PURCHASE DIVISION
Advice for approval for credit to supplier

B

Date:	20/5/22	Prepared by	Prabhakar	Serial no.	4083
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	4/5/22	PO/WO No.	88230	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23616	13/5/22	27,876.80	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	27,876.80
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 107196	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	27,876.80
Amount E – PO / WO value:	27,876.80
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	25/08/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	Invoice No.	23616
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	Invoice Date.	13-05-2022
	PO No.	88230
	PO Date.	04-05-2022
	Req ID	76177
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date	04-05-2022
	Loc Req No	178544

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6015 - Miscellaneous - Carpet - NA - sft	39249090	190	131.00	24,890.00	12	2,986.80
	Radiance- 4 boxes						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	24,890.00		2,986.80
	1,493.40	1,493.40	Total Invoice Amount	27,876.80		

Rupees : Twenty Seven Thousand Eight Hundred Seventy Six and Paise Eighty Only.

SUMMIT SALES LLP
INWARD
No: 94390
Date: 13/5
Sign: L
R.R. DIST.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 13-05-2022 12:30:39

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

88230
27.04.22 12:24:13

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	88230	178544
	Doc Date	04-05-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	11-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6015 - Miscellaneous - Carpet - NA - sft *Radiance- 4 boxes*	190.00	131.00	0.00	12.00	27,876.80
				Total Order Value . . .	**27,876.80**

Rupees : Twenty Seven Thousand Eight Hundred Seventy Six and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per approved estimation, Brand will be Radiance interfloor, RA03-Jetstone, colour grey with grey, 18"x18", Box sft is- 53.81, box qty is 10 tiles, thickness 6mm.
Payment Terms	After delivery
Tax	GST included in the above prices
Delivery Date	One day
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Extra as per actuals
Warranty	5 years limited warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Club house GYM room inside laying purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	04.05.2022
Site & Phase :	May Flower Platinum	Time:	12:40
Supplier		Req.No.	178544
Material required before date:	08.05.2022	ID No.	76137 76177

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet Tiles with 6mm PV top 8828	-	190	Sft		
2	Vinyl Flooring	-	600	Sft		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards Clubhouse Gym and Creche use purpose.

Prepared By	R.Ashok	Approved by	K.Narender Reddy
Sign.& Date	04.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
05 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Properties Private Limited,

Sy No. 82/1, Mallapur, Nacharam, Hyderabad

GSTIN : 36AABCM4761F1ZM

DC No.	20167
DC Date.	13-05-2022
PO No.	88230
PO Date.	04-05-2022
Req ID	76177
Req Date	04-05-2022
Loc Req No	178544

	Description of Goods	HSN/SAC	Qty
1	6015 - Miscellaneous - Carpet - NA - sft	39249090	190
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD 9/129 Dt: 13/05/22 10796 Received By:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction