PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/05/2022	Prepared by	MINISH	Serial no.	4484
~~Supplier name~~	SSLLP.			~~HO inward no.~~	
Firm/Company	MHRK LLP	Project	GHT.	HO received date	
PO/WO date	24/05/2022	PO/WO No.	88534	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23804	25/05/2022	1,251/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1,251/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 107743. — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier	1,251/-
Amount E – PO / WO value.	1,251/-
Amount F – Difference (A – E):	NIL
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	28/05/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
27 MAY 2022
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

...lier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	23804
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	25-05-2022
	PO No.	88534
	PO Date.	24-05-2022
	Req ID	76641
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	23-05-2022
	Loc Req No	141482

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4003 - Consumables - Bombay Broom - Big - nos	9603	6	88.20	529.20	0	0.00
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12	10.00	120.00	0	0.00
3	4009 - Consumables - Coconut Broom - other - nos	9603	24	16.75	402.00	18	72.36
4	4057 - Consumables - Sponges - NA - nos	3921	12	9.00	108.00	18	19.44
5							
6							
7							
8							
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11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,159.20	91.80
	45.90	45.90	Total Invoice Amount	1,251.00	

Rupees : One Thousand Two Hundred Fifty One Only.

SUMMIT SALES LLP IN WARD No: 94749 Date: 25/5 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

  24-05-2022 12:11:37

88534
20.05.22 3:37:20

copy

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderat
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	88534	141482
Doc Date	24-05-2022	
Quote No	Nil	
Quote Date	24-05-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4003 - Consumables - Bombay Broom - Big - nos	6.00	88.20	0.00	0.00	529.20
2	4080 - Consumables - Bombay Brooms - Other - Nos	12.00	10.00	0.00	0.00	120.00
3	4009 - Consumables - Coconut Broom - other - nos	24.00	16.75	0.00	18.00	474.36
4	4057 - Consumables - Sponges - NA - nos	12.00	9.00	0.00	18.00	127.44
				Total Order Value . . .		**1,251.00**

Rupees : One Thousand Two Hundred Fifty One Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	23-05-2022
Site & Phase :	GHT	Time:	17.10
Supplier	SSLLP	Req. No.	141482
Material required before date: 24-05-2022		ID No.	76641

No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay brooms	big	6	Nos		
2	Bombay brooms 88534	Small	12	Nos		
3.	Coconut brooms	Big	02	Dozens		
4	Sponges	std	12	Nos		
5						
6						
7						
8						
9						
10						

Remarks: - For GHT Site work purpose

Prepared By	A Suresh	Approved by	APPROVED 24 MAY 2022
Sign.& Date	23-05-2022	Sign. & Date	P. PRABH... Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	20328
Mehta & Modi Realty Kowkur LLP	DC Date.	25-05-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	88534
	PO Date.	24-05-2022
	Req ID	76641
	Req Date	23-05-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141482

	Description of Goods	HSN/SAC	Qty
1	4003 - Consumables - Bombay Broom - Big - nos	9603	6
2	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12
3	4009 - Consumables - Coconut Broom - other - nos	9603	24
4	4057 - Consumables - Sponges - NA - nos	3921	12
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23	INWARD		
24	Inward No: 12578 Dt: 25/05/22		
25	MRN No: 107743 Dt: 26/5/22		
26	Received By:		
27			
28	MEHTA & MODI REALTY KOWKUR LLP		
29			
30			

SUMMIT SALES LLP
IN WARD
No: 80117
Date: 26/5
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction