PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	21/05/2022	Prepared by	MINISH	Serial no.	4292
Supplier name	Cosmo Durable's Pvt ltd.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	13/05/22	PO/WO No.	88235.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	170	19/05/2022	53,265/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		53,265/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107497.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			53,265/-
Amount E – PO / WO value:			53,265/-
Amount F – Difference (A – E):			NIL.
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received		
Close PO / WO	☑ Yes □ No – wait for balance material □ Other		
Payment – due date	30/05/2022		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		21 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

COSMO DURABLES PVT LTD

H.No: 6-7/1, Survey.No:380 Srinagar,Manchirevula ,Gandipet,Hyderabad-500075
Head.Office:Plot #88,Reliance Kuteer, Road #7, Banjara Hills, Hyderabad-500034.

GSTIN : 36AABCC5116H1ZZ
TAN-HYDC00938A

TAX INVOICE

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTCO27648

Invoice No : SIGT-170
Date : 19-05-2022
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
4-187/3 & 4, II ND FLOOR,
.G.ROAD,
ECUNDERABAD 500003
518244433
STIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

PO NO:88235/169776 ,DT:13/5/22 ,SUMMIT HOUSING LLP,CHERLAPALLY, BEHIND KINGSTON PG COLLEGE.HYD. CONTACT PERSON:MR.HAMENDRA-9618244433.

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	15	5300.00	79500.00	45139.83	9	9	
		Total		15		79500.00	45139.83			

(15) Box

WASTE COUPLING
DELIVERED

9246364748

Rupees : FIFTY THREE THOUSAND TWO HUNDRED AND SIXTY FIVE ONLY

Trade Disc : Proj Trd Disc : 26,235.00 Spl Disc :

Cash Disc :

IRN No. 242f2f9087e2c03978cc066cdcb9317b76f7504a753b93f86303a88abd9d26b9

Basic Value	45,139.83
Add : CGST	4,062.58
Add : SGST	4,062.58
Add: IGST	
Tax Amt GST :	8,125.16
P & F Charges	
TCS	
NET	**53,265.00**

TERMS & CONDITIONS :
Goods once sold will not be taken back or exchanged.
Payment strictly as per terms & condition agreed otherwise penalty will be charged.
No Responsibility for Transit Risks
Disputes, If any shall be subject to the jurisdiction of Hyd.
Interest @24% per annum will be charges on bills which are not paid within 30 days

2:52:28

For COSMO DURABLES PVT LTD

Authorised Signatory

INWARD
Inward No: 18169 Dt: 20/5/22
MRN No: 107497 Dt: 21/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 9463 Date: 21/5 Sign:

Purchase Order

 13-05-2022 15:16:44

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

88235
27.04.22 12:24:13

Supplier Details

Cosmo Durables Pvt. Ltd.,
H.O. 4-1-369, Abids, Hyderabad - 500 001.

GSTIN 0 2381-8586..
2381-3399/2381-6688. 9949118124-Anjaneyulu.

Doc No	88235	169776
Doc Date	13-05-2022	
Quote No	Nil	
Quote Date	18-02-2022	
SupplyType	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	15.00	5,300.00	33.00	0.00	53,265.00
			Total Order Value . . .			**53,265.00**

Rupees : Fifty Three Thousand Two Hundred Sixty Five Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 10 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stcok purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
14 MAY 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Cosmo Durables Pvt. Ltd.,*

Name :

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	10.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169776
Material required before date:		ID No.	76391

No	Description	Size	Quantity	Units	Inward No	Date
1.	CP-wall mixture		10	Nos		
2.	CP-Sink coak with swivel spout		12	Nos		
3.	CP-Shower arm		10	Nos		
4.	CP-Extension nippal 88236	1/2"x1"	60	Nos		
5.	CP-Extension nippal	1/2"x1.5"	40	Nos		
6.	Sanitary SS sink with drain board 8235	36"x18"	15	Nos		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 11 MAY 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	10.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.