

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 17/5/22		Prepared by: <i>Flanika</i>		Serial no. - 4248	
Supplier name: SSKLP				HO inward no.	
Firm/Company: MMRLHP		Project: GHT		HO received date	
PO/WO date: 14/5/22		PO/WO No. 88264		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23657	16/5/22	755.20/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				755.20/-	
Proof of delivery by way of: ☒ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	107284		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				755/-	
Amount E – PO / WO value:				755/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		23/5/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<i>Flanika</i>	<i>Flanika</i>			
Sign:	<i>Flanika</i>	<i>Flanika</i>			
Date	17/5/22	17 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	23657		
Mehta & Modi Realty Kowkur LLP				Invoice Date.	16-05-2022		
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.	88264		
GSTIN : 36ABLFM7631F1Z3				PO Date.	14-05-2022		
PAN ABLFM7631F				Req ID	76418		
				Req Date	13-05-2022		
				Loc Req No	141463		
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	5	128.00	640.00	18	115.20
2							
3							
4							
5							
6							
7							
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14							
15							
IGST	CGST	SGST	Total Taxable Amount		640.00		115.20
	57.60	57.60	Total Invoice Amount		755.20		

Rupees : Seven Hundred Fifty Five and Paise Twenty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

14-05-2022 13:35:24



88264

v.Copy

From Company : **Mehta & Modi Realty Kowkur LLP**

5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad 500009

G S T No. : 36ABLFM7631F1Z3

27.04.22 12:24:13

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	88264	141463
Doc Date	14-05-2022	
Quote No	Nil	
Quote Date	14-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4041 - Consumables - Mopping stick - NA - nos	5.00	128.00	0.00	18.00	755.20
Total Order Value . . .					755.20

Rupees : Seven Hundred Fifty Five and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		MMR Kowkur llp		Date:		13-05-2022	
Site & Phase :		GHT		Time:		12:20	
Supplier				Req. No.		141463	
Material required before date:		12-01-2022		ID No.		76418	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Mopping sticks		5	nos			
2	Dust bin covers[black]	Small	04	packets			
3	Dust bin covers[black]	Big	01	packet			
4							
5							
6							
7							
8							
9							
10							
11							
Remarks: - For Site&office purpose							
Prepared By		K.Sneha		Approved by		A Suresh	
Sign.& Date		13-05-2022		Sign. & Date		13-05-2022	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNE: 36ACQFS2044C1Z7

Tel: 16-05-2022

Customer Details

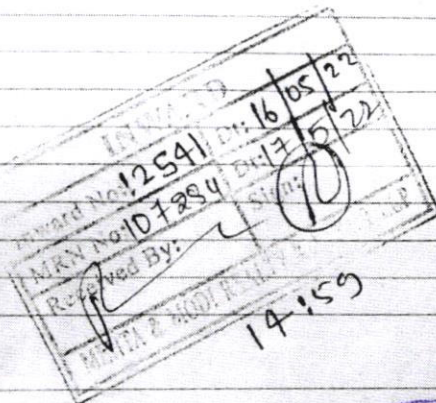
Mehta & Modi Realty Kowkur LLP
Sy No: 196 Kowkur, Hyderabad, 500010

GSTIN: 36ARLFM7631F1Z3

DC No.	20208
DC Date	16-05-2022
PO No.	88264
PO Date	14-05-2022
Req ID	76418
Req Date	13-05-2022
Loc Req No	141463

Description of Goods

	HSN/SAC	Qty
1. 3.41 - Consumables - Mopping stick - NA - nos	9903	5
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory