PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | | | |
|---|---|---|---|---|---|
| Date: | 19/05/22 | Prepared by | Bhaskar | Serial no. | 4285 |
| ~~Supplier name~~ | Chouhan Steel Furniture | | | ~~HO inward no.~~ | |
| | | | | HO received date | |
| Firm/Company | MPPL | Project | MPL | Scan ID. | |
| PO/WO date | 4/4/22 | PO/WO No. | 87002 | | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| | | 18/5/22 | 1,03,840-00 | ☑ Yes ☐ No |
| 1. | 21 | | | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 1,03,840-00. |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☑ Installation report | |
| MRN nos.: | Proof of delivery ~~matches MRN~~ ☐ Yes ☐ No |
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier | 1,03,840-00 |
| Amount E – PO / WO value: | 1,14,224-00 |
| Amount F – Difference (A – E): | 10,384-00 |
| Quantity received as per PO /WO | ☐ Yes ☐ Excess received ☐ Short received ☑ Part received |
| Close PO / WO | ☐ Yes ☑ No – wait for balance material ☐ Other |
| Payment – due date | 23/05/22 |
| Remarks: | Part Delivery |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | | Bhaskar | | | |
| Sign: | | APPROVED | | | |
| Date | | 19 MAY 2022 | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**TAX INVOICE**

Cell : 9966906325
7093874548

CSF

# CHOUHAN STEEL FURNITURE

Plot No. 3, Bapuji Nagar X Road, Near SBI, Bowenpally, Secunderabad - 500 011.

GSTN Number : 36ANJPC9477B1ZX
Pan No. : ANJPC9477B
Tax is payable on Reverse Charge :

Invoice No. : 21
Date : 18-05-22
State Code : 36

**Details of Receiver Billed to :**

Name : modi properties pvt ltd
Address : 5-4-187/3&4. IInd floor, m.g.road secbad - 500003
GSTIN : 36AABCM4761E1ZM
State : State Code :

**Details of Consignee I Shipped to :**

Name :
Address : 87002.
GSTIN :
State : State Code :

| Sr. No. | HSN ACS | Description of Goods | Pcs | Mtr./Feet/KG | Rate | Per | Total Rs. |
|---|---|---|---|---|---|---|---|
| | | SS balcony railing s glass. C-201, C-202 C-203, B-202, A-201 A-202, A-204 A-205 | | 80 | 1100 | Rft | 88,000=00 |

MODI PROPERTIES PVT. LTD. Sy.No. 82/1
Received By: Sign:
MRN No: Dt:
Inward No: Dt:
INWARD

Total Invoice Amount in Words : one lakh three thousand eight hundred and fourty rupees only

| | |
|---|---|
| Taxable Value | 88,000=00 |
| CGST : 9 % | 7,920=00 |
| SGST : 9 % | 7,920=00 |
| IGST : % | |
| INVOIVE TOTAL Rs. | 1,03,840=00 |

**Bank Details** :
Bank Account Number :
Bank Branch IFSC :

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 94518
Date: 18/5
Sign:

Amount Of Tax Subject to Reverse Charge

| CGST | SGST | IGST |
|---|---|---|
| | | |

ELECTRONICS REFERENCE NUMBER

Certified that the Particulars given above are true and correct.

1. Goods once sold will not be taken back or exchange.
2. Our responsibility ceases on delivery of good to carrier or buyer
3. Subject to Hyderabad Jurisdiction.
4. Interest @ 24 % will be charged if payment is not made in described time.

INWARD
Inward No: 9206 Dt: 18/05/22
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

For **CHOUHAN STEEL FURNITURE**

Authorised Signatory

**TAX INVOICE**

Cell : 9966056325
7093176548

# CHOUHAN STEEL FURNITURE

Plot No. 3, Bapuji Nagar X Road, Near SBI, Bowenpally, Secunderabad - 500 011.

| | | | |
|---|---|---|---|
| GSTIN Number | 36ANJPC9477B1ZX | Invoice No. | |
| Pan No. | ANJPC9477B | Date | 19-5-22 |
| Tax is payable on Reverse Charge : | | State Code : | 36 |

| Details of Receiver Billed to : | Details of Consignee Shipped to : |
|---|---|
| Name: madi properties pvt ltd | Name: |
| Address: 5-4-187/3&4, II floor, Soham mansion, Secbad - 500003 | Address: 87 no 2 |
| GSTIN: 36AABCM1461E1ZM | GSTIN: |
| State: State Code: | State: State Code: |

| Sl. No. | HSN | Description of Goods | Qty | Rate | CGST | SGST | Unit | Amount |
|---|---|---|---|---|---|---|---|---|
| | | SS balcony railings glass C-201, C-202, C-203, B-202, A-201, A-203, A-204, A-205 | 80 | 1100 | | | Rft | 88,000=00 |

| | |
|---|---|
| Taxable Value | 88,000=00 |
| CGST 9% | 7,920=00 |
| SGST 9% | 7,920=00 |
| IGST | |
| INVOICE TOTAL Rs. | 1,03,840=00 |

Total Invoice Amount in Words : One lakh three thousand eight hundred and forty rupees only

**Bank Details**
Bank Account Number :
Bank Branch IFSC :

| CGST | SGST | IGST |
|---|---|---|
| | | |

Amount Of Tax Subject to Reverse Charge

ELECTRONIC REFERENCE NUMBER

Certified that the particulars given above are true and correct.

For **CHOUHAN STEEL FURNITURE**

Authorised Signatory

1. Goods once sold will not be taken back or exchange.
2. Our responsibility ceases on delivery of goods to carrier or buyer.
3. Subject to Hyderabad Jurisdiction.
4. Interest @ 24% will be charged if payment is not made in described time.

# Purchase Order

 04-04-2022 17:40:42

87002
04.04.22 1:33:41

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Chouhan Steel Furniture
Plot no. 3, Bapuji Nagar, Near SBI, Bowenpally, Secunderabad - 500011.

**GSTIN** 36ANJPPC9477B1ZX

7093874548

| | | |
|---|---|---|
| **Doc No** | 87002 | 178477 |
| **Doc Date** | 04-04-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 03-04-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr. Hiralal Chouhan**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft<br>9'6" x 3'0 x 10mm thick glass - 08 nos | 76.00 | 1,100.00 | 0.00 | 18.00 | 98,648.00 |
| 2 | 2505 - Carpentry -glass - Glass Balcony Railing - Other - Rft<br>12'0 x 3'0 x 10mm thick glass - 01 no | 12.00 | 1,100.00 | 0.00 | 18.00 | 15,576.00 |
| | | | | | **Total Order Value . . .** | **114,224.00** |

Rupees : One Lakh(s) Fourteen Thousand Two Hundred Twenty Four Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | Quality & Specifications of works shall be as per given in the quotation. SS Pipe - Jindal make & Glass - Saint Gobain/Modi Guard.Prices shall remain fixed(Subject to change in GST) for a period of 6months. |
| **Payment Terms** | 10% as advance & balance on delivery of material and receipt of invoice. Advance paid to be proportionately deducted. |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Within 3days. |
| **Delivery Location** | May Flower Platinum<br>Sy 82/1, Mallapur, Nacharam.<br>Phone. 7680971999 |
| **Penality For Delay** | Bill must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bill. |
| **Transportation Cost** | Included in the above price. |
| **Warranty** | 5years replacement guarantee on all hardware installed. Hardware material should be branded. |
| **Advance Paid** | Rs. 11,422/- to be pay vide cheque no. dt. |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Breakage if any in your a/c. Above order for Mortgage 9 flats railing purpose. Fttg charges including in above price. |
| **Completion Date** | Work shall be completed within 4 days from the date of the work order. |
| **Measurment** | Payment will be made as per actual measurement of material received at site. |
| **Security** | Supplier shall be responsible for security and storage of material at site. |
| **Remarks** | 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery can be sent via email. |

**DELIVERY DETAILS**

| S.no. | Bill no. | Bill Dt. | Amount |
|---|---|---|---|
| 1. | 21. | 18/5 | 103840 |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

04/04/2022

Name :

Accepted the above Terms And Conditions

For **Chouhan Steel Furniture**

Name :

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Properties Pvt Ltd | Date: | 31-03-2022 |
| Site & Phase : | May Flower Platinum | Time: | 15.45 |
| Supplier | | Req.No. | 178477 |
| Material required before date: | 05-04-2022 | ID No. | 75188 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | SS railing with 10mm toughned glass with top SS pipe, bottom 3 nos ready made posts | 10'0" x 3'0" | 13 | no | 87001 | |
| 2 | SS railing with 10mm toughned glass with top SS pipe, bottom 3 nos ready made posts | 9'6" x 3'0" | 8 | no | | |
| 3 | SS railing with 10mm toughned glass with top SS pipe, bottom 3 nos ready made posts | 12'0" x 3'0" | 1 | no | 87002 | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

APPROVED BY
04 APR 2022
SOHAM MODI
MANAGING DIRECTOR

Remarks: Towards mortgage 22-flats railing use purpose

| | | | |
|---|---|---|---|
| Prepared By | K. Narender Reddy | Approved by | S.V.Subba Reddy |
| Sign & Date | 31-03-2022 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

| | | | |
|---|---|---|---|
| Company/ firm: | Modi Properties Pvt Ltd. | Requisition nos.: | 178477 |
| Project: | Mayflower Platinum | PO no.: | 87002 |
| Supplier: | Chouhan steel Furniture | Material type: | Glass Balcony Railing. |

Details of installation:

| Sl. No. | Date of installation | Unit no. | Material details | Size | Qty |
|---|---|---|---|---|---|
| 1. | 18/5/22 | C-201 | SS Balcony railing | 9'6"x3' | 80 rft |
| 2. | | C-202 | & Glass. | | |
| 3. | | C-203 | | | |
| 4. | | B-202 | | | |
| 5. | | A-201 | | | |
| 6. | | A-202 | | | |
| 7. | | A-204 | | | |
| 8. | | A-205 | | | |
| 9. | | | | | |
| 10. | | | | | |
| 11. | | | | | |
| 12. | | | | | |
| 13. | | | | | |
| 14. | | | | | |
| 15. | | | | | |
| | | | | Total: | 80 rft. |

Remarks: work Completed.

| Approved by | Project manager | Security | Admin (Audit) |
|---|---|---|---|
| | [signature] | [signature] | [signature] |

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to F&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.