PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/05/22	Prepared by	Ramya	Serial no.	4326
Supplier name	SS LLP			HO inward no.	
Firm/Company	SOV-LLP	Project	SOV-III	HO received date	
PO/WO date	09/04/22	PO/WO No.	87242	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23336	28/04/22	15,434/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,434/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106606	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,434/-
Amount E – PO / WO value:	25724/-
Amount F – Difference (A – E):	10,290/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	23/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23336
Silver Oak Villas LLP	Invoice Date.	28-04-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	87242
	PO Date.	09-04-2022
	Req ID	75452
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	09-04-2022
	Loc Req No	184078

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2285 - Carpentry - hardware - SS Hinges - Others - 4"	8302	60	218.00	13,080.00	18	2,354.40
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	13,080.00	2,354.40
	1,177.20	1,177.20	Total Invoice Amount	15,434.40	

Rupees : Fifteen Thousand Four Hundred Thirty Four and Paise Fourty Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. INWARD No: 93832 Date: 28/4 Sign:

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 11-04-2022 3:59:05 PM

87242
04.04.22 1:33:43

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	87242	184078
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-04-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	100.00	218.00	0.00	18.00	25,724.00
			Total Order Value . . .			**25,724.00**

Rupees : Twenty Five Thousand Seven Hundred Twenty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.Rate per sft Rs/- 126 + 18% Gst, Hardware will be Dorset
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all GST taxes
Delivery Date	with in a day
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

PART DELIVERY DETAILS

S.No.	Bill no.	Bill Dt.	Amount
1.	23141	16/4/22	101290/-
2.			
3.			
4.			
5.			

Bal :- 15434/-

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III		Date:		09-04-2022	
Site & Phase :	Silver Oak Villas-III		Time:		01:00	
Supplier			Req. No.		184078	
Material required before date:	Urgent		ID No.		75452	

No	Description	Size	Quantity	Units	Inward Number	Date
1	Door Hinges	4"	100	Nos		
	87242					

Remarks: - for Site use purpose			
Prepared By	K.Tulasi Rani	Approved by	APPROVED 12 APR 2022
Sign.& Date	09-04-2022	Sign. & Date	P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	19946
Silver Oak Villas Part III, Sy. No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	28-04-2022
	PO No.	87242
	PO Date	09-04-2022
	Req ID	75452
GSTIN : 36ADBFS3288A2Z7	Req Date	09-04-2022
	Loc Req No	184078

	Description of Goods	HSN/SAC	Qty
1	2285 - Carpentry - hardware - SS Hinges - Others - nos	8302	60
2			
3			
4			
5			
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23			
24			
25	INWARD ENTRY		
26	2029 Dt: 28/4/22		
27	61606 28/4/22		
28	Received by: Sign:		
29			
30	SILVER OAK VILLAS PART-III		

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No. 50035 Date 23/5 Sign