PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/06/2022	Prepared by	MANISH	Serial no.	4196
Supplier name	Sri Amba Electricals.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	24/04/22	PO/WO No.	87591	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	195.	14/05/2022	37,524/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	37,524/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 107237	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	37,524/-
Amount E – PO / WO value:	37,524/-
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	23/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
16 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **195/22-23**	Dated **14-May-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** Summit Housing LLP, Cherlapally,Behind Kingston PG college, Hyderabad, Phone. 9618244433, Hamendra GSTIN/UIN : 36ACQFS2044C1Z7 PAN/IT No : State Name : Telangana, Code : 36	Buyer's Order No. **87591/169707**	Dated **24-Apr-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR, M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 PAN/IT No : State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**R-TPN04 WAY MD DB**	85371000	**20 nos**	1,590.00	nos		**31,800.00**
	CGST						**2,862.00**
	SGST						**2,862.00**
	Total		**20 nos**				**Rs. 37,524.00**

Amount Chargeable (in words) *E. & O.E*

INR Thirty Seven Thousand Five Hundred Twenty Four Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	31,800.00	9%	2,862.00	9%	2,862.00	5,724.00
Total:	**31,800.00**		**2,862.00**		**2,862.00**	**5,724.00**

Tax Amount (in words) : **INR Five Thousand Seven Hundred Twenty Four Only**

Company's PAN : **AAZPL04H1**

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

Customer's Seal and Signature

for Sri Ambe Electricals

SRI AMBE ELECTRICALS

Authorised Signatory

This is a Computer Generated Invoice

INWARD
Inward No: 8149 Dt: 14/5/22
MRN No: 07287 Dt: 16/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 9446
Date: 16/5
Sign:

Purchase Order

 02-05-2022 11:17:19 AM Ori 87591

20.04.22 3:07:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals	**Doc No**	87591	169707
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc Date**	24-04-2022	
	Quote No	NIL	
GSTIN 36	**Quote Date**	19-04-2022	
7702963535 7702963535	**SupplyType**	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4 Way*	20.00	1,590.00	0.00	18.00	37,524.00
					Total Order Value . . .	**37,524.00**

Rupees : Thirty Seven Thousand Five Hundred Twenty Four Only.

Terms and Conditions :-

Specification /	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Sri Ambe Electricals***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	19.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	~~169677~~ 169707
Material required before date:		ID No.	75791

No	Description	Size	Quantity	Units	Inward No	Date
1.	Distribution box	4way	20	Nos		

Remarks: For Stock repleneshing purpose. 87591

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	19.04.2022	Sign. & Date	20 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.