PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/5/22	Prepared by	Kavitha	Serial no.	4265
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	MRGV	Project	MRGV	HO received date	
PO/WO date	10/5/22	PO/WO No.	88133	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23603	11/5/22	9481-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9481-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107165	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9481-
Amount E – PO / WO value:	9481-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	26/05/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Genome Valley LLP	Invoice No.	23603
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	Invoice Date.	11-05-2022
	PO No.	88133
	PO Date.	10-05-2022
	Req ID	76327
GSTIN : 36ABFFM3063P1ZU PAN ABFFM3063P	Req Date	10-05-2022
	Loc Req No	95127

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4009 - Consumables - Coconut Broom - other - nos	9603	15	16.75	251.25	18	45.22
2	4041 - Consumables - Mopping stick - NA - nos	9603	3	128.00	384.00	18	69.12
3	4071 - Consumables - Wiper - Other - nos	9603	2	84.00	168.00	18	30.24
4							
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IGST	CGST	SGST				
			Total Taxable Amount	803.25		144.58
	72.29	72.29	Total Invoice Amount	947.83		

Rupees : Nine Hundred Fourty Seven and Paise Eighty Three Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94347 Date: 11/5 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 10-05-2022 14:53:46

88133 .Copy

27.04.22 12:24:12

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP	**Doc No**	88133	95127
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	10-05-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4009 - Consumables - Coconut Broom - other - nos	15.00	16.75	0.00	18.00	296.48
2	4041 - Consumables - Mopping stick - NA - nos	3.00	128.00	0.00	18.00	453.12
3	4071 - Consumables - Wiper - Other - nos	2.00	84.00	0.00	18.00	198.24
				Total Order Value . . .		**947.84**

Rupees : Nine Hundred Fourty Seven and Paise Eighty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Bloomdale Residency at Genome Valley Murharipalli,servey no-31& 32 Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Realty Genome Valley LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MRGV	Date:	10.05.2022
Site & Phase :	BRGV	Time:	10:00AM
Supplier		Req. No.	95127
Material required before date:	12.05.2022	ID No.	76327

No	Description	Size	Quantity	Units	Inward No	Date
1	Cocunut brooms		15	No's		
2	Moppinng stick		03	No's		
3	Wiper		02	No's		
4						
5	88133					
6						
7						
9						

Remarks: Towards BRGV site Office purpose

Prepared By	Pushpalatha	Approved by	sarwar
Sign.& Date	10.05.2022	Sign. & Date	10.05.2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
13 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Genome Valley LLP	DC No.	20158
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	DC Date.	11-05-2022
	PO No.	88133
	PO Date.	10-05-2022
	Req ID	76327
GSTIN : 36ABFFM3063P1ZU	Req Date	10-05-2022
	Loc Req No	95127

	Description of Goods	HSN/SAC	Qty
1	4009 - Consumables - Coconut Broom - other - nos	9603	15
2	4041 - Consumables - Mopping stick - NA - nos	9603	3
3	4071 - Consumables - Wiper - Other - nos	9603	2
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INWARD
Inward No: 1828 Dt: 12/5/22
MRN No: 07165 Dt: 12/5/22
Received By: Sign:
MODI REALTY GENOME VALLEY

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 79914
Date: 17/5
Sign:
R.R. DIST.