PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	25/5/22	Prepared by	Manu	Serial no.	**4438**
Supplier name	SSLLP			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	21/5/22	PO/WO No.	88473	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23775	23/5/22	2,994.121-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,994.121-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 107690	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,994.121-
Amount E – PO / WO value:	2,994.121-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	30/5/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	25/5/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23775
Mehta & Modi Realty Kowkur LLP	Invoice Date.	23-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	88473
	PO Date.	21-05-2022
	Req ID	76594
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	20-05-2022
	Loc Req No	141472

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2148 - Carpentry - hardware - Plastic gampa - other -	3926	6	126.00	756.00	18	136.08
2	9570 - Tools - Spade with handle - NA - nos	7301	4	126.00	504.00	18	90.72
3	6023 - Miscellaneous - GI- Bucket - other - nos	8431	6	125.00	750.00	18	135.00
4	4057 - Consumables - Sponges - NA - nos	3921	36	9.00	324.00	18	58.32
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	24	10.00	240.00	0	0.00
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	2,574.00	420.12
	210.06	210.06	Total Invoice Amount	2,994.12	

Rupees : Two Thousand Nine Hundred Ninty Four and Paise Twelve Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No. 94688 Date: 21/5

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 21-05-2022 14:36:34

88473
27.04.22 12:24:14

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	88473	141472
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	21-05-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	21-05-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	6.00	126.00	0.00	18.00	892.08
2	9570 - Tools - Spade with handle - NA - nos	4.00	126.00	0.00	18.00	594.72
3	6023 - Miscellaneous - GI- Bucket - other - nos	6.00	125.00	0.00	18.00	885.00
4	4057 - Consumables - Sponges - NA - nos	36.00	9.00	0.00	18.00	382.32
5	4080 - Consumables - Bombay Brooms - Other - Nos	24.00	10.00	0.00	0.00	240.00
				Total Order Value . . .		**2,994.12**

Rupees : Two Thousand Nine Hundred Ninty Four and Paise Twelve Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order For Site use
Completion Date	Nil
Measurment	nill
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	20-05-2022
Site & Phase :	GHT	Time:	16.53
Supplier		Req. No.	141472
Material required before date:	25-05-2022	ID No.	76594

No	Description	Size	Quantity	Units	Inward No	Date
1	Gampas	small	6	Nos		
2	Spade with handle	std	4	Nos		
3	GI bucket 88473	Std	6	Nos		
4	Sponges	Std	36	Nos		
5	Bamboo brooms	Small	24	Nos		
6						
7						
8						
9						
10						
11						

Remarks: - For Site purpose

Prepared By	P.Sneha	Approved by	A Suresh
Sign.& Date	20-05-2022	Sign. & Date	20-5-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 MAY 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com
GSTIN/UNI: 36ACQFS2044C1Z7

Supplier / Customer / Transporter - Copy

Customer Details
Mehta & Modi Realty Kowkur LLP
Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN 36ABLFM7631F1Z3

DC No	20303
DC Date	23-05-2022
PO No	88473
PO Date	21-05-2022
Req ID	76594
Req Date	20-05-2022
Loc Req No	141472

	Description of Goods	HSN/SAC	Qty
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	3926	6
2	9570 - Tools - Spade with handle - NA - nos	7301	4
3	6023 - Miscellaneous - GI- Bucket - other - nos	8431	6
4	4057 - Consumables - Sponges - NA - nos	3921	36
5	4080 - Consumables - Bombay Brooms - Other - Nos	9603	24

INWARD
Inward No: 12573 23/05/22
107690 25/5/22
16:00

SUMMIT SALES LLP
IN WARD
No: 861/3
Date: 26/5
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction