PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	23/5/22	Prepared by	Prabhakar	Serial no.	4371
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	Grore	Project	Innopolis	HO received date	
PO/WO date	18/5/22	PO/WO No.	88378	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23749	21/5/22	7080-00	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7080-00
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	107628	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7080-00
Amount E – PO / WO value:	18,602.70
Amount F – Difference (A – E):	11522.70
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☐ Yes ☑ No – wait for balance material ☐ Other
Payment – due date	30/5/22
Remarks: — Part Delivery —	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	Invoice No.	23749
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	21-05-2022
	PO No.	88378
	PO Date.	18-05-2022
	Req ID	76494
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	17-05-2022
	Loc Req No	164964

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2148 - Carpentry - hardware - Plastic gampa - other -	3926	20	126.00	2,520.00	18	453.60
2	4006 - Consumables - Bucket - other - nos	7310	5	231.00	1,155.00	18	207.90
3	6023 - Miscellaneous - GI- Bucket - other - nos	8431	15	125.00	1,875.00	18	337.50
4	4057 - Consumables - Sponges - NA - nos	3921	50	9.00	450.00	18	81.00
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IGST	CGST	SGST	Total Taxable Amount	6,000.00		1,080.00
	540.00	540.00	Total Invoice Amount	7,080.00		

Rupees : Seven Thousand Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 94657
Date: 21/5
Sign: L

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 18-05-2022 15:41:09

88378
27.04.22 12:24:13

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50(
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	88378	164964
	Doc Date	18-05-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft	6,480.00	1.40	0.00	18.00	10,704.96
2	2148 - Carpentry - hardware - Plastic gampa - other - nos	20.00	126.00	0.00	18.00	2,973.60
3	4006 - Consumables - Bucket - other - nos	8.00	231.00	0.00	18.00	2,180.64
4	6023 - Miscellaneous - GI- Bucket - other - nos	15.00	125.00	0.00	18.00	2,212.50
5	4057 - Consumables - Sponges - NA - nos	50.00	9.00	0.00	18.00	531.00
				Total Order Value . . .		**18,602.70**

Rupees : Eighteen Thousand Six Hundred Two and Paise Seventy Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For Site use
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	17.05.2022
Site & Phase:	Innopolis.	Time:	16:50
Supplier		Req. No.	164964
Material required before date.	20.05.2022	ID No.	76494

No	Description	Size	Quantity	Units	Inward No	Date
1.	Blue sheets	18'x24'	15	No's		
2.	Gampas	-	20	No's		
3.	Plastic buckets 88378	-	10	No's		
4.	GI buckets	-	15	No's		
5.	Sponges	-	50	No's		
6.						
7.						
8.						
9.		Maruthi				

Remarks: Towards site use purpose.

Prepared By	Sridevi	Approved by	Mr. Madhu
Sign. & Date	17.05.2022	Sign. & Date	17.05.2022

Note:

APPROVED
19 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20278
GV Research center Pvt Ltd	DC Date.	21-05-2022
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	PO No.	88378
	PO Date.	18-05-2022
	Req ID	76494
GSTIN : 36AAHCG4562D1ZP	Req Date	17-05-2022
	Loc Req No	164964

	Description of Goods	HSN/SAC	Qty
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	20
2	4006 - Consumables - Bucket - other - nos	7310	5
3	6023 - Miscellancous - GI- Bucket - other - nos	8431	15
4	4057 - Consumables - Sponges - NA - nos	3921	50
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SUMMIT SALES LLP R.R. DIST.
INWARD
No: 80065
Date: 23/5
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 9254	Dt: 21/5/22
MRN No: 07628	Dt: 23/5/22
Received By:	Sign:
Genome Valley Research Center Pvt. Ltd.	