# PURCHASE DIVISION Advice for approval for credit to supplier



Date:	26/05/22	Prepared by	Ranya		Serial no.		١,,	1104
Supplier name	SSLIP		rapaje	4	HO inward r	10.		4461
Firm/Company	SOV LCP	Project	Sov-		HO received	date		
PO/WO date	21/05/22	PO/WO No		Scan ID				
SI no.	Bill no.	88468 Bill date		Bi	Bill amount		Original attached	
1.	1. 23757		23/05/22 8,1				Yes	□ No
2.				010	1		□ Yes	□ No
3.							□ Yes	□ No
4.				/			□ Yes	□ No
Amount A – Bills to	otal (Excluding Trans	sport & Hamali Charg	ges):			8	4891-	
Proof of delivery by	way of: DCs/bill	□ Steel report □ RM	C pour repor	rt 🗆 Solid	block repor	t 🗆 Ins	tallation r	eport
MRN				Proof of		V	Yes - 🗆	No
	7648			matches	MRN			
	Credits : Transportation	on charges						
Amount C –Other D								
Amount D (D=A+B	-C) – Amount to be	credited to the supplie	er:			8.	4891	
Amount E – PO / W	O value:						1891	
Amount F – Differen	nce (A – E):					0 10	1011	
Quantity received as	s per PO /WO	Yes 🗆	Excess receiv	ved   Short	t received	Part re	eceived	
Close PO / WO		Yes o	No – wait for	r balance n	naterial   Ot	her		
Payment – due date		3010	5/22					
Remarks:			ral p	011				
		411		200				
Approved by	Purchase Officer	Purchase	M D		Accountar	nt		ounts
Name:	Paula	Manager					Mar	nager
Sign:	Ramya							
Date	26/05/22							
Approval limit	Upto 20k	Above 20k	Above 100k	L	pto 20k		Above 20	)k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.

2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 1900 NAL INVOICE
Email: purchase@modirecondition

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1:

Cı	stomer Det	ails		CQF52044C		Invoice No.	23757			
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd					Invoice Date. 23-05-2022					
					PO No.	88460				
					PO Date. 21-05-2022					
						Req ID	76578			
						Req Date 17-05-2022				
Gi	STIN: 36.	ADBFS3288A2Z7	PA	N ADBFS3288A Loc Req No		Loc Req No	184190			
		Description of C	Goods	HSN/SAC	Qty	+		Tax%	Tax% Tax Amt	
1	2285 - Car	pentry - hardware - SS		8302	33	218.00	7,194.00	18	1,294.9	
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	ICCT	CCCT	CCCT	T-4-1 T11	A		7 104 00		1.004.00	
	IGST	CGST	SGST	Total Taxable			7,194.00		1,294.92	
		647.46	647.46	Total Invoice	Amount			8,488.92		

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

### **Purchase Order**

Page(s) 1 Of 1

21-05-2022 5:32:33 PM



27.04.22 12:24:14

From Company: Silver Oak Villas LLP

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36ADBFS3288A2Z7

Supplier Details				
Summit Sales LLP		Doc No	88460	184190
5-4-187/3&4,II nd floor,S	Doc Date	88460 184190 21-05-2022 Nil	22	
	Quote No	Nil		
GSTIN 36ACQFS2044C1Z7		<b>Quote Date</b>	17-05-2022	
040-66335551	9618244433	SupplyType	Supply	

#### Kind Attn: Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	33.00	218.00	0.00	18.00	8,488.92
		Total Or	der Value	e	8,488.92

#### Terms and Conditions :-

Specification /

As per details given in the quotation.Rate per sft Rs/- 130+ 18% Gst, Hardware will be Dorset

**Payment Terms** 

After Delivery & Production of bill

Tax

Inclusive of all GST taxes

**Delivery Date** 

with in a day

**Delivery Location** 

Silver Oak Villas Part III

Sy .No.11,12,14,15,16,17,18, 294

Phone. 0

Penality For Delay N

Transportation

Transport by us

Warranty

Nil

Advance Paid

Nil

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Above order is for villa no: 142 work

purpose.

**Completion Date** 

Nil Nil

Measurment Security

Nil

Remarks

'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For Silver Oak Villas LLP

Authorised Signatory

Name :

Accepted the above Terms And Conditions

Date : \_\_/\_\_/

For Summit Sales LLP

Name : \_\_\_\_\_

## Requisition Form

	npany Name:	Silver C	Oak Villas LLP-III	Date:						
Site	& Dhose :	Silver O	Silver Oak Villas III		Time:			17-05-2022		
Sup	plier						12:00			
Mat	erial required before	date:	11	Req. No.			184190 76578			
	1	uute.	Urgent		ID No.					
No		Description		Size Quantity			T			
1	SS Hinges					Units	Number	Date		
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iote: i	On receipt of material	at site write inwa	ard number and date	in last 2 colu	mne	DE NOTE OF	HRCHASE			
				2 0010	mis.	3 MAY	-			
					lar	Maria				

## DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy GSTIN/UNI: 36ACQFS2044C1Z7 Customer Details I of 1 . 23-05-2022 Silver Oak Villas LLP DC No. 20285 Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd DC Date. 23-05-2022 PO No. 88460 PO Date. 21-05-2022 Reg ID 76578 GSTIN: 36ADBFS3288A2Z7 Req Date 17-05-2022 Loc Rcq No 184190 Description of Goods 1 2285 - Carpentry - hardware - SS Hinges - Others - nos HSN/SAC Qty 2 8302 33 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 Received By: 27 28 STLVER OAK VILLAS 29

for Summit Sales LAP

Authorised signatory

Subject to Hyderabad Jurisdiction

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