6

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/5/22	Prepared by	varajakshi	Serial no.	4306
Supplier name	sslhp			HO inward no.	
Firm/Company	GVDC	Project	GVDC	HO received date	
PO/WO date	18/5/22	PO/WO No.	88383	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22143	21/5/22	2,230.20	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107623	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,230.20
Amount E – PO / WO value:	2,230.20
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	20/5/22
Remarks:	final bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	varajakshi				
Sign:	Vaji				
Date	23/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	Invoice No.	23743
119,191, Synergy Square1	Invoice Date.	21-05-2022
	PO No.	88383
	PO Date.	18-05-2022
	Req ID	76515
	Req Date	18-05-2022
GSTIN : 36AAHCG4940K1ZC PAN AAHCG4940K	Loc Req No	196073

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2148 - Carpentry - hardware - Plastic gampa - other -	3926	15	126.00	1,890.00	18	340.20
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,890.00		340.20
	170.10	170.10	Total Invoice Amount	2,230.20		

Rupees : Two Thousand Two Hundred Thirty and Paise Twenty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94651 Date: 21/5 Sign:

Authorised signatory

Purchase Order

 18-05-2022 15:41:09 Ori

88383
27.04.22 12:24:14

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-5000
G S T No. : 36AAHCG4940K1ZC

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	88383	196073
	Doc Date	18-05-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	15.00	126.00	0.00	18.00	2,230.20
					Total Order Value . . .	**2,230.20**

Rupees : Two Thousand Two Hundred Thirty and Paise Twenty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	119, 191 Synergy Square 1 - Phone. -
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For Site use
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***G V Discovery Center Pvt Ltd***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	G. V. Discovery Centre	Date:	18.05.2022
~~Site & Phase :~~	~~SYNERGY 119,191~~	~~Time:~~	~~11:00 Hrs~~
		Req. No.	196073
Material required before date:	Urgent	ID No.	76515

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic gampas	std	15	nos		
2						
3	88387					
4						
5						
6						

Remarks: For site use purpose .

Prepared By:	Vineetha reddy	Approved by	S.V Subba reddy
Sign.& Date	18.05.2022 18/5/2022	Sign. & Date	18.05.2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

APPROVED
S.V. Subba Reddy
Project Manager

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Discovery Center Pvt Ltd	DC No	20272
119,191, Synergy Square1	DC Date	21-05-2022
	PO No	88383
	PO Date	18-05-2022
	Req ID	76515
GSTIN : 36AAHCG4940K1ZC	Req Date	18-05-2022
	Loc Req No	196073

	Description of Goods	HSN/SAC	Qty
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	15
2			
3			
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Subject to Hyderabad Jurisdiction

INWARD
No: 1386 Dt: 23/5/22
10723 Dt: 11.30
Received By: Sign: 11:13 am
Valley Discovery Center Pvt. Ltd.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
IN WARD
No: 50060
Date: 23/5
Sign:
R.R. DIST.