(C)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/05/22	Prepared by	Vanajakshi	Serial no.	4360
Supplier name	Venkataramana Stationary & Binding works			HO inward no.	
Firm/Company	DB-NFF Biotech Pvt. Ltd	Project	Nextopolis	HO received date	
PO/WO date	30/04/22	PO/WO No.	87844	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	173	06/05/22	1298/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1298/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107381 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1295/-
Amount E – PO / WO value:	1295/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/05/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[signature]				
Date	23/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Ph: 040 - 27842572
Cell: 9849360076 / 99665 18678

VENKATARAMANA STATIONERY AND BINDING WORKS

Note Books, Registers, Account Books, Stationery & Xerox Paper Etc. Available

#1-5-85, General Bazar, Secunderabad - 500 003. Email: venkatramana.bindingworks@gmail.com

To
M/S. DR. NRK Biotech private Limited
Turkapally

GSTIN 36AACCD2775Q1Z3

Order No 87844 Date 30/4/22
Delivery Challan No Date
Bill No. [redacted] 2022-23 173 Date 6/5/22

Sl No	PARTICULARS	HSN Code	Qty	Rate	12% GST	18% GST	0% -5% GST	Amount Rs.	Ps.
1	Pen Drive		2	550		1100			
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
				Total		1100			
				SUB Total					
				CGST		99			
				SGST		99			
				Grand Total		1298		1298/-	

INWARD
Inward No: 2000 Dt: 18/5/22
MRN No: 107381 Dt: 19/5/22
Received By: NIRAJ Sign:
DR NRK BIOTECH PVT LTD

Rupees...

SUMMIT SALES LLP
IN WARD No: 94703
Date: 23/5
Sign:
R.R. DIST.

Receiver's Signature & Seal

GSTIN: 36AEJPP5811M1Z2

Terms & Conditions
Goods once sold will not be taken back
Interest @2%p.m. if not paid within 30 days time
Subject to Secunderabad Jurisdiction.

THE COSMOS CO-OP BANK LTD. M.G. Road, Secunderabad.
RTGS / NEFT CODE COSB0000069 A/C No. 069100102707

For: VENKATARAMANA STATIONERY AND BINDING WORKS

Signature

Purchase Order

 30-04-2022 12:10:42

Ori 87844
20.04.22 3:07:39

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turkapally, Hyderabad, Medchal - Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details

Venkatramana Stationery & Binding works
1-5-85, General Bazar, Sec-Bad -500 003.

GSTIN 36AEJPP5811M1Z2
27842572 9849360076

Doc No	87844	186298
Doc Date	30-04-2022	
Quote No	Nil	
Quote Date	30-04-2022	
SupplyType	Supply	

Kind Attn : Mr. Prathap

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3518 - Computers and Peripherals - Pen Drive - other - nos *16GB(Sandisk)*	2.00	550.00	0.00	18.00	1,298.00
					Total Order Value . . .	**1,298.00**

Rupees : One Thousand Two Hundred Ninty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order forsite office use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Venkatramana Stationery & Binding works***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	DR.NRK BioTech Pvt Ltd	Date:	22.04.2022
Site & Phase:	Nextopolis	Time:	11:40
Supplier		Req. No.	186298
Material required before date:		ID No.	75830

No	Description	Size	Quantity	Units	Inward No	Date
1.	Pen drive	16 GB	02	01		
2.						
3.						
4.						
5.						
6.	87844					
7.						
8.						
9.						
10.						

Remarks: Towards site office use purpose.			
Prepared By	S.Shravya	Approved by	C.Balamuralikrishana
Sign. & Date	22.04.2022	Sign. & Date	22.04.2022

Note:

22/04/22

APPROVED
29 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE