PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	20/5/22	Prepared by	Deepa	Serial no.	4224
Supplier name	Maa sai seatings			HO inward no.	
Firm/Company	MRPLLP	Project	NGH	HO received date	
PO/WO date	5/5/22	PO/WO No.	88002	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	32	16/5/22	1,33,340/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,33,340/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107710 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,33,340/-
Amount E – PO / WO value:	1,30,980/-
Amount F – Difference (A – E):	2360
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	23/5/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	[signature] APPROVED			
Sign:	[signature]	[signature]			
Date	20/5/22	21 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **32** Delivery Note Reference No. & Date.	Dated **16-May-22** Mode/Terms of Payment Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **MODI REALTY POCHARAM LLP** 5-4-183/3&4,IIND FLOOR, SOHAM MANSION,MG ROAD, SECUNDERABAD. DELIVERY AT : NILGIRI HEIGHTS POCHARAM. GSTIN/UIN : 36ABIFM1836H1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **88002/181937** Dispatch Doc No. Dispatched through Terms of Delivery	Dated **5-May-22** Delivery Note Date Destination

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**KABIL CHAIR**	9403	**14 nos**	4,500.00	nos	**63,000.00**
2	**NET VISITOR CHAIR**	9403	**16 nos**	3,000.00	nos	**48,000.00**
						1,11,000.00
	TRANSPORTATION CHARGES					**2,000.00**
	CGST 9%					**10,170.00**
	SGST 9%					**10,170.00**
	Total		**30 nos**			**₹ 1,33,340.00**

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 94615
Date: 20/5
Sign:

Amount Chargeable (in words) *E. & O.E*

INR One Lakh Thirty Three Thousand Three Hundred Forty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9403	1,13,000.00	9%	10,170.00	9%	10,170.00	20,340.00
Total	1,13,000.00		10,170.00		10,170.00	20,340.00

Tax Amount (in words) : **INR Twenty Thousand Three Hundred Forty Only**

Company's Bank Details
Bank Name : ICICI BANK
A/c No. : 631205501075
Branch & IFS Code: KUKATPALLY & ICIC0006312

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

MAA SAI SEATINGS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

88002

Page(s) 1 Of 1   05-05-2022 17:31:47   Or   27.04.22 12:25:16

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Maa Sai Seatings	**Doc No**	88002	181937
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	**Doc Date**	05-05-2022	
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	**Quote Date**	05-05-2022	
9246243243	**SupplyType**	Supply	

Kind Attn : K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	5502 - Furniture - Chairs - NA - nos *With casters*	14.00	4,500.00	0.00	18.00	74,340.00
2	5502 - Furniture - Chairs - NA - nos *Without casters*	16.00	3,000.00	0.00	18.00	56,640.00
					Total Order Value . . .	**130,980.00**

Rupees : One Lakh(s) Thirty Thousand Nine Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	Brand as standard rate approved by MD dt. 30-06-2021. Above Furniture all vertical surface light grey and horizantal surface in dark grey colour.
Payment Terms	50% Advance and balance 50% after delivery and production of the bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	One year
Advance Paid	Rs. 65,000/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for site, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
07 MAY 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
quantity beyond limits.
processed-post approval.
approval for technical details/clarification.
Replenishing SSLLP stock
Other

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Maa Sai Seatings*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	04-05-2022
Site & Phase :	Niligiri Heights	Time:	15:10
Supplier:		Req. No.	181937
0Material required before date: 10.05.2022		ID No.	76139

No	Description	Size	Quantity	Units	Inward No	Date
1	**Low Storage Units**	**4' x 2'**	05	No's		
2	Standard Desk with One Drawer and One Storage Cabinet	**4' x 2'**	14	No's		
3	Nilkamal Benches with Crome 88002	6480 2 Seater 88003	02	No's		
4	Chairs with Casters		14	No's		
5	Chairs without Casters		16	No's		
6						
7						
8						
9						
10						

Remarks: For Site office Purpose

Prepared By	Vijay Raj	Approved by	
Sign.& Date	04.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
05 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Tax Invoice

(ORIGINAL FOR RECIPIENT)

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	Total		30 nos			**₹ 1,33,340.00**

14:30 INWARD
Inward No: 11271 Dt: 16/05/22
MRN No: 107210 Dt: 17/7/2
Received By: Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 94615
Date: 20/5
Sign:

E. & O.E

Amount Chargeable (in words)

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Branch & IFS Code : KUKATPALLY & ICIC0006312

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for MAA SAI SEATINGS

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