

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/05/22	Prepared by	MINISH	Serial no.	4191
Supplier name	Overseas Hardware & Tools Centre.			HO inward no.	
Firm/Company	BSLP.	Project	SHLP.	HO received date	
PO/WO date	30/04/2022	PO/WO No.	87849	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0116.	09/05/2022	2,03,741/-	☒ Yes ☐ No
2.	0117.	09/05/2022	10,254/-	☒ Yes ☐ No
3.			1	☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 2,13,995/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	107007 & 107008	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2,13,995/-

Amount E – PO / WO value: 2,73,833/-

Amount F – Difference (A – E): 59,838/-

Quantity received as per PO / WO	☐ Yes ☐ Excess received ☒ Short received ☐ Part received
Close PO / WO	☐ Yes ☒ No – wait for balance material ☐ Other
Payment – due date	1,36,900/- Advance Paid.

Remarks: Part Quantity received.

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

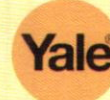


OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware



(ORIGINAL FOR RECIPIENT)

Invoice No. OHTC/0116
Ref. No.

Dated 9-May-22

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : SUMMIT SALES LLP
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No. 87849-169749 30-Apr-22		Dispatch Doc No. Through : DELIVERED AT STORES		Delivery Note NIL dt. 9-May-22			
SI No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	DORSET SS CYLINDRICAL LOCK ETTOSS	8301	144.00 Nos	1,060.00	Nos	45 %	83,952.00
2	DORSET SS BEARING HINGES HG1151SS - 4"	8302	360.00 Nos	395.00	Nos	45 %	78,210.00
3	SS MAGNETIC DOOR HOLDER	8302	100.00 Nos	105.00	Nos		10,500.00
							1,72,662.00
							15,539.58
							15,539.58
							(-)0.16
Less :							
CGST							
SGST							
Round Off							
Total			604.00 Nos				₹ 2,03,741.00

Amount Chargeable (in words)

INR Two Lakh Three Thousand Seven Hundred Forty One Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8301	83,952.00	9%	7,555.68	9%	7,555.68	15,111.36
8302	88,710.00	9%	7,983.90	9%	7,983.90	15,967.80
1234		9%		9%		
9969		9%		9%		
Total	1,72,662.00		15,539.58		15,539.58	31,079.16

Tax Amount (in words) : INR Thirty One Thousand Seventy Nine and Sixteen paise Only

Company's GSTIN/UIN : 36AAAF05758M1ZR

Company's PAN : AAAFO5758M



for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAF05758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

e-Way Bill



E-Way Bill No: 1414 7160 2004
E-Way Bill Date: 09/05/2022 11:21 AM
Generated By: 36AAA FO575 8M1ZR - OVERSEAS HARDWARE AND TOOLS CENTRE
Valid From: 09/05/2022 11:21 AM [33Kms]
Valid Until: 10/05/2022

Part - A

GSTIN of Supplier 36AAAF05758M1ZR, OVERSEAS HARDWARE AND TOOLS CENTRE
Place of Dispatch Rangareddy, TELANGANA-500003
GSTIN of Recipient 36ACQ FS204 4C1Z7, SUMMIT SALES LLP
Place of Delivery HYDERABAD, TELANGANA-501301
Document No. OHTC/0116
Document Date 09/05/2022
Transaction Type: Bill To - Ship To
Value of Goods 203741.16
HSN Code 8302 - (+1)
Reason for Transportation Outward - Supply
Transporter

Part - B

Mode	Vehicle / Trans Doc No & Dt.	From	Entered Date	Entered By	CEWB No. (If any)	Multi Veh. Info (If any)
Road	AP10W3105	Rangareddy	09/05/2022 11:21 AM	36AAAF05758M1ZR	-	-



141471602004

For Overseas Hardware & Tools Centre

Partner



OVERSEAS Hardware & Tools Centre

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Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware



(ORIGINAL FOR RECIPIENT)

Invoice No. OHTC/0117
Ref. No.

Dated 9-May-22

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : SUMMIT SALES LLP
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No. 87849-169749 30-Apr-22		Dispatch Doc No. Through : DELIVERED AT STORES		Delivery Note NIL dt. 9-May-22			
Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	DORSET SS BEARING HINGES HG1151SS - 4"	8302	40.00 Nos	395.00	Nos	45 %	8,690.00
	CGST						782.10
	SGST						782.10
	Less :						(-)0.20
	Round Off						
Total			40.00 Nos				₹ 10,254.00

E. & O.E

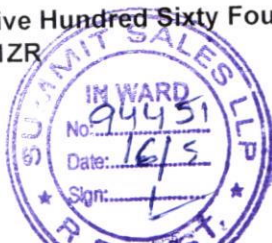
Amount Chargeable (in words)

INR Ten Thousand Two Hundred Fifty Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8302	8,690.00	9%	782.10	9%	782.10	1,564.20
1234		9%		9%		
9969		9%		9%		
Total	8,690.00		782.10		782.10	1,564.20

Tax Amount (in words) : INR One Thousand Five Hundred Sixty Four and Twenty paise Only

Company's GSTIN/UIN : 36AAAF05758M1ZR
Company's PAN : AAFA05758M



for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAF05758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

Purchase Order

04(4) 1 of 1

30-04-2022 15:31:07



87849

20.04.22 3:07:39

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Overseas Hardware & Tools Centre Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad GSTIN 36AAAF05758M1ZR 040-27800734 9989000633		Doc No	87849 169749
		Doc Date	30-04-2022
		Quote No	nil
		Quote Date	28-04-2022
		SupplyType	Supply

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	4,610.00	45.00	18.00	59,837.80
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	144.00	1,060.00	45.00	18.00	99,063.36
3 2285 - Carpentry - hardware - SS Hinges - Others - nos	400.00	395.00	45.00	18.00	102,542.00
4 2092 - Carpentry - hardware - Door Stopper - NA - nos	100.00	105.00	0.00	18.00	12,390.00
Total Order Value ...					273,833.16
Rupees : Two Lakh(s) Seventy Three Thousand Eight Hundred Thirty Three and Paise Sixteen Only.					

Terms and Conditions :-

Specification / Hardware is Dorset Brand

Payment Terms 50% advance balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 7 days.

Delivery Location Summit Housing LLP

Cherlapally, Behind Kingston PG college, Hyderabad 4.

Phone: 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra.

Warranty Hardware mortise lock 5 yeras warranty, cylyndrical lock and henges 1 yr, manufacturing warranty.

Advance Paid Rs. 1,36,900/-, by RTGS/NEFT, dated.....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing purpose.

Completion Date Nil

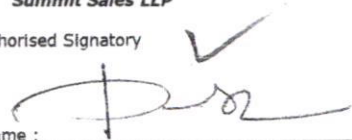
Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Summit Sales LLP**

Authorised Signatory

Name : 

Name : _____

Date : ____/____/____

Accepted the above Terms And Conditions

For **Overseas Hardware & Tools Centre**

PAYMENT DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	0116	09/05/22	2,03,741/-
2.	0117	09/05/22	10,254/-
3.			
4.			
5.			

Ball - 59,838/-

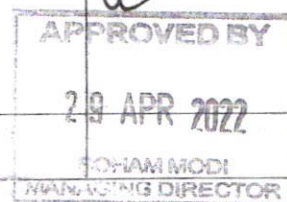
Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	28.04.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169749
Material required before date:		ID No.	76049

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mortise lock		20	Nos		
2.	Cylindrical lock		144	Nos		
3.	SS Hinges		400	Nos		
4.	Magnetic door stopper		100	Nos		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	28.04.2022	Sign. & Date	



Note: On receipt of material at site write inward number and date in last 2 columns.