PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	25/5/22	Prepared by	Manshi	Serial no.	**4431**
Supplier name	Rita Seeds			HO inward no.	
Firm/Company	MRM Miryalaguda nnp	Project	AGH	HO received date	
PO/WO date	30/4/22	PO/WO No.	87637	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	850	7/5/22	3,850/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,850/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	107173	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,850/-
Amount E – PO / WO value:	3,850/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Mansi				
Sign:	Mansi				
Date	25/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN : 36AKAPK8182D1Z8 **TAX INVOICE** ☎ : 23222835
: 66778470

RITA SEEDS STORE

DEALERS IN : **ALL KINDS OF SEEDS,** FERTILIZERS & **PESTICIDES OF MAHYCO, RALLIS**
INDOFIL, **CIBA, STANES PRODUCTS** & AGRICULTURAL IMPLEMENTS ETC.

 # 3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

No. 850 Date 7.5.022

M/s. Modi Realty (Miryalguda) LLP
M.C. Road See-bad Po - 87637.

Sl. No.	PARTICULARS	Qty.	Rate	Amount Rs.	Ps.
1.	Vermi Compost	10B	200/-	2000.	00
2.	Lethal EC	5Lb	1850/-	1850.	00
			TOTAL	3850	.00

INWARD
Inward No: 15310 Dt: 11/05/22
MRN No: 107173 Dt: 13/05/22
Received By: Security Sign:
Modi Realty (Miryalguda) LLP

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 94439 Date: 14/5 Sign:

M. madhu
7337528678.

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For RITA SEEDS STORE
7/5/022
Signature

Purchase Order

 25-05-2022 11:40:22

87637
20.04.22 3:07:37

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Rita Seeds Basheerbagh, Secunderabad.	**Doc No**	87637	165626
	Doc Date	30-04-2022	
	Quote No	Nil	
GSTIN 36AKAPK8182D1Z8	**Quote Date**	22-04-2022	
23222835,65168470 9949015953	**SupplyType**	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3145 - Chemicals - Vermicompost - 25 Kgs - bags *20kg*	10.00	200.00	0.00	0.00	2,000.00
2	3116 - Chemicals - I.W.P. - NA - ltrs *Lithol liquid 5ltrs*	1.00	1,850.00	0.00	0.00	1,850.00
				Total Order Value . . .		**3,850.00**

Rupees : Three Thousand Eight Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for V.No 37, 38, 39, 40, 50, 68, 69, 70, 90 Lawn & Tot-lot purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty (Miryalguda) LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Rita Seeds***

Name : ______________________ Name : ______________________ Date : __/__/____

Requisition Form

Company Name:	Modi Realty Miryalguda LLP	Date:	18-04-2021
Site & Phase:	AVR Gulmohar Homes	Time:	15:20
Supplier:	Radha Krishna	Req. No.	165626
	Urgent	ID No.	75706

No	Description	Size	Quantity	Units	Inward No	Date
1	Carpet grass	Std	600	SFT		
2	Tecoma Plants	Std	200	No's		
3	Lithol liquid	5 LT	1	No's		
4	Vermicompost 87637	Std	10	Bag's		

Remarks: Above materials use for villas no.37,38,39,40,50,68,69,70,90 ete. lawn and tot-lot place purpose.

Prepared By	Zakir	Approved by	
Sign. & Date	18-04-2022	Sign. & Date	

850 - Ltd
5 Ltr.
2001
20kg

APPROVED
29 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

400 - Ltd - 1'