(6)

PURCHASE DIVISION
Advice for approval for credit to supplier

4333

Date:	21/5/22	Prepared by	Deepa	Serial no.	
Supplier name	SSLHP			HO inward no.	
Firm/Company	SOV-III	Project	SOV-III	HO received date	
PO/WO date	16/5/22	PO/WO No.	88298	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23683	18/5/22	3,130.36	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,130.36
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107354	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,130.36
Amount E – PO / WO value:	3,209.74
Amount F – Difference (A – E):	79.38
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/5/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa	Prabhakar			
Sign:	[signature]	[signature] APPROVED			
Date	21/5/22	21 MAY 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	23683
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	18-05-2022
	PO No.	88298
	PO Date.	16-05-2022
	Req ID	76442
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	14-05-2022
	Loc Req No	184178

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4059 - Consumables - Surf Detergent Powder - NA -	3402	2	25.20	50.40	5	2.52
2	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	3	45.00	135.00	18	24.30
3	4001 - Consumables - Air Freshner - NA - nos Room Freshners	3307	6	86.00	516.00	18	92.88
4	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	6	80.00	480.00	18	86.40
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6	55.00	330.00	18	59.40
6	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
7	4014 - Consumables - Colin - 500ml - nos	3402	6	88.00	528.00	18	95.04
8	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6	52.00	312.00	18	56.16
9	4022 - Consumables - Dettol - NA - nos	3401	2	86.00	172.00	18	30.96
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,658.40		471.96
	235.98	235.98	Total Invoice Amount		3,130.36	

Rupees : Three Thousand One Hundred Thirty and Paise Thirty Six Only.

SUMMIT SALES LLP IN WARD No: 94521 Date: 18/5 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 16-05-2022 12:56:21 Orig

88298
27.04.22 12:24:13

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88298	184178
Doc Date	16-05-2022	
Quote No	Nil	
Quote Date	16-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
2	4001 - Consumables - Air Freshner - NA - nos *Odonil*	3.00	45.00	0.00	18.00	159.30
3	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	6.00	86.00	0.00	18.00	608.88
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	6.00	80.00	0.00	18.00	566.40
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	6.00	55.00	0.00	18.00	389.40
6	4065 - Consumables - Vim bar - NA - nos	3.00	45.00	0.00	18.00	159.30
7	4014 - Consumables - Colin - 500ml - nos	6.00	88.00	0.00	18.00	623.04
8	4046 - Consumables - Phinyle - 1Ltr - nos	6.00	52.00	0.00	18.00	368.16
9	4022 - Consumables - Dettol - NA - nos	2.00	86.00	0.00	18.00	202.96
				Total Order Value . . .		**3,209.74**

Rupees : Three Thousand Two Hundred Nine and Paise Seventy Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For ***Silver Oak Villas LLP***

Authorised Signatory

17/05/2022

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Purchase Order

 16-05-2022 12:56:21 Original / Office Copy / Purchase Div.Copy

Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

17/05/2022

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	14-05-22
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	184178
Material required before date:	urgent	ID No.	76442

No	Description	Size	Quantity	Units	Inward No	Date
1	Surf		05	Nos		
2	**Room frehsner**		03	Nos		
3	Odonil		06	Nos		
4	Lizol		06	Nos		
5	**Harphic**		06	Nos		
6	Soap 88298		05	Nos		
7	Colin		06	Nos		
8	phynoil		06	Nos		
9	Air pocket		06	Nos		
10	Handwash		02	Nos		

Remarks: - For cleaning use purpose

APPROVED
17 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	14-05-22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	20228
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	18-05-2022
	PO No.	88298
	PO Date.	16-05-2022
	Req ID	76442
GSTIN : 36ADBFS3288A2Z7	Req Date	14-05-2022
	Loc Req No	184178

	Description of Goods	HSN/SAC	Qty
1	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	2
2	4001 - Consumables - Air Freshner - NA - nos	3307	3
3	4001 - Consumables - Air Freshner - NA - nos	3307	6
4	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	6
5	4035 - Consumables - Harpic - Cleaner - 500ml - nos	3808	6
6	4065 - Consumables - Vim bar - NA - nos	3405	3
7	4014 - Consumables - Colin - 500ml - nos	3402	6
8	4046 - Consumables - Phinyle - 1Ltr - nos	2907	6
9	4022 - Consumables - Dettol - NA - nos	3401	2
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INWARD WITH TIME: Dt: 18/5/22
Inward No: 2115 Dt: 18/5/22
MRN No: 07354 Sign:
Received By:
SILVER OAK VILLAS PART-III

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP INWARD No: 86028 Date: 21/5 Sign: R.R. DIST.