PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/5/22	Prepared by	Manu	Serial no.	4130
Supplier name	Global Safety solutions			HO inward no.	
Firm/Company	Dr. NRK Biofuel pvt ltd	Project	NRK	HO received date	
PO/WO date	10/5/22	PO/WO No.	88116	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1958	11/5/22	4,200/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4,200/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 107217	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,200/-
Amount E – PO / WO value:	4,200/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	23/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	15/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)*

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 E-Mail : gss.infoteam@gmail.com	Invoice No. **1958**	Dated **11-May-22**
	Delivery Note	Mode/Terms of Payment
	Buyer's Order No. **88116-186310**	Dated **11-May-22**
Buyer (Bill to) **D R . NRK Biotech Private Limited** Plot No.11, TSIIC Industrial Development Area , Sno. 230to 243, Turkapally, Hyderabad, Medchal Malkajgii, Telangana -500078 GSTIN/UIN : 36AACCD2775Q1Z3 State Name : Telangana, Code : 36 Place of Supply : Telangana	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Gumboot** *8/10, 9/10, 10/10*	64011010	12 %	**30 prs**	125.00	prs		**3,750.00**
	CGST@6%				6	%		**225.00**
	SGST@6%				6	%		**225.00**
	Total			**30 prs**				**₹ 4,200.00**

INWARD
Inward No: 1831 Dt: 14/05/22
MRN No: 107217 Dt: 14/5/22
Received By: [signature] Sign: [signature]
DR NRK BIOTECH PVT LTD

Amount Chargeable (in words) *E. & O.E*

INR Four Thousand Two Hundred Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
64011010	3,750.00	6%	225.00	6%	225.00	450.00
Total	**3,750.00**		**225.00**		**225.00**	**450.00**

Tax Amount (in words) : **INR Four Hundred Fifty Only**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 94536
Date: 15/5
Sign:

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code: **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 10-05-2022 12:06:19 Or

88116
27.04.22 12:24:12

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkapally, ,
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Global Safety Solutions	**Doc No**	88116	186310
5-5-48, Ranigunj, secunderbad	**Doc Date**	10-05-2022	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	09-03-2022	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6124 - Miscellaneous - Conceret Shoe - Others - pair	30.00	125.00	0.00	12.00	4,200.00
				Total Order Value . . .		**4,200.00**

Rupees : Four Thousand Two Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transportation Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Safety purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	DR.NRK BioTech Pvt Ltd	Date:	09.05.2022
Site & Phase:	Nextopolis	Time:	16:30 pm
Supplier		Req. No.	186310
Material required before date:	Urgent	ID No.	76313

No	Description	Size	Quantity	Units	Inward No	Date
1.	Gum shoes	Std	30	Pairs		
2.						
3.						
4						
5.	88116					
6.						
7.						
8.						
9.						
10.						

Remarks: Towards safety use purpose.

Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign. & Date	09.05.2022	Sign. & Date	09.05.2022

Note: on receipt of material at site write inwards number and date in last 2 columns.

09.05.2022

APPROVED
13 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE