

Remarks from site on the 'Requisition by Site Report' of purchase division


Company:	MHPLSOV	Date:	21-05-2022			
Site:	Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani			
Report From / To	13-05-2022 to 21-05-2022(fri to sat)	Approved by:	K Purshotham			
Report Date	21-05-2022					
List of requisitions numbers missing in the report:						
List of requisitions where PO/WO not prepared 3 working days after requisition:						
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO"		
185196	06-05-2022	1	Air conditioners			
185204	12-05-2022	1-2	Cement Blocks			
185207	17-05-2022	1-8	HT material			
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:						
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ^s		
185184	19-04-2022	1-5	CPVC material	Material available delivery by Monday		
185189	22-04-2022	1	MS Box pole	Material available delivery by Monday		
185194	06-05-2022	1-5	Ceiling fan & Occaris exhausted wall mount fan	Material available delivery by Monday		
No. of gate passes issued this week:		Nil	From No.	Nil	To No.	Nil
Delivery van site visit on:		16-05-22 ,18-05-22, 20-05-22				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	156	740	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	47	501	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	
8.	Binding wire	-		Nil	Nil	Nil
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock		PPC/PSC last weeks stock
Details		Project Manager		Admin Officer/Manager		Admin Audit
Sign						
Date		21-05-2022		21-05-2022		

Notes: 1 * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DC's / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7 #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval input, 8 Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week 10 Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!

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Site:	Silver Oak Villas part-III	Prepared by:	K.Tulasi Rani	
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Report Date	21-05-2022			
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List of requisitions where PO/WO not prepared 3 working days after requisition:				
Req No.	Req Date	Serial no of item in Req	Item Description	Reason for not preparing PO/WO"
184188	17-05-22	1-2	CPVC Paste & CPVC BRASS FTA	
184192	17-05-22	1-25	Electrical switches	
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:				
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ⁵
184034	21-03-2022	1-2	Panel door (26"x82" 13 Nos pending)	Material available delivery by Monday
184061	3-03-22	1-4	Panel Doors 38"x80" 2 nos,32"x82" 6 nos and 26"x82" 8 nos & SS Hinges 4" 72 pending	Material available delivery by Monday
184069	06-04-22	1-6	UPVC Windows	Material available delivery by Wednesday
184086	12-04-22	1	urbanwood dark 200mmx1200mm 45 pending	Material available delivery by Monday
184090	18-04-22	1-29	PVC Pipes for plumbing	Material available delivery by Monday
184099	20-04-22	1	Kitchen Dado country Roso 12"x12" 17 nos pending	Material available delivery by Monday
184102	20-04-22	1-5	Bathroom tiles(Ultra sprinkle DK<&HL&Maharaja beige & maharaja off white)	Material available delivery by Monday
184103	22-04-22	1-4	Panel doors 38"x80" 2 Nos, 32"x82" 6nos 26"x82" 8nos & SS Hinges 32 pending	Material available delivery by Monday
184106	22-04-22	1	Electrical wires for villas	Material available delivery by Monday
184108	22-04-22	1-6	UPVC Windows	Material available delivery by Monday
184122	27-04-22	1	UPVC Windows	Material available delivery by Wednesday
184123	27-04-22	1	UPVC Windows	Material available delivery by Wednesday
184124	27-04-22	1	UPVC Windows	Material available delivery by Wednesday
184129	27-04-22	1	CP-Pillar cock 4nos pending	Material available delivery by Monday
184144	02-05-22	1-2	Eco drain pipes 110mm 5nos poending & chamber raisers 5nos pending	Material available delivery by Monday
184147	02-05-22	1-33	CPVC Pipe for plumbing	Material available delivery by Monday
184149	04-05-22	1	Urbanwood dark tiles 200mmx1200mm 36nos pending	Material available delivery by Monday
184150	04-05-22	1-4	Bathroom tiles Ultra sprinkle DK,LT,HL & maharaja off white	Material available delivery by Monday
184153	05-05-22	1-6	UPVC Windows	Material available delivery by

				Wednesday		
184154	05-05-22	1-6	UPVC Windows	Material available delivery by Wednesday		
184155	05-05-22	1-6	UPVC Windows	Material available delivery by Wednesday		
184156	05-05-22	1-5	UPVC Windows	Material available delivery by Wednesday		
184157	05-05-22	1-6	UPVC Windows	Material available delivery by Wednesday		
184159	05-05-22	1-3	Door Beeding	Material available delivery by Monday		
184169	13-05-22	1-3	Kitchen dado rosso 12"x12" 12 pieces&Carrara 600x1200mm&Urbanwood light200x1200mm pending	Material available delivery by Monday		
184170	13-05-22	1-4	Bathroom tiles Ultra sprinkle DK.LT,HL & maharaja beige	Material available delivery by Monday		
184171	13-05-22	1-3	Kitchen dado rosso 12"x12" 12 pieces&Carrara 600x1200mm&Urbanwood light200x1200mm pending	Material available delivery by Monday		
184172	13-05-22	1-6	UPVC Windows	Material available delivery by Wednesday		
184173	13-05-22	1-6	UPVC Windows	Material available delivery by Wednesday		
184174	13-05-22	1-6	UPVC Windows	Material available delivery by Wednesday		
184175	14-05-22	1-3	Orissa pan 20" 3 nos pending	Material available delivery by Monday		
184177	14-05-22	1-3	Roff stone tile adhesive & RBR bonding agent & Bombay broom 10 nos pending	Material available delivery by Monday		
184183	17-05-22	1	PVC pipe for plumbing	Material available delivery by Monday		
184184	17-05-22	1	PVC pipe for plumbing	Material available delivery by Monday		
184185	17-05-22	1	CPVC pipe for plumbing	Material available delivery by Monday		
184186	17-05-22	1	CPVC pipe for plumbing	Material available delivery by Monday		
184187	17-05-22	1-2	PVC pipe & clamp and CPVC solution & CPVC reducer FTA for plumbing	Material available delivery by Monday		
184191	17-05-22	1-3	Electrical Switches&dummy	Material available delivery by Monday		
No. of gate passes issued this week:		3/ 5	From No.	9614	To No.	9617
Delivery van site visit on:		16-05-22 ,18-05-22, 20-05-22				
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes		
Items not ordered but received:						
Other corrections & remarks:						
Details of steel & cement stock						
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs
1.	8mm	.395	4.74	-	-	
2.	10mm	.617	7.404	-	-	
3.	12mm	.89	10.68	-	-	
4.	16mm	1.58	18.96	-	-	
5.	20mm	2.47	29.64	-	-	
6.	25mm	3.86	46.32	-	-	
7.	32mm	6.32	75.84	-	-	

8.	Binding wire	-		Nil	Nil	Nil	
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	274	PPC/PSC last weeks stock	455
Details		Project Manager		Admin Officer/Manager		Admin Audit	
Sign							
Date		21-05-2022		21-05-2022			

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Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	Silver Oak welfare association	Date:	21-05-2022				
Site:	Silver Oak Villas	Prepared by:	K.Tulasi Rani				
Report From / To	13-05-2022 to 21-05-2022(fri to sat)	Approved by:	K Purshotham				
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191020	04-05-2022	1	Cue sticks				
List of requisitions where PO/WO is prepared and items have not been received at site beyond the lead time:							
Req No.	Req Date	Serial no of item in Req.	Item Description	Details of discussion with supplier ⁵			
191019	04-05-2022	1	Controller for Retail DG				
No. of gate passes issued this week:							
Nil		From No.	Nil	To No.	Nil		
Delivery van site visit on: 1							
Nil							
Inward report (MRN/other) & stock report emailed in pdf format to purchase?				Yes / No			
Items not ordered but received:							
Other corrections & remarks:							
Details of steel & cement stock							
Sl. No	Tor size	Wt per mtr. - kgs	Wt. for 12 mtr rod - kgs	Stock at site - no of rods	Stock at site in Kgs	Previous stock in Kgs	
1.	8mm	.395	4.74	-	-		
2.	10mm	.617	7.404	-	-		
3.	12mm	.89	10.68	-	-		
4.	16mm	1.58	18.96	-	-		
5.	20mm	2.47	29.64	-	-		
6.	25mm	3.86	46.32	-	-		
7.	32mm	6.32	75.84	-	-		
8.	Binding wire	-		Nil	Nil	Nil	
OPC stock	Nil	OPC last weeks stock	Nil	PPC/PSC stock	Nil	PPC/PSC last weeks stock	Nil
Details		Project Manager		Admin Officer/Manager		Admin Audit	
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Date		21-05-2022		21-05-2022			

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