date: 16/5 Sign:

MAHA LAKSHMI TRADERS 9177803094 Alwal, Sec'bad

# Purchase Order

 06-05-2022 14:40:53

Or

88026
27.04.22 12:24:11

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Maha Lakshmi Traders
12/142, Beside India Overseas Bank, Main Road,Alwal

**GSTIN** 36ACQFS2044C1Z7

9866920214

| | | |
|---|---|---|
| **Doc No** | 88026 | 169763 |
| **Doc Date** | 06-05-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 01-03-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr.Kailash Choudhary**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7300 - Plumbing - sanitary - Flush tank conceled - NA - nos | 40.00 | 6,400.00 | 48.00 | 18.00 | 157,081.60 |
| | | | | **Total Order Value . . .** | | **157,081.60** |

Rupees : One Lakh(s) Fifty Seven Thousand Eighty One and Paise Sixty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | All items shall be of 'Geberit' brand, Alpha model. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Within 3 days |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | 10 yrs on flush tank & 25 yrs guarantee on spare Parts |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for Stock Replenshing purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email. |

APPROVED BY
07 MAY 2022
SOHAM MODI
MANAGING DIRECTOR

**For MDs APPROVAL**

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Maha Lakshmi Traders*

Name :

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SUMMIT SALES LLP | Date: | 04.05.2022 |
| Site & Phase : | SHLLP | Time: | 10:57 |
| Supplier | | Req.No. | 169763 |
| Material required before date: | | ID No. | 76219 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | Sanitary concealed flush tank 88026 | | 40 | Nos | | |

Remarks: For stock replenishig purpose.

| | | | |
|---|---|---|---|
| Prepared By | Vanajakshi | Approved by | APPROVED BY 06 MAY 2022 |
| Sign.& Date | 04.05.2022 | Sign. & Date | SOHAM MODI MANAGING DIRECTOR |

Note: On receipt of material at site write inward number and date in last 2 columns.