PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/05/22	Prepared by	Ramya	Serial no.	4320
Supplier name	SSCCP			HO inward no.	
Firm/Company	KARRM SOV CCP	Project	SOV-III	HO received date	
PO/WO date	17/05/22	PO/WO No.	88327	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23685	18/05/22	3,638/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,638/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107356	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,638/-
Amount E – PO / WO value:	3,638/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/05/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	23/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	23685
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	18-05-2022
	PO No.	88327
	PO Date.	17-05-2022
	Req ID	76471
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	17-05-2022
	Loc Req No	184189

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6613 - Paints - Red Oxide Powder - NA - Kgs	3102	6	84.00	504.00	18	90.72
2	3134 - Chemicals - Tile Grout - 1kg - pkts White	3214	20	50.40	1,008.00	18	181.44
3	4009 - Consumables - Coconut Broom - other - nos	9603	25	16.75	418.75	18	75.38
4	4000 - Consumables - Acid - NA - ltrs	2806	12	21.00	252.00	18	45.36
5	4057 - Consumables - Sponges - NA - nos	3921	100	9.00	900.00	18	162.00
6							
7							
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14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	3,082.75	554.90
	277.45	277.45	Total Invoice Amount	3,637.65	

Rupees : Three Thousand Six Hundred Thirty Seven and Paise Sixty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94523 Date: 18/5 Sign:

Authorised signatory

Purchase Order

 17-05-2022 11:03:10

88327
27.04.22 12:24:13

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88327	184189
Doc Date	17-05-2022	
Quote No	Nil	
Quote Date	17-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6613 - Paints - Red Oxide Powder - NA - Kgs	6.00	84.00	0.00	18.00	594.72
2	3134 - Chemicals - Tile Grout - 1kg - pkts *White*	20.00	50.40	0.00	18.00	1,189.44
3	4009 - Consumables - Coconut Broom - other - nos	25.00	16.75	0.00	18.00	494.13
4	4000 - Consumables - Acid - NA - ltrs	12.00	21.00	0.00	18.00	297.36
5	4057 - Consumables - Sponges - NA - nos	100.00	9.00	0.00	18.00	1,062.00
					Total Order Value . . .	**3,637.65**

Rupees : Three Thousand Six Hundred Thirty Seven and Paise Sixty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : 17/05/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	17-05-22
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	184189
Material required before date:	urgent	ID No.	76471

No	Description	Size	Quantity	Units	Inward No	Date
1	Red Oxide powder		06	Kgs		
2	Tile grout	white	20	Nos		
3	Coconut brooms		25	Nos		
4	Acids 88327		12	Nos		
5	Sponges		100	Nos		
6						
7						
8						
9						
10						

Remarks: - For site use purpose

APPROVED
17 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	17-05-22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	20230
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	18-05-2022
	PO No.	88327
	PO Date	17-05-2022
	Req ID	76471
GSTIN : 36ADBFS3288A2Z7	Req Date	17-05-2022
	Loc Req No	184189

	Description of Goods	HSN/SAC	Qty
1	~~6613 - Paints - Red Oxide Powder - NA - Kgs~~		
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3102	6
3	4009 - Consumables - Coconut Broom - other - nos	3214	20
4	4000 - Consumables - Acid - NA - ltrs	9603	25
5	4057 - Consumables - Sponges - NA - nos	2806	12
6		3921	100
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INWARD WITH TIME:
Inward No: 2117 Dt: 18/5/22
MRN No: 102356 Dt: 18/5/22
Received By: Sign:
SILVER OAK VILLAS PART-III

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD
No: 80040
Date: 23/5
Sign: