

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/5/22		Prepared by: <i>[Signature]</i>		Serial no.	
Supplier name: SR. BHAVAN DIGITAL				HO inward no.	
Firm/Company: MOD. HANING		Project: <i>[Signature]</i>		HO received date	
PO/WO date: 13/5/22		PO/WO No. 88218		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	16	16/5/22	31,248	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 107218	Proof of delivery matches MRN	☐ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 31,248/-

Amount E – PO / WO value: 31,248

Amount F – Difference (A – E):

Quantity received as per PO / WO ☐ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☐ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 28/5/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>[Signature]</i>				
Sign:	<i>[Signature]</i>				
Date	16/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



Purchase Order

Page(s) 1 Of 1

13-05-2022 11:28:37



88218

27.04.22 12:24:13

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

Sri Bhavani Digitals
32-70/1, Bank Colony, Beside flyover bridge, Ramakrishna puram,
Secunderabad-56

GSTIN -

040-27116677

040-27116677

Doc No	88218	167081
Doc Date	13-05-2022	
Quote No	Nil	
Quote Date	13-05-2022	
SupplyType	Supply	

Kind Attn : R. Mallesh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 7627 - Stationery - printing - Hoarding Design - NA - nos SOV HOARDING FLEX - 40 x 25	1.00	10,500.00	0.00	12.00	11,760.00
2 7627 - Stationery - printing - Hoarding Design - NA - nos Mounting Charge	1.00	5,000.00	0.00	12.00	5,600.00
3 7627 - Stationery - printing - Hoarding Design - NA - nos SOV HOARDING FLEX - 40 x 20	1.00	8,400.00	0.00	12.00	9,408.00
4 7627 - Stationery - printing - Hoarding Design - NA - nos Mounting Charge	1.00	4,000.00	0.00	12.00	4,480.00
Total Order Value . . .					31,248.00

Rupees : Thirty One Thousand Two Hundred Fourty Eight Only.

Terms and Conditions :-

Specification / Brand	SOV HOARDING FLEX - 40 x 25, 40 x 20
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	10-05-2022
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.
Completion Date	20-05-2022
Measurment	Nil
Security	Nil
Remarks	Nil

For **Modi Housing Pvt.Ltd**

Authorised Signatory

Accepted the above Terms And Conditions