

PURCHASE DIVISION
Advice for approval for credit to supplier

⑤

Date: 15/05/22		Prepared by: Ramya		Serial no. 4123	
Supplier name: SSCP				HO inward no.	
Firm/Company: MRPLCP		Project: NCH		HO received date	
PO/WO date: 12/05/22		PO/WO No.: 88198		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23635	14/05/22	3,138/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				3,138/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.: 107291		Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,138/-	
Amount E – PO / WO value:				3,138/-	
Amount F – Difference (A – E):				-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment – due date		23/05/22			
Remarks: final bill					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	05/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	23635			
Modi Realty Pocharam LLP Nilgiri Heights, Pocharam, 500088 GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H				Invoice Date.	14-05-2022			
				PO No.	88198			
				PO Date.	12-05-2022			
				Req ID	76365			
				Req Date	11-05-2022			
				Loc Req No	181952			
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt		
1 4040 - Consumables - Mopping Cloth - NA - nos White-12 Yellow-12	6307	24	15.75	378.00	5	18.90		
2 4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4	55.00	220.00	18	39.60		
3 4014 - Consumables - Colin - 500ml - nos	3402	5	88.00	440.00	18	79.20		
4 4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	80.00	400.00	18	72.00		
5 4065 - Consumables - Vim bar - NA - nos	3405	2	45.00	90.00	18	16.20		
6 4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.20	126.00	5	6.30		
7 4022 - Consumables - Dettol - NA - nos	3401	5	86.00	430.00	18	77.40		
8 4046 - Consumables - Phinyle - 1Ltr - nos	2907	5	52.00	260.00	18	46.80		
9 4001 - Consumables - Air Freshner - NA - nos Odonil	3307	6	45.00	270.00	18	48.60		
10 4009 - Consumables - Coconut Broom - other - nos	9603	6	16.75	100.50	18	18.08		
11								
12								
13								
14								
15								
IGST	CGST	SGST	Total Taxable Amount		2,714.50	423.08		
	211.54	211.54	Total Invoice Amount		3,137.59			

Rupees : Three Thousand One Hundred Thirty Seven and Paise Fifty Nine Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

12-05-2022 13:44:21



88198

27.04.22 12:24:12

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad
G S T No. : 36ABIFM1836H1Z7

Supplier Details

Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	Doc No	88198	181952
	Doc Date	12-05-2022	
	Quote No	Nil	
	Quote Date	11-04-2022	
	SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items

Item Name	Qty	Rate	Dis%	GST	Amount
1 4040 - Consumables - Mopping Cloth - NA - nos White-12 Yellow-12	24.00	15.75	0.00	5.00	396.90
2 4035 - Consumables - Harpic - Cleaner - 500ml - nos	4.00	55.00	0.00	18.00	259.60
3 4014 - Consumables - Colin - 500ml - nos	5.00	88.00	0.00	18.00	519.20
4 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	80.00	0.00	18.00	472.00
5 4065 - Consumables - Vim bar - NA - nos	2.00	45.00	0.00	18.00	106.20
6 4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
7 4022 - Consumables - Dettol - NA - nos	5.00	86.00	0.00	18.00	507.40
8 4046 - Consumables - Phynyle - 1Ltr - nos	5.00	52.00	0.00	18.00	306.80
9 4001 - Consumables - Air Freshner - NA - nos Odonil	6.00	45.00	0.00	18.00	318.60
10 4009 - Consumables - Coconut Broom - other - nos	6.00	16.75	0.00	18.00	118.59
Total Order Value . . .					3,137.59

Rupees : Three Thousand One Hundred Thirty Seven and Paise Fifty Nine Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.
Delivery Location Nilgiri Heights
pocharam
Phone. .9849497484
Penalty For Delay Nil
Transportation Transport cost shall be borne by us.

For **Modi Realty Pocharam LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Date : ___/___/___

Purchase Order

Page(s) 2 Of 2

12-05-2022 13:44:21

Original / Office Copy / Purchase Div.Copy

Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date NA
Measurement NA
Security Nil
Remarks Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Modi Realty Pocharam LLP**

Authorised Signatory

Name :



Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : / /

Requisition Form

Company Name:		Modi Realty Pocharam LLP		Date:		11-05-2022	
Site & Phase :		Niligiri Heights		Time:		15:32	
Supplier:		SSLLP		Req. No.		181952	
Material required before date:			Urgent		ID No.		76365
No	Description	Size	Quantity	Units	Inward No	Date	
1	Cleaning cloth (white & yellow)	std	✓ 24	No's			
2	Coconut brooms	Large	6	No's			
3	Colin	std	✓ 6	No's			
4	Hand wash	std	✓ 6	No's			
5	Vim bar	std	✓ 6	No's			
6	Phenol	std	6	No's			
7	Lizol 88198	std	✓ 6	No's			
8	Surf	std	✓ 6	No's			
9	Room freshener	std	✓ 6	No's			
10	Harpic	std	✓ 6	No's			
Remarks: for site office use							
Prepared By		S.Sharvani		Approved by			
Sign. & Date		11.05.22		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-A, 187/3 & 4, II Floor, Sofam Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Ref: 14-05-2022

Supplier / Customer / Transporter - Copy

Customer Details

Modi Realty Pocharam LLP
Nilgiri Heights, Pocharam, 500088

GSTIN: 36ABIFM1836H1Z7

DC No. 20186
DC Date 14-05-2022
PO No. 88198
PO Date 12-05-2022
Req ID 76365
Req Date 11-05-2022
Loc Req No 181952

	Description of Goods	HSN/SAC	Qty
1	4040 - Consumables - Mopping Cloth - NA - nos	6307	24
2	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	4
3	4014 - Consumables - Colin - 500ml - nos	3402	5
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
5	4065 - Consumables - Vim bar - NA - nos	3405	2
6	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
7	4022 - Consumables - Dettol - NA - nos	3401	5
8	4046 - Consumables - Phynyle - 1Ltr - nos	2907	5
9	4001 - Consumables - Air Freshner - NA - nos	3307	6
10	4009 - Consumables - Coconut Broom - other - nos	9603	6
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD

Inward No: 11268	Dt: 14/05/22
MRN No: 107291	Dt: 17/5/22
Received By: <i>Phole</i>	Sign: <i>[Signature]</i>
NILGIRI HEIGHTS	

Subject to Hyderabad Jurisdiction

for Summit Sales LLP



Authorized signatory