PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/05/2022	Prepared by	MINUH.	Serial no.	4219
Supplier name	Sri Aabe Electricals			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	04/03/2022	PO/WO No.	86121	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	196	14/05/22	18,762/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		18,762/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.:	107236.	Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges			–
Amount C –Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			18,762/-
Amount E – PO / WO value:			46,905/-
Amount F – Difference (A – E):			~~28,133/-~~ 28,143.
Quantity received as per PO /WO	☑ Yes □ Excess received ☑ Short received □ Part received		
Close PO / WO	☑ Yes ☑ No – wait for balance material □ Other		
Payment – due date	30/05/2022		
Remarks: Part Quantity recieved, Balance Material Recievable			
RS/- 13,133/ Final Bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED 21 MAY 2022 MANISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **196/22-23**	Dated **14-May-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** Summit Housing LLP, Cherlapally,Behind Kingston PG college, Hyderabad, Phone. 9618244433, Hamendra GSTIN/UIN : 36ACQFS2044C1Z7 PAN/IT No : State Name : Telangana, Code : 36	Buyer's Order No. **86121/169521**	Dated **14-May-2022**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR, M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 PAN/IT No : State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**R-TPN04 WAY MD DB**	85371000	**10 nos**	1,590.00	nos		**15,900.00**
	CGST						**1,431.00**
	SGST						**1,431.00**
	Total		**10 nos**				**Rs. 18,762.00**

Amount Chargeable (in words) *E. & O.E*

INR Eighteen Thousand Seven Hundred Sixty Two Only

	Taxable Value	Central Tax		State Tax		Total
		Rate	Amount	Rate	Amount	Tax Amount
	15,900.00	9%	1,431.00	9%	1,431.00	2,862.00
Total:	**15,900.00**		**1,431.00**		**1,431.00**	**2,862.00**

Tax Amount (in words) : **INR Two Thousand Eight Hundred Sixty Two Only**

Company's PAN : **AAZPL04H1**

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

Customer's Seal and Signature

for Sri Ambe Electricals

Authorised Signatory

This is a Computer Generated Invoice

INWARD
Inward No: 18148 Dt: 14/5/22
MRN No: 107236 Dt: 16/5/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP IN WARD No: 94634 Date: 21/5 Sign: R.R. DIST.

SRI AMBE ELECTRICALS

Purchase Order

 04-03-2022 5:28:58 PM

86121
28.02.22 2:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals	**Doc No**	86121	169521
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc Date**	04-03-2022	
	Quote No	NIL	
GSTIN 36	**Quote Date**	28-02-2022	
7702963535 7702963535	**SupplyType**	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4 WAY*	25.00	1,590.00	0.00	18.00	46,905.00
					Total Order Value . . .	**46,905.00**

Rupees : Fourty Six Thousand Nine Hundred Five Only.

Terms and Conditions :-

Specification /	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for stock replenishing purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

DELIVERY DETAILS

S.No.	Bill No.	Bill Dt.	Amount
1.	1631	10/3/22	15,010/
2.	102	26/4/22	13,133/
3.	196	14/5/22	18,762/
4.			
5.			

Bal/- 13,133/
Bal/- ~~31,895/~~
11/3/22

For ***Summit Sales LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Sri Ambe Electricals***

Name :

Date : _/_/__

Requisition Form

Company Name:	SSLLP	Date:	28.02.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169521
Material required before date:		ID No.	74335

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16amps	48	Nos		
2	MCB	6amps	48	Nos		
3	Isolator 4pole	40amps	12	Nos		
4	Module plate	8	95	Nos		
5	Module plate	6	360	Nos		
6	Module plate	2	180	Nos	86120	
7	Switch	6amps	1200	Nos		
8	Socket	6amps	900	Nos		
9	Switch	16amps	100	Nos		
10	Socket	16amps	150	Nos		
11	Fan Dimmer		180	Nos		
12	Distributio box	4way	25	Nos	86121	

Remarks: For Stock Repleneshing purpose

Prepared By	N.Vanajakshi	Approved by	APPROVED BY
Sign.& Date	28.02..2022	Sign. & Date	03 MAR 2022

MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.