PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/05/22	Prepared by	MINISH	Serial no.	4191
Supplier name	Overseas Hardwar & Tools Centre.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	30/04/2022	PO/WO No.	87849	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0116.	09/05/2022	2,03,741/-	☑ Yes □ No
2.	0117.	09/05/2022	10,254/-	☑ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,13,995/-		
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.: 107001 & 107008.		Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,13,995/-
Amount E – PO / WO value:			2,73,833/-
Amount F – Difference (A – E):			59,838/-
Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Part received		
Close PO / WO	□ Yes ☑ No – wait for balance material □ Other		
Payment – due date	1,36,900/- Advance Paid.		
Remarks: Part Quantity recieved.			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		16 MAY 2022			
Approval limit	Upto 20k	Above 20k MINISH PARIKH MANAGER PROCUREMENT	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware

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(ORIGINAL FOR RECIPIENT)

Invoice No. **OHTC/0116**
Ref. No.

Dated **9-May-22**

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No.	Dispatch Doc No.	Delivery Note
87849-169749 30-Apr-22	Through : DELIVERED AT STORES	NIL dt. 9-May-22

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**DORSET SS CYLINDERICAL LOCK ETTOSS**	8301	**144.00 Nos**	1,060.00	Nos	45 %	**83,952.00**
2	**DORSET SS BEARING HINGES HG1151SS - 4"**	8302	**360.00 Nos**	395.00	Nos	45 %	**78,210.00**
3	**SS MAGNETIC DOOR HOLDER**	8302	**100.00 Nos**	105.00	Nos		**10,500.00**
							1,72,662.00
	CGST						**15,539.58**
	SGST						**15,539.58**
	Less : *Round Off*						**(-)0.16**
	Total		**604.00 Nos**				**₹ 2,03,741.00**

INWARD
Inward No: 1824 Dt: 9/5/22
MRN No: 107007 Dt: 9/5/22
Received By: Sign:
SUMMIT SALES LLP

E. & O.E

Amount Chargeable (in words)

INR Two Lakh Three Thousand Seven Hundred Forty One Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8301	83,952.00	9%	7,555.68	9%	7,555.68	15,111.36
8302	88,710.00	9%	7,983.90	9%	7,983.90	15,967.80
1234		9%		9%		
9969		9%		9%		
Total	1,72,662.00		15,539.58		15,539.58	31,079.16

Tax Amount (in words) : **INR Thirty One Thousand Seventy Nine and Sixteen paise Only**

Company's GSTIN/UIN : **36AAAFO5758M1ZR**
Company's PAN : **AAAFO5758M**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 9945 Date: 16/5 Sign:

for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAFO5758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

e-Way Bill

E-Way Bill No:	**1414 7160 2004**
E-Way Bill Date:	**09/05/2022 11:21 AM**
Generated By:	**36AAA FO575 8M1ZR - OVERSEAS HARDWARE AND TOOLS CENTRE**
Valid From:	**09/05/2022 11:21 AM [33Kms]**
Valid Until:	**10/05/2022**

Part - A

GSTIN of Supplier	**36AAAFO5758M1ZR,OVERSEAS HARDWARE AND TOOLS CENTRE**
Place of Dispatch	**Rangareddy,TELANGANA-500003**
GSTIN of Recipient	**36ACQ FS204 4C1Z7 ,SUMMIT SALES LLP**
Place of Delivery	**HYDERABAD,TELANGANA-501301**
Document No.	**OHTC/0116**
Document Date	**09/05/2022**
Transaction Type:	**Bill To - Ship To**
Value of Goods	**203741.16**
HSN Code	**8302 - (+1)**
Reason for Transportation	**Outward - Supply**
Transporter	

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh.Info (If any)
Road	AP10W3105	Rangareddy	09/05/2022 11:21 AM	36AAAFO5758M1ZR	-	-

141471602004

For Overseas Hardware & Tools Centre

Partner

OVERSEAS Hardware & Tools Centre

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Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware

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(ORIGINAL FOR RECIPIENT)

Invoice No. **OHTC/0117**
Ref. No.

Dated **9-May-22**

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No. 87849-169749 30-Apr-22	**Dispatch Doc No.** Through : DELIVERED AT STORES	**Delivery Note** NIL dt. 9-May-22

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**DORSET SS BEARING HINGES HG1151SS - 4"**	8302	**40.00 Nos**	395.00	Nos	45 %	**8,690.00**
	CGST						**782.10**
	SGST						**782.10**
	Less : *Round Off*						**(-)0.20**
	Total		**40.00 Nos**				**₹ 10,254.00**

E. & O.E

INWARD
Inward No: 8125 Dt: 9/5/22
MRN No: 107008 Dt: 9/5/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words)
INR Ten Thousand Two Hundred Fifty Four Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8302	8,690.00	9%	782.10	9%	782.10	1,564.20
1234		9%		9%		
9969		9%		9%		
Total	**8,690.00**		**782.10**		**782.10**	**1,564.20**

Tax Amount (in words) : **INR One Thousand Five Hundred Sixty Four and Twenty paise Only**

Company's GSTIN/UIN : **36AAAFO5758M1ZR**
Company's PAN : **AAAFO5758M**

SUMMIT SALES LLP INWARD No: 9451 Date: 16/5 Sign:

for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank, S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAFO5758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

Purchase Order

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From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Overseas Hardware &Tools Centre Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad	**Doc No**	87849	169749
	Doc Date	30-04-2022	
	Quote No	nil	
GSTIN 36AAAFO5758M1ZR	**Quote Date**	28-04-2022	
040-27800734 9989000633	**SupplyType**	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	4,610.00	45.00	18.00	59,837.80
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	144.00	1,060.00	45.00	18.00	99,063.36
3	2285 - Carpentry - hardware - SS Hinges - Others - nos	400.00	395.00	45.00	18.00	102,542.00
4	2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	105.00	0.00	18.00	12,390.00
					Total Order Value . . .	**273,833.16**

Rupees : Two Lakh(s) Seventy Three Thousand Eight Hundred Thirty Three and Paise Sixteen Only.

Terms and Conditions :-

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	0116	09/05/22	2,03,741/-
2.	0117	09/05/22	10,254/-
3.			
4.			
5.			

Bal - 59,838/-

Specification /	Hardware is Dorset Brand
Payment Terms	50% advance balanceafter delivery
Tax	Inclusive of all GST taxes
Delivery Date	with in 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone, 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Extra.
Warranty	Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.
Advance Paid	Rs. 1,36,900/-, by RTGS/NEFT, dated..........
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Overseas Hardware &Tools Centre***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	28.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169749
Material required before date:		ID No.	76049

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mortise lock		20	Nos		
2.	Cylindrical lock 87849		144	Nos		
3.	SS Hinges		400	Nos		
4.	Magnetic door stopper		100	Nos		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY
Sign.& Date	28.04.2022	Sign. & Date	29 APR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.