PURCHASE DIVISION

Advice for approval for credit to supplier

C

Date:	20/5/22	Prepared by	Kavitha	Serial no.	4305
Supplier name	Praful sanitary			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP	HO received date	
PO/WO date	13/5/22	PO/WO No.	88236	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	PS/22-23/134	13/5/22	6,145/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			6,145/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	107239	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B –Other Credits : Transportation charges			—
Amount C –Other Debits :			—
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6,145/-
Amount E – PO / WO value:			6,145/-
Amount F – Difference (A – E):			—
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment – due date	30/5/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	20/5/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GST INVOICE

(ORIGINAL FOR RECIPIENT)

PRAFUL SANITARY 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/22-23/ 134**	Dated **13-May-22**
	Delivery Note **Invoice**	
	Reference No. & Date.	Other References **Credit**
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, IInd Floor, M.G Road Secunderabad GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **88236**	Dated **13-May-22**
	Dispatch Doc No. **Invoice**	Delivery Note Date **13-May-22**
	Dispatched through **Self**	Destination **Cherlapally**

Sl No.	Description of Goods and Services	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**25mm Extension Nipple**	8481	18 %	**60 No:**	62.00	No:	30 %	**2,604.00**
2	**40mm Extension Nipple**	8481	18 %	**40 No:**	93.00	No:	30 %	**2,604.00**
								5,208.00
	Output CGST							**468.72**
	Output SGST							**468.72**
	Less : ***ROUNDING OFF***							**(-)0.44**
	Total			**100 No:**				**₹ 6,145.00**

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Six Thousand One Hundred Forty Five Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8481	5,208.00	9%	468.72	9%	468.72	937.44
99		9%		9%		
99		14%		14%		
Total	**5,208.00**		**468.72**		**468.72**	**937.44**

Tax Amount (in words) : **Indian Rupees Nine Hundred Thirty Seven and Forty Four paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29.

Company's PAN : **ACWPG4864A**

for PRAFUL SANITARY

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

SUMMIT SALES LLP R.R. DIST. INWARD No: 94598 Date: 20/5 Sign:

INWARD
Inward No: 18151 Dt: 16/5/22
MRN No: 107239 Dt: 16/5/22
Received By: Sign:
SUMMIT SALES LLP

PROPERTIES PVT. LTD. S'BAD INWARD No. 802 Date 17/5/22 Sign.

Purchase Order

 13-05-2022 15:16:44

88236
27.04.22 12:24:13

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	88236	169776
Doc Date	13-05-2022	
Quote No	Nil	
Quote Date	13-05-2022	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos	60.00	62.00	30.00	18.00	3,072.72
2	7028 - Plumbing - CP - Extension Nipple - other - nos	40.00	93.00	30.00	18.00	3,072.72
			Total Order Value . . .			**6,145.44**

Rupees : Six Thousand One Hundred Fourty Five and Paise Fourty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation. Sl.no.1,2-'Camry' brand
Payment Terms	After delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs on Sl.no.1,2
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : 17/05/2022

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	10.05.2022
Site & Phase :	SHLLP	Time:	10:57
Supplier		Req.No.	169776
Material required before date:		ID No.	76391

No	Description	Size	Quantity	Units	Inward No	Date
1.	CP-wall mixture		10	Nos		
2.	CP-Sink coak with swivel spout		12	Nos		
3.	CP-Shower arm		10	Nos		
4.	CP-Extension nippal 88236	1/2"x1"	60	Nos		
5.	CP-Extension nippal	1/2"x1.5"	40	Nos		
6.	Sanitary SS sink with drain board 8825	36"x18"	15	Nos		

Remarks: For stock replenishig purpose.

Prepared By	Vanajakshi	Approved by	APPROVED BY 11 MAY 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	10.05.2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.