PURCHASE DIVISION
Advice for approval for credit to supplier

(6)

Date:	25/5/22	Prepared by	Monish	Serial no.	4434
Supplier name	SSLLP			HO inward no.	
Firm/Company	Dr. NRK Biotech pvt Ltd	Project	NRK	HO received date	
PO/WO date	30/4/22	PO/WO No.	87864	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23789	24/5/22	770.45/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	770.45/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	107714	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	770/-
Amount E – PO / WO value:	3,741.52/-
Amount F – Difference (A – E):	2971.08/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/5/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monish				
Sign:	Monish				
Date	25/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23789
DR. NRK Biotech Private Limited	Invoice Date.	24-05-2022
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	PO No.	87864
	PO Date.	30-04-2022
	Req ID	76032
GSTIN : 36AACCD2775Q1Z3 PAN AACCD2775Q	Req Date	29-04-2022
	Loc Req No	167064

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4120 - Consumables - Coffee Spoon - NA - Nos		6	20.00	120.00	18	21.60
	set of 6 quantity						
2	4031 - Consumables - Glass - NA - nos		12	44.41	532.92	18	95.92
	set of 12 drinking glass						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	652.92		117.52
	58.76	58.76	Total Invoice Amount	770.45		

Rupees : Seven Hundred Seventy and Paise Fourty Five Only.

for Summit Sales LLP

SUMMIT SALES LLP IN WARD No: 94717 Date: 24/5 Sign: L R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-04-2022 15:31:07

87864
20.04.22 3:07:39

From Company : **DR.NRK Biotech Private Limited**
Plot no.11,, TSIIC Industrial Development Area, Sno.230 to 243, Turl
Malkajgiri, Telangana, 500078
G S T No. : 36AACCD2775Q1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	87864	167064
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	30-04-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6192 - Miscellaneous - Dinner Set - NA - Nos *set of 6 no's*	6.00	73.66	0.00	18.00	521.51
2	4115 - Consumables - Small Bowl - NA - Nos *set of 6 no's-Kotori*	6.00	27.50	0.00	18.00	194.70
3	4114 - Consumables - Quarter Plate - NA - Nos *set of 6 no's*	6.00	38.83	0.00	18.00	274.92
4	4116 - Consumables - Bowl 1 Ltr - NA - Nos	1.00	193.00	0.00	18.00	227.74
5	4120 - Consumables - Coffee Spoon - NA - Nos *set of 6 quantity*	6.00	20.00	0.00	18.00	141.60
6	4117 - Consumables - Dinner Spoon - NA - Nos *set of 6 quantity*	6.00	20.00	0.00	18.00	141.60
7	4119 - Consumables - Serving Spoon - NA - Nos	1.00	46.00	0.00	18.00	54.28
8	4031 - Consumables - Glass - NA - nos *set of 12 drinking glass*	12.00	44.41	0.00	18.00	628.85
9	4017 - Consumables - Cup - NA - sets *set of 12 no's coffee cups*	12.00	66.16	0.00	18.00	936.83
10	4018 - Consumables - Cups & Saucers - NA - sets *set of 6 with saucer*	6.00	87.50	0.00	18.00	619.50
			Total Order Value . . .			**3,741.52**

Rupees : Three Thousand Seven Hundred Fourty One and Paise Fifty Two Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23623	13/5/22	2,971.08
2.	23789	24/5/22	770.45
3.			
4.			
5.			

Terms and Conditions :-

Specification /	All items are amazon brand
Payment Terms	After delivery
Tax	Included in the above prices
Delivery Date	With in a day
Delivery Location	Nextopolis Sy No 230 to 243, plot no 11, turkapally, shamirpet, medchal Phone. .

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Purchase Order

 30-04-2022 15:31:07 Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, above order is for customers, purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***DR.NRK Biotech Private Limited***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Dr. NRK	Date:	29-04-2022
Site & Phase :	Nextopolis	Time:	11 am
Supplier	Summit Sales LLP	Req. No.	167064
Material required before date:		ID No.	76032

No	Description	Size	Quantity	Units	Inward No	Date
1	Signora ware dinner plate - 6 qty		1	Sets		
2	Signora ware quarter plate - 6 qty					
3	Signora ware Katori - 6 qty					
4	Signora ware 1 ltr bowl - 1 qty					
5	Parage coffee spoons - 6 qty	87864	1	Sets		
6	Parage dinner spoon - 6 qty		1	Sets		
7	Parage serving spoon - 1 qty		1	Sets		
8	Urmila polycarbonate glass - 12 qty		1	Sets		
9	Coffee cup - 12 qty		1	Sets		
10	Tea cup and Saucer - 6 qty		1	Sets		

Remarks:			
Prepared By	Prasad	Approved by	
Sign.& Date		Sign. & Date	APPROVED 29 APR 2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20314
DR. NRK Biotech Private Limited	DC Date.	24-05-2022
Sy No. 230 to243, Plot no. 11, Thurkapally, Shameerpet,	PO No.	87864
	PO Date.	30-04-2022
	Req ID	76032
GSTIN : 36AACCD2775Q1Z3	Req Date	29-04-2022
	Loc Req No	167064

	Description of Goods	HSN/SAC	Qty
1	4120 - Consumables - Coffee Spoon - NA - Nos		6
2	4031 - Consumables - Glass - NA - nos		12
3			
4			
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INWARD
Inward No: 2008 Dt: 24/5/22
MRN No: 10774 Dt: 25/5/22
Received By: [illegible] Sign:
DR NRK BIOTECH PVT LTD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. INWARD No: 80117 Date: 26/5 Sign: