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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	17/5/22	Prepared by	Monsa	Serial no.	4245
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRKLLP	Project	GHT	HO received date	
PO/WO date	12/5/22	PO/WO No.	88205	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23653	16/5/22	14,160/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	14,160/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 1072821	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,160/-
Amount E – PO / WO value:	14,160/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monika				
Sign:	Monsa				
Date	17/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23653
Mehta & Modi Realty Kowkur LLP	Invoice Date.	16-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	88205
	PO Date.	12-05-2022
	Req ID	76355
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	11-05-2022
	Loc Req No	141458

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	1012 - Building material - Polyster Fibres - 6mm -	55022000	300	40.00	12,000.00	18	2,160.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	12,000.00		2,160.00
	1,080.00	1,080.00	Total Invoice Amount	14,160.00		

Rupees : Fourteen Thousand One Hundred Sixty Only.

SUMMIT SALES LLP
IN WARD
No: 94470
Date: 16/5
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 14-05-2022 2:08:17 PM

88205
27.04.22 12:24:12

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	88205	141458
	Doc Date	12-05-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1012 - Building material - Polyster Fibres - 6mm - pkts	300.00	40.00	0.00	18.00	14,160.00
					Total Order Value . . .	**14,160.00**

Rupees : Fourteen Thousand One Hundred Sixty Only.

Terms and Conditions :-

Specification /	All items Sl.no.1 to 12 shall be of 'Wipro' brand,
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil(this amount is debited from homeline infra)
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for A block flat no-415, 515 corridor plastering use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site off

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MMR KOWKUR LLP	Date:	11-05-2022
Site / Purchase :	GHT	Time:	12:34
Supplier		Req No.	141458
Material required before date: 11-05-2022		ID No.	76355

No	Description	Size	Quantity	Units	Inward No	Date
1	RECRON	125gms	300	pkts		
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

88205

Remarks: -A-block Flat no 415,515 corridor plastering use purpose (NOTE: This amount debited from Home line infra)

Prepared By	P.Sneha	Approved by	A Suresh
Sign.& Date	11 05 2022	Sign. & Date	11 05 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	20204
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date.	16-05-2022
	PO No.	88205
	PO Date.	12-05-2022
	Req ID	76355
	Req Date	11-05-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141458

	Description of Goods	HSN/SAC	Qty
1	1012 - Building material - Polyster Fibres - 6mm - pkts	55022000	300
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INWARD
No: 12544 Dt: 16/05/22
GRN No: 107782 Dt: 17/5/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
14:59

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 79939
Date: 17/5
Sign:

Subject to Hyderabad Jurisdiction