PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	26/05/22	Prepared by	Ramya	Serial no.	4460
Supplier name	SSLLP			HO inward no.	
Firm/Company	MRP LLP	Project	NGH	HO received date	
PO/WO date	20/05/22	PO/WO No.	88431	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23771	23/05/22	7361	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	7361
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107668	Proof of delivery matches MRN: ☑ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7361
Amount E – PO / WO value:	7361
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	30/05/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:	R				
Date	26/05/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Pocharam LLP	Invoice No.	23771
Nilgiri Heights, Pocharam, 500088	Invoice Date.	23-05-2022
	PO No.	88431
	PO Date.	20-05-2022
	Req ID	76543
GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H	Req Date	19-05-2022
	Loc Req No	181962

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4108 - Consumables - Water Bottle - NA - Nos 1ltrs		12	52.00	624.00	18	112.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	624.00		112.32
	56.16	56.16	Total Invoice Amount		736.32	

Rupees : Seven Hundred Thirty Six and Paise Thirty Two Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 94654 Date: 23/5 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 20-05-2022 11:44:05 Original

88431
27.04.22 12:24:14

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

Supplier Details			
Summit Sales LLP	**Doc No**	88431	181962
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	20-05-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	20-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4108 - Consumables - Water Bottle - NA - Nos *1ltrs*	12.00	52.00	0.00	18.00	736.32
			Total Order Value . . .			**736.32**

Rupees : Seven Hundred Thirty Six and Paise Thirty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site & office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Realty Pocharam LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Pocharam LLP	Date:	19-05-2022
Site & Phase :	Niligiri Heights	Time:	15:32
Supplier:	SSLLP	Req. No.	181962
0Material required before date.	Urgent	ID No.	76543

No	Description	Size	Quantity	Units	Inward No	Date
1	**Water bottles**	**Std**	12	No's		
2						
3						
4						
5	88431					
6						
7						
8						
9						
10						

~~Remarks: for site office~~

Prepared By	S.Sharvani	Approved by	
Sign.& Date	19.05.22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
2 3 MAY 2022
Sr. MANAGER PURCH.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

DC No	20299
DC Date	23-05-2022
PO No.	88431
PO Date	20-05-2022
Req ID	76543
Req Date	19-05-2022
Loc Req No	181962

Customer Details

Modi Realty Pocharam LLP

Nilgiri Heights, Pocharam, 500088

GSTIN : 36ABIFM1836H1Z7

	Description of Goods	HSN/SAC	Qty
1	4108 - Consumables - Water Bottle - NA - Nos		12
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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29			
30			

16:30 INWARD

Inward No: 1282 Dt: 23/05/22

MRN No: 10766 Dt: 24/5/2

Received By: Rekha Sign:

NILGIRI HEIGHTS

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *

IN WARD No: 80119 Date: 26/5 Sign:

for Summit Sales LLP

Authorised signatory